



anythink™

A REVOLUTION OF RANGEVIEW LIBRARIES

## POP-UP SHOP APPLICATION

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Type of business: \_\_\_\_\_

Price range of products: \_\_\_\_\_

Please rank your desired dates of participation, with 1 being your most preferred date. Please rank as many dates as you like, providing you are able to participate on that day. Availability time on each date is 9:30 am-3:30 pm (retail open 10 am-3 pm).

Saturday, Aug. 17: \_\_\_\_

Saturday, Sept. 21: \_\_\_\_

Saturday, Sept. 7: \_\_\_\_

Saturday, Sept. 28: \_\_\_\_

Saturday, Sept. 14: \_\_\_\_

Please sign reverse side and return completed form to Anythink Brighton (327 E. Bridge St., Brighton, CO 80601) for consideration.

# POP-UP SHOP APPLICATION

Be a part of Anythink's upcoming pop-up shop. Intended to highlight local entrepreneurs and businesses, this is an opportunity to showcase your business and offer direct sales at the library on select dates. Merchandise sales are welcome; however, the pop-up shops are not intended for recruitment or the selling of services.

Please take note of the following requirements for consideration. Questions should be directed to Kelly Allen at [kallen@anythinklibraries.org](mailto:kallen@anythinklibraries.org).

- Vendors are responsible for any certifications and permits required for their selling their merchandise.
- Anythink staff will review applications and schedule vendors. Approved vendors will have access to Anythink Brighton's multipurpose room on a select Saturday from 9:30 am until 3:30 pm (open for retail from 10 am-3 pm) to sell merchandise.
- All money and transactions will be handled exclusively by the vendor. Library staff will not be available for assistance with any sales, transactions or staffing.
- Nothing may be adhered to the walls of the library space.
- Tables, chairs, trash cans, and table cloths will be provided. Vendors are responsible for any other supplies, including table-top branding or advertisements, paper, pens, scissors, markers, tape, etc.
- Vendors are responsible for cleaning up their space before leaving.
- Vendors must follow Anythink's Behavior Policy, available online at [anythinklibraries.org](http://anythinklibraries.org).
- Anythink reserves the right to cancel any pop-up shops or vendor partnerships.

In case of inclement weather or maintenance issues, the vendor is responsible for checking the website or calling to see if the library is unexpectedly closed. Every effort will be made to reschedule the pop-up shop for a mutually agreeable date.

*I have read and agree to the terms above.*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_