

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
MAY 18, 2021**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:04 pm. The meeting was virtual, due to COVID-19.

Trustees Attending: Andrew Southard, Gretchen Lapham, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Suzanne McGowan, Customer Experience Director; Stacie Ledden, Director of Strategic Partnerships; Logan Macdonald, Director of Products and Technology; Nan Fisher, Finance Manager; Ricardo Cardenas, Commerce City.

Guests: Elizabeth Dauer, Legal Counsel.

(Total signed in to zoom meeting - 23)

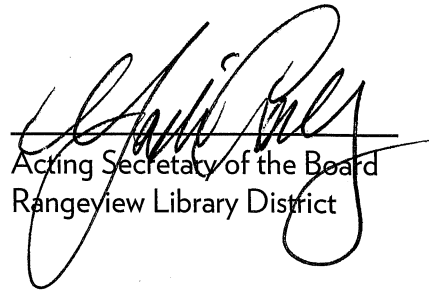
2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Motion to approve the Minutes of the April 20, 2021 regular board meeting was made by Trustee Lapham and seconded by Trustee Southard. Motion carried.**
5. **Presentation and update by Anythink Commerce City Manager, Ricardo Cardenas:**
Ricardo states the branch/staff have returned back to normal very quickly.
He talked about the Bike Library project that Anythink Commerce City will launch June 8, 2021, stating they have received 30 bikes for the project.
Ricardo states they will once again take part in the Inclusive Internship Initiative. A program offered by PLA to introduce students to careers in librarianship.
6. **Finance Manager's Report – Nan Fisher:** Nan reviewed the April 2021 financials.
Motion to accept the April 2020 financials was made by Trustee Caraveo and seconded by Trustee Lapham. Motion carried.
7. **Anythink Foundation Update – Stacie Ledden and Joe Murray:** Stacie and Joe reviewed the Anythink Foundation Development plan document. Stating they have been working with nonprofit coach, Kimberley Sherwood.
8. **Library Director's Report – Pam Sandlian Smith:** Pam states she sent out an all staff email regarding mask wearing guidelines. With recommendations from the CDC, the revision will begin June 1.

The Research Subcommittee have been working on prioritizing possible capital projects to fund, they will present their recommendations to the Board in July.

9. **Assistant Library Director's Report – Susan Dobbs:** Susan states this year's value we are celebrating is "Everyone is Creative". Staff will be participating in values challenges with learning opportunities to expand their creativity.
10. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne reports we are expanding summer hours and beginning to transition our spaces. She talked about the "Spirit Nests", art installations by artist Jayson Fann, on display at the Wright Farms and Perl Mack branches. She encourages the Board to drop in and see.
Suzanne talked about why the statistics included in the board packet look a little different from last year.
11. **Director of Products and Technology Report – Logan Macdonald:** Logan thanked Anythink's network administrator Kent Bumguardner and the IT department for their work on the Wi-Fi upgrade project, which is near completion. He states they will be putting more public computers on the floor for our customers.
Logan reports a new collection of vinyl LP records are currently available to check out. This is a pilot program at the Huron and Perl Mack branches. Stating we also have portable turntables for customers to check out as well.
12. **Director of Strategic Partnerships Report – Stacie Ledden:** Stacie reports this year's backyard concerts will be held in person. The concerts will also be live streamed and filmed by our Anythink video production team. She states Mtn States Toyota are this year's presenting sponsor. The Reminders will be the June band and Dickey's BBQ will be our food vendor. Stacie talked about the story-gathering project "Sincerely: Stories of Adams County", a partnership with Adams County, Mapleton School Dist. And Rocky Mountain Partnership. The project will capture stories reflecting on the past year. The project will be compiled into different formats as well as in a special edition of SPARK.
13. **Legal Counsel Report – Elizabeth Dauer:** A resolution of the Special Districts Records Management Manual was included in the Board Packet. After discussion, a **Motion to adopt the resolution was made by Trustee Brundage and seconded by Trustee Southard.**
Motion carried.
14. **For the Good of the Order:** Due to a conflict in her schedule, Trustee Lapham requested a change of date for the July meeting. The July meeting will be held on July 20.
15. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Lapham and seconded by Trustee Southard the meeting adjourned at 6:22 pm.

Respectfully submitted,

Dolores Sandoval



Acting Secretary of the Board
Rangeview Library District