

**RANGEVIEW LIBRARY DISTRICT
BOARD MEETING
OCTOBER 21, 2009**

1. Call to Order: A meeting of the Rangeview Library District Trustees was called to order at 5:10 p.m. at the Brighton Branch, 327 E Bridge Street, Brighton, Colorado. A quorum was recognized.

Board Trustees Attending: Kay Riddle, Dorothy Lindsey, Ray Coffey, Linda Wisniewski.

Apologies: Debra Neiswonger.

Library Staff Attending: Pam Sandlian-Smith, Director; Steve Hansen, Communications Director; Stacie Ledden, Content Developer; Lynda Freas, Family Services Director; Ronnie Storey, Public Services Director; Mindy Kittay, Finance Director; Rachel Fewell, Collection Development Manager; Logan Macdonald, Collection Development Librarian; Deborah Hogue, Commerce City Library; Chandra Jones, Brighton Library; Jessie Ransom, Brighton Library

Guests: Jacquelyn Murphy, Legal Counsel; Justin Sager, Wember, Inc.; Ozi Friedrich, Humphries Poli Architects; Matt Wilhelm, Humphries Poli Architects.

2. Additions or Changes to the Agenda: none

3. Public Comment: none

4. Consent Agenda Items: Approval of the Minutes of the September 23, 2009 Regular Board Meeting.

Motion to approve the amended Minutes of the September 23, 2009 Regular Board Meeting was made by Ray Coffey and seconded by Dorothy Lindsey. Motion passed unanimously.

5. Presentation of schematic design for Commerce City renovation – HPA: Ozi Friedrich from Humphries Poli Architects gave a presentation on the design development for the Commerce City Library project which is a full renovation and 2,300 sf addition to the existing library. Renderings were handed out showing existing conditions, community goals, neighborhood context, site & floor plans, elevations, civic entry, children's pavilion, and a green roof system. Completion of the project is scheduled for late 2010.

Motion to approve the design development for the Commerce City Library Project was made by Linda Wisniewski and seconded by Dorothy Lindsey. Motion passed unanimously.

6. Construction update – Justin Sager: The Huron parking lot/concrete work is in. Finishes such as ceilings and lights are going in. The opening has been delayed to early February due to electrical and data adjustments and tree house sculptures. Work is on track with the Wright Farms project and expecting to get COPs by early March.

7. Discussion of Exterior Signage – Kay Riddle: The Board reviewed renderings of exterior signage which included suggestions made at the last board meeting. The Board agreed on a design and gave direction to move forward.

8. Finance Director’s Report, Public Hearing on proposed 2009 Budget Amendment Mindy Kittay: Mindy handed out financials for the month of September. Included in the board packet was a draft of the 2010 Budget. Mindy reviewed the 2009 Budget Amendment.

Having heard the presentation by the finance director, President Kay Riddle opened the Public Hearing on the Amendment to the 2009 Budget at 5:56 p.m.

Hearing no public comments on the Budget Amendment, President Kay Riddle moved to close the Public Hearing at 6:00 p.m.

Motion to approve Resolution No. 09-10-01 amending the 2009 Budget and appropriating funds as required by law was made by Ray Coffey and seconded by Dorothy Lindsey. Motion passed unanimously.

9. Branch Manager’s Report – Interim Manager, Chandra Jones: Chandra introduced new Tech Guide Jesse Ransom. Chandra shared statistics which all have increased over last year. She invited everyone to the Readtoberfest celebration, October 31st. New furniture and a new xbox 360 for the gaming area have arrived. Two Wrangler positions have been posted.

10. Director’s Report – Pam Sandlian-Smith: The Library Board’s preview of the Huron Street library is Saturday, November 14. The Thornton Library makeover work is beginning with Mary Goulash assisting with project management. In completing the 2010 budget, the administrative team is being mindful of possible negative downturns for 2011-13, and has agreed to forfeit their merit increases for 2010; however a 3% merit has been budgeted in for all other employees. As another cost saving measure a branch manager for the Wright Farms branch will not be hired, library director, Pam Smith will be branch manager. Dennis Humphries has volunteered to chair a gala for the library next year. Legal Counsel is researching changes to the retirement system proposed by the County.

11. Director of HR Report – Susan Dobbs: Reminder this Friday, October 23, 6:00 p.m. is bowling night. There are 15 teams signed up to participate. Competition starts at 6:30 p.m.

12. Director of Public Services Report – Ronnie Storey: Over the last few weeks Ronnie has been working at the Brighton branch. This has given her the opportunity to walk in the shoes of a branch manager and also to see how the new staff roles are working. She has handed the branch over to interim manager Chandra Jones.

13. Director of Family Services Report – Lynda Freas: Lynda handed out a copy of an article in the October 1, 2009 Library Journal which talks about the Dewey Dilemma in which we are mentioned. She also handed out circulation statistics for September. Rachel Fewell and Logan Macdonald from the collection development department talked about how WordThink has impacted usage of the different collections. Another change made was moving juvenile fiction audio books together with the corresponding areas; this has doubled the circulation of these items and also we are outpacing the average circulation on J and E non fiction for children.

14. Director of Communications Report – Steve Hansen: The videos “What’s your favorite thing about anythink” are on the RLD website and also on You Tube. We are currently working on the grand opening of the Huron branch with the theme being “A Celebration of Light”. A board tour for the Huron library is scheduled for November. Website statistics are up by 40 percent over last year. Steve showed a video from the Brighton grand opening where folks are talking about the new building.

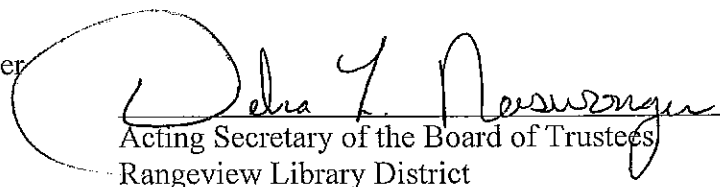
15. Legal Counsel Report – Jacquelyn Murphy: The legal report was submitted in the board packet. Projects legal council are currently working on; Construction related items with the Perl Mack project; Working with the County on the changes with the retirement program; Working with the County Attorney’s office in getting the properties returned to the District tax rolls that were removed.

16. For the Good of the Order: The TechFest was great.

17. Adjournment: There being no further business to come before the meeting, upon motion made by Trustee Coffey and seconded by Trustee Wisniewski the meeting adjourned at 6:38 p.m.

Respectfully Submitted by

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District