

**RANGEVIEW LIBRARY DISTRICT
BOARD MEETING
MAY 18, 2011**

1. Call to Order: A meeting of the Rangeview Library District Trustees was called to order at 5:08 pm. at Anythink Wright Farms Library, 5877 E 120th Ave., Thornton, Colorado. A quorum was recognized.

Board Trustees Attending: Kay Riddle, Ray Coffey, Dorothy Lindsey, Linda Wisniewski, and Mizraim Cordero.

Library Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Mindy Kittay, Finance Director; Ronnie Storey, Public Services Director; Lynda Freas, Family Services Director; Susan Dobbs, HR Director; Stacie Ledden, Communications Manager; Dara Schmidt, Brighton library; Sandra Sebbas, Huron Street library; Deborah Hogue, Commerce City library.

Guests: Kim Seter, Legal Counsel; Justin Sager, Wember Inc.; Karissa Childs, Bondi & Co.

2. Additions or Changes to Agenda: Motion to add a report from the Finance Director was made by Ray Coffey and seconded by Dorothy Lindsey. Motion passed unanimously.

3. Public Comment: None.

4. Consent Agenda Items: Motion to approve the Minutes of the April 20, 2011, Regular Board Meeting was made by Ray Coffey and seconded by Linda Wisniewski. Motion passed unanimously.

5. Presentation of 2010 Audit, Bondi & Co.: Karissa Childs with Bondi & Co. reported on the RLD 2010 Financial Report. She stated there were no disagreements with management. She pointed out the Independent Auditor's Report located on page 15 of the report is a draft statement. She reviewed the Statement of Net Assets, Statement of Activities, and the Government Funds. She reviewed the Report to Governance document, this document is divided into three sections: **Financial Analysis**, this section graphically displays financial trends; **Positive Observations** are noted improvements in operations from 2009; **Advisory Comments and Suggestions** lists suggestions for enhancing the District's financial operations. Karissa left a letter of engagement with the Board for auditing services.

6. Finance Director Report – Mindy Kittay: Mindy handed out financial statements for April 2011. She proposed a resolution to establish a custodial account with U.S. Bank NA for purposes of safekeeping the investment securities of RLD. **Motion to adopt Resolution No. 11-05-01 Authorizing and Establishing a Custodial Account with U.S. Bank NA for Purposes of Safekeeping the Investment Securities**

of the Rangeview Library District was made by Trustee Lindsey and seconded by Trustee Coffey. Motion passed unanimously.

Mindy noted that an RFP for auditing services has been prepared and will go out to 5 or 6 auditing services.

7. Director's Report – Pam Sandlian Smith: Pam commended the Brighton and Wright Farms staff for doing a great job at alerting and keeping customers safe during the tornado warnings today. She notes the HR report has a lot of activity with many hires over the past six weeks which include; Mahala Evans, Development Manager; Ken Devine, Writer/Editor; Dara Schmidt has been promoted to Brighton Manager, and Aaron Bock has been promoted to Tech Guide at Brighton. A meeting was held with the Brighton Friends to help clarify/align their role with the needs of the RLD. The Commerce City and Perl Mack libraries held community garden workdays. A meeting was held with a representative from the Crossroads Church in Northglenn to talk about what modifications are needed for them to lease the old Northglenn branch. They will use most of the existing shelving and will only need minor changes and repairs.

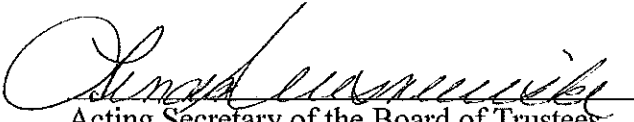
8. Legal Counsel Report – Kim Seter: Kim reports there are no changes from last report. The Directors contract will be reviewed at next months board meeting. The Wright Farms open space received a grant from Adams County to help with the Wright Farms Bridge which is well underway. The bridge should be complete by end of November.

9. For the Good of the Order: Stacie notes a change to the press clips; they have been narrowed down to the Best and Brightest. She extended a thank you to the Board for participating in StoryCorps. StoryCorps has selected the interview between Pam Sandlian Smith and Sharon Morris to do an edit to and post to the ILMS website. Ronnie notes that every single community garden plot has been taken.

10. Adjournment: There being no further business to come before the Board, upon motion made by Trustee Wisniewski the meeting adjourned at 5:53 pm.

Respectfully Submitted

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District