

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
June 17, 2026**

1. Call to Order

The Regular Meeting of the Rangeview Library District (d.b.a. "Anythink Libraries") Board of Trustees was called to order at Anythink Brighton at 5:11 pm. A quorum was present.

Trustees attending

Celeste Jackson, Gretchen Lapham, Niki Cooper, Trisha Kramer, Stephanie Wong

Trustees absent: none

Staff attending

Mark Fink, Executive Director; Suzanne McGowan, Director of Customer Experience; Logan Macdonald, Director of Products and Technology; RyAnne Scott, Director of External Relations and Brand Strategy; Ricardo Cardenas, Associate Director of Customer Experience; Justin Sager, Construction Project Manager; Rebecca Bowman, Brighton Branch Manager.

Guests

Ryan Liston, Legal Counsel

2. Additions or Changes to the Agenda

A motion to approve the agenda as presented for the June 17, 2026 Regular Board Meeting was made by Trustee Lapham and seconded by Trustee Cooper. Motion carried.

3. Public Comment

No public comment was offered.

4. Approval of Minutes - May 20, 2026 Regular Board Meeting

A motion to approve the minutes of the May 20, 2026 Board Meeting was made by Trustee Cooper and seconded by Trustee Kramer. Motion carried.

5. Finance Manager's Report

Presentation and acceptance of May 2026 financials

Fisher presented the May 2026 financial statements.

A motion to accept the May 2026 Financials was made by Trustee Lapham and seconded by Trustee Cooper. Motion carried.

6. **Old Business**

July 7, 2026 Board Retreat agenda - Mark Fink

Fink confirmed that the Board Retreat is scheduled for Tuesday, July 7, 2026, from 9:00 am to noon at the Anythink Nature Library. Fink also shared that a staff training via Zoom will follow the Board Retreat on July 7, 2026, and encouraged Trustees to attend.

7. **New Business**

No new business was brought forward.

8. **Capital Projects Update** - Justin Sager, Owner's Representative

Sager reported that construction of the Anythink Nature Library is in its final stages; all inspections have been approved and the Certificate of Occupancy is expected the last week of June 2026.

Fink noted that staff are extremely proud of the building and commended Sager and his team for their efforts.

Sager provided additional updates:

- Anythink Reunion Express Library (REX) is under construction and remains on schedule for an October 2026 grand opening.
- Design work for Anythink Northglenn Express Library (NEX) has begun; construction bids have been issued, with a projected completion date of February 2027.
- The Administrative Building project is advancing; the Guaranteed Maximum Price (GMP) has been approved, and final legal review is expected within the next week. Targeted completion date is April 2027.

9. **Anythink Brighton Branch Update** - Rebecca Bowman

Bowman introduced Children's Guides Julie Rogers and Amy McDaniel.

2025-2026 highlights

Bowman reported on staff culture and celebrations:

- Anythink Brighton Value Squad activities, including team-building, staff celebrations, potlucks, and a staff scavenger egg hunt in partnership with the local 4-H group.
- Employee milestones: 5-year anniversaries (Julie Rogers, Children's Guide; Nochi Ruiz, Wrangler Coordinator; Nadia Cenicerros, Teen Guide); 10-year

(Rebecca Bowman, Branch Manager); 15-year (Jowanda Campion, Concierge; Rebecca Thomas, Wrangler).

Role enhancements:

- Appointment of Lead Concierge Leah Moore to support the Concierge team, refresh display and E-Zone best practices, and strengthen communication among Guides, Concierge staff, and the Branch Manager.
- Addition of Wrangler Coordinator Xochi Ruiz to build team relationships and peer-to-peer culture and celebration.

Programming and community engagement

Bowman highlighted key initiatives:

- Partnership with artist Ellen Mansfield for mural illustrations and the Canopy of Connection in the tree house ("Kissfist").
- Survey and community feedback indicating that Anythink Brighton programming—both adult and children—is highly valued.

Adult programming:

- Big Read partnership with Platte Valley Theatre Arts and "Shakespeare and Pizza."
- Ongoing programs for adults with differing abilities.
- Partnerships with the Butterfly Pavilion.

Teen programming:

- Monthly teen hang-out rebranded as "teen-scene."
- Outreach to Brighton High School, including exposure to "therapy pigs."
- Quarterly "decades party" events; teen programming continues to show strong participation.

Children's programming:

- Hydroponics and biology programs in partnership with Adams County 4-H, including chick-hatching.
- Outreach such as Brighton Kids to the Park Day and classroom visits that bring the library outdoors.
- Homeschool Hangout programming.

Family programming:

- Monthly family craft program.
- Monthly Bingo and Lotería, offered in English and bilingually
- Participation in the Annual Brighton Parade of Lights.
- Visit from SonFlower Ranch with live animals.

- New Year's celebration using bubble wrap for a countdown activity.

Programming highlights (culture and inclusion):

- Hispanic Heritage Month block party, Día de los Muertos, Lotería, Cafecito, bilingual wellness retreat, and translated playdate signage.
- Día de los Niños in partnership with the Mexican Cultural Center.
- Selena's Birthday program and visit by Chicanx Activists of Colorado author.
- Planned programs include Folktales of Mexico and additional Día de los Muertos activities.

Spanish Services Committee:

- District-wide Spanish Think Tank to enhance bilingual customer service and resources.
- Staff team-building and customer-service activities in two languages.

E-Zone and displays:

- Projects include "Godzilla" (decomposing pumpkin), 3D printing with Studio, "Rosco the rock snake," mushroom growing, embryology, ofrenda, dedicated Spanish displays, and a Spanish resource shelf.
- Banned Books Week and Anythink Brighton's "Sweet 16" birthday celebration.

Collection and building updates:

- "J Spanish Shift" project to optimize shelving for the growing Spanish collection and improve browsing and customer experience.
- Grand opening of the Anythink Brighton courtyard and installation of full-length windows in conference rooms to increase natural light.

Trustee Lapham commended the staff for their work and the expanded collection and requested additional information about "Fluffy Cows" at a future meeting.

10. Executive Director Report - Mark Fink

Fink recognized Rebecca Bowman and the Brighton team for their creativity, outreach, and alignment with organizational values, noting that guides consistently demonstrate remarkable results.

He elaborated on the Anythink Brighton refresh, highlighting the impact of the floor-length windows and the evolution of the outdoor courtyard into a fully functional indoor/outdoor programming space, including gate doors with abstract bookshelf imagery.^[1]

Fink reported that mySummer has reached approximately 28,000 registrations, indicating strong community engagement and connection with library programs.^[1] Trustee Wong asked about voucher redemption rates; McGowan noted that data are not yet available.

Trustee Lapham asked how people are learning about mySummer. Fink explained that a survey will be sent to all pre-registrants at the end of the program, including a “How did you find mySummer?” question.

He added that Director of External Relations and Brand Strategy RyAnne Scott will track marketing channels and later present a full analysis.

Fink requested a summary of brand-strategy advertising approaches. Scott reported that promotions included grocery-cart advertising at local stores, regular advertising with CPR, a targeted campaign with iHeartMedia, work with media influencers, and branch-level display placements.

Fink noted that most vouchers received have been distributed and that staff are exploring additional incentives for future mySummer programming.

Fink provided an update on the Kinship Campaign, noting significant donations from Davis Partnership Architects and GH Phipps, bringing the total to more than \$85,000. He commended the Anythink Foundation for its motivated and creative fundraising efforts and stated that the campaign will continue through the grand opening of the Anythink Nature Library.

Fink reported that the 2027 budget process has begun, with manager budget proposal meetings scheduled to start in August, and emphasized that manager feedback is essential to the 2027 Operating Plan.

Property tax revenue estimates expected in August will inform development of the 2027 budget and Operating Plan.

Fink also referenced a Leadership Team meeting held in May focused on de-escalation training and a presentation from Scott on the brand refresh.

11. Assistant Director Report - Susan Dobbs

Dobbs reported that the HR team is actively recruiting and hiring across the District.

She noted:

- A Yellow Gecko Team event at Anythink Thornton Community Center.
- Significant facilities activity at all branches, including temporary air-conditioning units at Anythink Wright Farms to bridge summer needs while new equipment (expected to be a major investment) is evaluated.
- Receipt of furniture and shelving for Anythink Nature Library, with excitement about the unique designs.
- Planned carpet refresh at Anythink Commerce City beginning January 2027.

Trustee Jackson asked about the durability and functionality of the furniture. Dobbs indicated that longevity depends on fabric selection and usage. Fink added

that the District utilizes high-standard, durable, and comfortable furniture and fabric.

12. Director of Customer Experience Report - Suzanne McGowan

McGowan reported that mySummer programming is off to a strong start and that significant work is underway at Anythink Nature Library.

Beginning in August 2026, Anythink will promote a single phone number for the entire District. Unique, the Anythink Call Center, will handle all incoming customer calls and internal calls, reducing call volume at branches and enabling faster resolution of issues and concerns.

McGowan announced that the Leadership Team will attend an off-site training day on Monday, October 12, focused on “Cultural Awareness and Curiosity Day” for all staff, with guidelines provided for expectations and activities.

She noted that recruiting and hiring for Anythink Nature Library is nearly complete and that a team is planning activities for the grand opening on Saturday, August 8.

13. Director of Products and Technology Report - Logan Macdonald

Macdonald clarified that previous statistics for Anythink Thornton Community Center were inaccurate because the facility was closed for approximately one week for annual maintenance.

He explained that door-count methodology has changed: patrons crossing a digital threshold from the community center side to the library side will now be counted once, improving accuracy.

Macdonald reported that all computers across the District were replaced about a year ago and that EP Gold Company provides an environmentally sustainable lifecycle certification for technology.

Analysis for Anythink Brighton indicates that, over the life of all IT devices, the District will save more than 133,000 kilowatt hours, equivalent to the annual usage of approximately 10-11 households.

Trustee Lapham asked about active cardholder usage statistics. Macdonald noted that earlier figures included historical cardholder data from the beginning of automation and have since been redeveloped.

Fink stated that the industry standard for an active cardholder is now defined as a patron who has used their library card within the last three years, providing current and accurate data. Scott added that a new metric approach for statistics will be implemented going forward.

14. Director of External Relations and Brand Strategy Report - RyAnne Scott

Scott provided an overview of the brand refresh, including interviews with branch managers, review of community surveys, and alignment with organizational goals and current identity.

She introduced the new tagline: "Libraries that Celebrate our Stories," which will be used in standard and bilingual versions. Regular branch-strategy meetings will address needed internal tools and specific marketing materials for each branch. Updates on brand-refresh outcomes will be provided at future meetings.

15. Associate Director of Customer Experience Report - Ricardo Cardenas

Cardenas thanked the administrative team for its support and guidance in his new role.

He outlined priorities for the Customer Experience Team, including quarterly visits to each branch and "Bring Your Director to Work Day" to deepen mutual understanding of branch operations. He highlighted Anythink Bennett's miniThinker program for Spanish/bilingual-speaking community members, noting its success.

Cardenas reported that recruiting, hiring, and interviewing continue across the District and commended staff for their hospitality and support for patrons experiencing stressful life situations, sharing that real-life stories have been very moving.

16. For the Good of the Order

Fink shared a story from recent interviews about two guides who assisted a patron whose car had run out of gas at closing time; they walked across the street to purchase gas, exemplifying staff compassion and caring.

Trustee Jackson reported that she attended a community meeting at Anythink Reunion Express (REX) where Victoria Ortega, Outreach & Community Connections Manager, and Paola Vilaxa, Director of DEIB and Community Engagement, delivered a strong presentation.

Trustee Wong shared that she and her family visited the Butterfly Pavilion and found it "amazing."

17. Legal Counsel Report - Ryan Liston

Liston reported that Legal Counsel Elisabeth Dauer has corresponded with the Adams County Assessor and applied for the Northglenn Express Library property tax exemption. He also noted that the District's security contract has been reviewed, with no major issues or concerns identified.

18. Adjournment

There being no further business before the Board, the meeting was adjourned at approximately 7:00 pm.

A motion to adjourn at approximately 7:00 pm was made by Trustee Cooper and seconded by Trustee Lapham. Motion carried.

Respectfully submitted,

Shelly Boyer
Recorder

A handwritten signature in black ink, appearing to read "P. Cooper", written over a horizontal line.

Acting Secretary of the Board
Rangeview Library District