

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 18, 2020**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5pm. The meeting was virtual, due to COVID- 19.

Trustees Attending: Andrew Southard, Gretchen Lapham, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Suzanne McGowan, Customer Experiences Director; Stacie Ledden, Director of Strategic Partnerships; Logan Macdonald, Director of Products and Technology; Nan Fisher, Finance Manager.

Guests: Cameron Richards, Legal Counsel.

(Total signed in to GoToMeeting - 18)

2. **Additions or Changes to the Agenda:** None. Motion to approve the Agenda was made by Trustee Brundage and seconded by Trustee Southard. Motion carried.

3. **Public Comment:** None.

4. Motion to approve the Minutes to the October 21, 2020 Regular Board Meeting was made by Trustee Brundage and seconded by Trustee Lapham. Motion carried.

5. Motion to accept the October 2020 financials was made by Trustee Southard and seconded by Trustee Lapham. Motion carried.

With no changes to the 2021 Budget document presented at the last meeting and included in this month's board packet.

A motion to open the public hearing on the 2021 Budget was made at 5:08 pm. Hearing no public comment on the 2021 Budget, Motion to close the public hearing at 5:09 pm was made. Motion carried.

Motion to approve the Budget Resolution adopting the 2021 Budget, Appropriating Funds and Certifying the Mill Levy was made by Trustee Brundage and seconded by Trustee Lapham. Motion carried.

6. **Library Director's Report - Pam Sandlian Smith:** Pam states, due to the increase of COVID-19 cases in Adams County we have made the decision to move back to curbside services thru end of December.

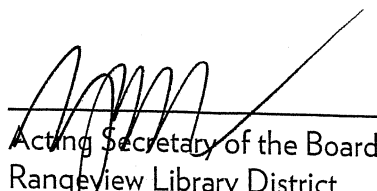
Pam talked about work on the equity project stating they have found a Denver based company that matches Anythink's culture. The principle is Dr. Nita Mosby Tyler, she will be our guest for two days for our February all staff training holding conversations and presentations with staff.

Pam thanked the Board for their support and applauded them for their understanding the challenges of this year to include having to meet virtually. She also thanked the staff for always bringing the Anythink hospitality and passion for their work.
Trustee Fox would like to see branch manager's reports in the upcoming year.

7. **Assistant Director's Report – Susan Dobbs:** Susan gave highlights of the year stating how proud she is of the HR team, Yellow Geckos and all Anythinkers for taking care of each other this year. She talked about the events the Geckos held this year which includes sponsoring an Adams County family in need. She states we have been celebrating our values this year. This year, in place of the all staff appreciation breakfast where we celebrate each other we will be making a video of staff to share.
8. **Director of Products and Technology Report – Logan Macdonald:** Logan states we are starting to get all the materials that were delayed in the spring. Also stating we are very close to solving the last issue with Prospector, hopefully the week after Thanksgiving. He reports we have added three new online resources; Mango Languages, NewsBank and Weiss Financial Ratings. He states we are working with a company to help with cyber security for the district.
9. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne reports the library along with its partners handed out over four thousand produce boxes. She states with the mild weather in September and October the staff did an amazing job with outdoor programming. We are looking to do an online live Noon Year's Eve Celebration. Suzanne reports we are tweaking and making adjustments to our curbside service.
10. **Director of Strategic Partnerships Report – Stacie Ledden:** Stacie reports on upcoming events. December 8, the Foundation will be hosting a member event with Chef Ian Kleinman. Members can watch or participate in a cooking demonstration. The Foundation is also participating in Colorado Gives Day on December 8. She states Anythink will host Civic Saturday on January 23.
11. **Legal Counsel Report – Cameron Richards:** Legal counsel received an update from the Globeville Commercial Urban Redevelopment Authority, they are proceeding with the Plan Amendment. Legal counsel will keep the Board updated.
12. **For the Good of the Order:** None.
13. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Lapham and seconded by Trustee Brundage the meeting adjourned at 6:22 pm.

Respectfully submitted,

Dolores Sandoval


Acting Secretary of the Board
Rangeview Library District