

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 19, 2012**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:02 pm. at Anythink Brighton library, 327 Bridge Street, Brighton, Colorado. A quorum was recognized.

Trustees Attending: Kay Riddle, Ray Coffey, Dorothy Lindsey, Linda Wisniewski, Mizraim Cordero.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Mindy Kittay, Finance Director; Ronnie Storey, Public Services Director; Lynda Freas, Family Services Director; Stacie Ledden, Communications Manager; Ken Devine, Writer/Editor; Doug Squires, Facilities Manager; Annette Martinez, Perl Mack Library; Sandra Sebbas, Huron Street Library; Dara Schmidt, Brighton Library; Deirdre Caparoso, Teen Guide.

Guests: Kim Seter, Legal Counsel; Marci Whitman, Northglenn Councilmember; Lynne Fox, Thornton Councilmember; Pam Mathisen, ADCO Retirement; Brigitte Grimm, ADCO Treasurer; Victoria Johnson, Davis Graham & Stubbs LLP.

2. **Additions or Changes to Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the August 15, 2012 Regular Board Meeting was made by Trustee Coffey and seconded by Trustee Cordero. Motion carried.
5. **Anythink Brighton update - Dara Schmidt:** Dara reports they had a successful MySummer program with a ton of kids; the branch is averaging 800 people per day. Dara has been notified that her LSTA proposal to incorporate a Maker Space at Anythink Brighton has been approved. The LSTA grant is to be used to create teen spaces in libraries. Teen Guide, Deirdre Caparoso talked about some of the programs she has held for teens and is excited about the LSTA grant. Today's teen program on forensics was sponsored by the Denver Museum of Nature & Science.
6. **Presentation - Members of the Adams County Retirement Board present proposed changes to the Adams County Retirement Plan:** Pam Mathisen introduced legal counsel Vicky Johnson with Davis Graham & Stubbs LLP. The presentation on the proposed reduction of future benefits to ensure the sustainability of the retirement plan included; The current problem, as of January 1, 2012 the funded ratio of the plan was 48.9 %; Goal, to ensure the plan is financially sustainable for employer and plan members; Proposed solution, reduce future benefit accruals for employees in tiers 1&2 with no changes to members in tier 3. The changes will begin January 1, 2014. Employee meetings will be held in October to inform plan members of the proposed changes and to give employees a chance to voice their opinions.
7. **Discussion & Presentation - R-Squared Conference:** Trustee Ray Coffey traveled to the conference via the shuttle bus, where he talked to folks from all over the country. Keynote speaker Josh Linkner talked about creativity/sparks; Ray notes these are things

we are already talking about at Anythink. Ray's take away from his track (Abundant Community) was that libraries have the ability/potential to transform people's lives. Keynote speaker Tamara Kleinberg was high energy/entertaining talked about thinking sideways, promoting thinking out of your comfort zone. He overheard people say "this is the best conference they have ever been to". Trustee Dot Lindsey said she heard people say "that's a great idea" to things she knows we have already been doing. Facilities Manager, Doug Squires compared it to a rock concert. Public Services Director, Ronnie Storey was in the Culture track where she said she got to play hard. Finance Director, Mindy Kittay was in the Abundant Community track where she said she met a lot of amazing people. She loved the experience zones and attended a pre-conference painting class. HR Director, Susan Dobbs was one of the organizers of the Culture track where she said they put groups of ten people together and at the end of the second day they were exchanging phone numbers, hugging each other, they were connected based on the experiences they'd gone through. Communications Manager, Stacie Ledden one of the organizers of the conference said this was one of the most amazing things she has had the chance to work on. A physically challenged conference participant that Stacie had met at a previous conference and interviewed via phone was on the Culture track where she overcame her fears and completed the track with the help of her teammates. She was so moved she got out of her wheelchair and gave Stacie a big hug and said "you changed my life". This is just one of many stories from the conference.

8. **Director's Report - Pam Sandlian Smith:** An RFP for café services will go out next week. With the help of our volunteers and staff complimentary coffee & tea are being served to our Wright Farms customers from 9:30-11:00 am. The Denver Business Journal has ranked Anythink second as a Denver area cultural attraction. The City of Thornton is working on an Urban Renewal Plan for the south Thornton area. Pam will be attending a meeting on September 20 for governmental agencies. A public meeting is set for September 24, and Thornton's city council is scheduled to vote October 9 on an urban renewal plan. Members of the Foundation will be attending a PST meeting to introduce themselves to managers and inform them of future fundraising to include a fall appeal.
9. **Finance Director's Report/Budget Amendment 2012 - Mindy Kittay:** Mindy handed out financial statements and notes they do not reflect the budget amendment numbers. She reviewed the increases in the General Fund and reviewed the increases/decreases of expenditures. Noting the net effect of this budget amendment is to increase the fund balance by \$591,500. This amendment is asking to increase expenditures over the original 2012 amount by \$142,342.00. The biggest item is the increase to a capital expense for the purchase of six disc express machines. Mindy notes since we've signed on with Unique we have retrieved almost \$66,000 worth of materials. Mindy received the Certification from the Assessor with numbers for August which are up by 1.47% over the current year. Mindy will email a draft budget to the Board before October 15 for a vote at the November meeting.

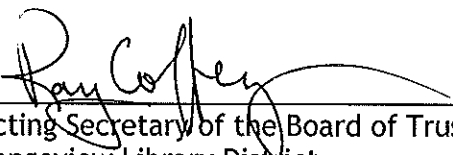
By consensus a decision was made to change the October board meeting from October 17 to October 23, 2012.

10. **Human Resource Director's Report - Susan Dobbs:** Susan invited the Board to the annual Bowling event October 26; competition starts at 6:00 pm. Fat Cats in Westminster hosted by the Yellow Geckos.

11. **Public Service Director's Report - Ronnie Storey:** The first Reader's advisory training was held yesterday. Also on the calendar are Wranglers unite and Concierges unite meetings. Saturday Kurt the new bee keeper held a program with 25 people in attendance at the Commerce City branch. The branch is averaging 600 people a day.
12. **Communication Manager's Report - Stacie Ledden:** Stacie mentions that there are so many things learned from the R5quared conference we can apply here at Anythink. By taking a lot of the techniques used to promote the conference and applying them to promote our libraries to our communities.
13. **Legal Counsel Report - Kim Seter:** Kim is working on the Mapleton IGA. The Aurora exclusion issues continue, Kim has been invited to a public meeting October 5 to hear from a group of HOA's who are complaining about double taxation. In 2003 Congress passed the secure and verifiable act. All federal, state or local government providing public services or benefits need to obtain a secure and verifiable ID. We tried to get the attorney general to say libraries are not included in this process. Today we received an order from the judge saying libraries are not included in this.
14. **For the Good of the Order:** None.
15. **Adjournment:** There being no further business to come before the Board upon motion made by Trustee Lindsey the meeting adjourned at 7:17 pm.

Respectfully submitted

Dolores Sandoval
Administrative Assistant/Recorder



Acting Secretary of the Board of Trustees
Rangeview Library District