

**RANGEVIEW LIBRAR DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 15, 2017**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:03 pm. at Anythink Wright Farms, 5877 E 120th Avenue, Thornton. A quorum was recognized.

Trustees Attending: Lynne Fox, Linda Wisniewski, Yadira Caraveo and Burke Beu.

Apologies: Kerry Glenn.

Staff Attending: Pam Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Ronnie Storey, Public Services Director; Logan Macdonald, Products & Technology Director; Stacie Ledden, Innovations Director; Nan Fisher, Finance Manager; Erica Grossman, Creative Lead; Doug Squires, Facilities Manager; Heidi Van Ness, Payables Pro; Keely Smith, Buyer; Suzanne McGowan, WF Manager; Kelly Allen, BR Manager.

Guests: Cameron Richards, Legal Counsel; Steve Hansen, Consultant.

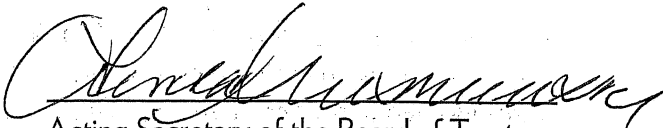
2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the October 18, 2017 Regular Board Meeting and the Proposed 2018 Meeting Schedule was made by Trustee Beu and Seconded by Trustee Caraveo. Motion carried.
5. **Finance Manager's Report – Nan Fisher:** Nan reviewed the October 2017 financials. Motion to accept the October 2017 financials was made by Trustee Caraveo and seconded by Trustee Wisniewski. Motion carried.
Discussion was held on the 2018 Budget, Nan reported there were no major changes. Motion to open the Public Hearing on the 2018 Budget at 5:07 pm. was made by Trustee Wisniewski and seconded by Trustee Caraveo. Motion carried. Hearing no public comment on the 2018 Budget, motion to close the Public Hearing at 5:08 pm. was made by Trustee Wisniewski and seconded by Trustee Caraveo. Motion carried. Motion to approve the Resolution adopting the 2018 Budget and Appropriating Funds, and Certifying the Mill Levy was made by Trustee Wisniewski and seconded by Trustee Caraveo. Motion carried.
6. **Library Director's Report – Pam Smith:** Pam handed out a draft document from the Adams County Retirement Board on changes to the retirement plan. The changes would affect the vesting period for tier three employees and a plan expenses agreement, to improve the funding status of the Plan. She will provide a final copy, once approved by the BOCC. Pam and Anythink foundation member, David Bell met with Oakwood Homes, they would like Anythink to have a presence in their development at 120th and Tower Rd.

Pam invites the Board to a Study Session with the BOCC on December 5.
Pam will send information to the Board on the trip to Denmark.
Pam handed out a proof of the Anythink Strategic Plan 2018-2022 brochure. After discussion of the Strategic Plan *included in the board packet* a **Motion to accept the 2018-2022 Strategic Plan was made by Trustee Caraveo and seconded by Trustee Wisniewski.**
Motion carried.

7. **Assistant Library Director's Report – Susan Dobbs:** Susan reports at this year's open enrollment Anythink will be offering amazing benefits to staff. She also reports the Yellow Geckos will be hosting its annual fundraiser Texas Hold'em, where proceeds benefit a needy Adams County family. Susan invites the Board to the Staff Appreciation Breakfast on December 6, at Cinzettis in Northglenn.
8. **Director of Public Services Report – Ronnie Storey:** Ronnie invites the Board to visit the WF escape room after the meeting.
9. **Director of Products and Technology Report – Logan Macdonald:** Logan introduces newest staff member of the Collection Development department, Keely Smith, Anythink Buyer. He also invites the Board to the Studio Open House on Saturday, 10-3pm. Wright Farms.
10. **Director of Innovations Report – Stacie Ledden:** Stacie reports on upcoming events: WF Studio Open House, Saturday, November 18; Colorado Gives Day, December 5, where branches will have displays representing how we impact children; Perspectives from Vietnam, a reception to include an interactive film, discussion and Q&A on December 6 at WF.
11. **Legal Counsel Report – Cameron Richards:** Cameron states the written report is included in the board packet. He also clarified the process for the Budget paperwork to new board members.
12. **For the Good of the Order:** Pam reported to the board the passing of staff member, Georgia Neilsen.
Board member Lynne Fox shared handouts from this year's CAL conference.
13. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Wisniewski and seconded by Trustee Caraveo the meeting adjourned at 6:01 pm.

Respectfully submitted,

Dolores Sandoval


Acting Secretary of the Board of Trustees
Rangeview Library District