

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
OCTOBER 23, 2012**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:05 pm. at Anythink Wright Farms, 5877 E 120<sup>th</sup> Avenue, Thornton, Colorado. A quorum was recognized.

**Trustees Attending:** Kay Riddle, Ray Coffey, Dorothy Lindsey.

**Apologies:** Mizraim Cordero, Linda Wisniewski.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Ronnie Storey, Public Services Director; Mindy Kittay, Finance Director; Lynda Freas, Family Services Director; Matt Hamilton, IT Manager; Stacie Ledden, Communications Manager; Doug Squires, Facilities Manager; Scott Lupo, HR Generalist; Logan Macdonald, Collection Development Manager; Moriah Haley, Collection Development; Rebecca Martin, Finance; Sharon Hall, Bennett Library; Suzanne McGowan, Wright Farms Library; Annette Martinez, Perl Mack Library; Dara Schmidt, Brighton Library; Sandra Sebbas, Huron Street Library; Jody Sanchez, Brighton Library; Marsha Marcilla, Wright Farms Library; Cate Sweeney, Huron Street Library; Sue Lohmiller, Anythink in Motion.

**Guests:** Kim Seter, Legal Counsel, Brian Hall, Anythink Foundation; Marci Whitman, Northglenn Councilmember.

2. **Additions or Changes to Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Item:** Motion to approve the Minutes of the September 19, 2012 Regular Board Meeting was made by Trustee Coffey and seconded by Trustee Lindsey. Motion carried.
5. **Yellow Geckos Presentation:** Susan introduced the Yellow Geckos, who reviewed the calendar of events held in 2012 including events still to come. The Geckos committee is made up of staff from all across the district in all different job rolls. They organize events that support the health and well-being of the organization through wellness programs and training events. They host events outside of work to get staff together and inspire fun.
6. **Director's Report - Pam Sandlian Smith:** Pam introduced Anythink Foundation chair Brian Hall. By consensus the November meeting was changed to November 14, 2012 at the Wright Farms library. Staff was given Columbus Day off to use as a creativity day. Staff reported back their experiences which included; zip lining, painting, drum lessons, flash mobbing, and simulated skydiving. November 12 is an all staff training day where the Experience Zone team along with HR's Susan Dobbs and Scott Lupo has planned a day which

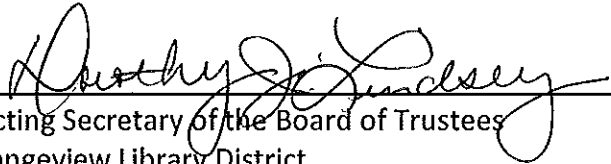
includes a condensed Rsquared culture track (*re-named creativity culture track*) painting, and keynote speakers Johanna Booth-Miner and daughter Sarah Miner. Through connections made by Ronnie, Anythink hosted John and Carrie Morgridge with the Morgridge Foundation who fund education projects in Colorado and Florida and are now looking at libraries. Pam received a thank you card from Carrie saying she looks forward to a long relationship.

7. **Facilities Manager Report - Doug Squires:** Doug shared photos of the Mapleton campus project where he notes the Library will be in the center of the campus. Currently the IT, Outreach and Facilities staff are located at the Washington Street space. After an evaluation of both the Washington Street and Northglenn buildings a decision to move these staff to the Northglenn building and investing up to \$300,000 to make suitable for use is suggested. After discussion the Board gave direction to go ahead with suggested updates of the Northglenn building.
  
8. **Finance Director's Report - Mindy Kittay:** The Finance Director presented to the Board a copy of the proposed 2012 Budget Amendment and Resolution and information concerning the proposed 2013 budget. The public hearing on the 2012 budget amendment was opened to the public at 5:50 pm. The public hearing continued with the proposed 2013 budget hearing opened to the public at 6:00 pm. The Finance Director reviewed the 2013 budget stating not a lot of changes in the upcoming year; no additions to staff, no increase to health/medical insurance, retaining the replacement schedule for technology. The major change would be the opening of the Mapleton campus library. The Finance Director Mindy Kittay then reviewed the 2012 Budget Amendment. There being no public comment on the 2012 Budget Amendment, the hearing was closed at 6:10pm.  
**Motion to approve the proposed 2012 Budget Amendment and to adopt the Resolution was made by Trustee Lindsey and seconded by Trustee Coffey. Motion carried.**  
The Public Hearing on the 2013 Budget remained open to be continued at the next regularly scheduled Trustee's meeting.
  
9. **Family Service Director's Report - Lynda Freas:** The Wright Farms Nature Explore debut was a great success with 100+ in attendance. Anythink was well represented at this year's CAL conference with ten staff presenting. Trustee Coffey attended the conference as well, attending a track for trustees noting a lot of the things talked about are things we are doing at Anythink.
  
10. **Collection Development Manager's Report- Logan Macdonald:** Logan highlights how VuFind has allowed us to fix the information gap. In the past we struggled to let users know what we recently purchased especially DVD users. VuFind has allowed us to make a list that is displayed via a rotating carousel on the front page of the catalog. DVD users can now see what has been recently purchased and place a hold.

11. **Communication Manager's Report - Stacie Ledden:** The communications department has been working on an awareness campaign to help spread the word about the Anythink Foundation. The campaign coincides with the fall appeal which will go out as an email where potential donors have the opportunity to set up recurring payments. The department is also working on updating the foundation webpage. The grand opening of the LSTA grant funded Maker Space is scheduled for December 5, 3:30-6Pm at the Brighton branch this event will coincide with the annual Gifts from the Heart Program.
12. **Legal Counsel Report - Kim Seter:** The City of Aurora meeting held October 18 appeared to be a effort to stir up a grassroots group to promote the notion of removal of properties from a library district as annexed into a city, by the end of the night everyone attending the meeting was on a volunteer list to help Aurora form a library district. Issues concerning the two buildings talked about under item #7; the Northglenn building has parking lot issues that need to be addressed, there is also an encroachment on the south side of the building. Washington street site includes 1/3 acre to east of the building, the property is subject to a riverter with the County that needs to be addressed.
13. **For the Good of the Order:** The Northglenn Community Foundation is selling Christmas wreaths for their holiday campaign that will help residents who cannot pay their water bills. Contact Northglenn councilmember Marci Whitman.
14. **Adjournment:** There being no further business to come before the Board upon motion made the meeting adjourned at 6:40 pm.

Respectfully submitted

Dolores Sandoval  
Administrative Assistant/Recorder

  
Acting Secretary of the Board of Trustees  
Rangeview Library District