

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
MARCH 19, 2019**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:07 pm at Anythink Wright Farms, 5877 E 120th Avenue, Thornton. A quorum was recognized.

Trustees Attending: Andrew Southard, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology; Stacie Ledden, Innovations Director; Suzanne McGowan, Customer Experience Director; Nan Fisher, Finance Manager; Alice Meacham, Creative Lead, Kelly Allen, Brighton; Whitney Oakley, Bennett; Ricardo Cardenas, Commerce City; Marsha Marcilla, Wright Farms; Rebecca Bowman, Wright Farms.

Guests: Cameron Richards, Legal Counsel; Marci Whitman, Northglenn City Councilmember; Raymond "Jim" Lynch, resident.

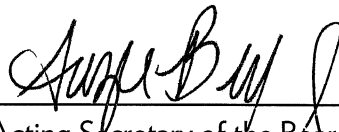
2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** Raymond "Jim" Lynch
Question – Does RLD allow groups to gather outside the library?
Response – RLD's "Right to Assemble" policy, People may gather in groups on any Rangeview Library District property for the purposes of public discourse, no closer than thirty-five feet of the main entrance, during the hours of operation.
4. **Consent Agenda Items:** Motion to approve the Minutes from the February 21, 2019 Regular Board Meeting was made by Trustee Brundage and seconded by Trustee Southard. Motion carried.
5. **Finance Manager's Report – Nan Fisher:** Nan reviewed the February 2019 Financials. Motion to accept the February 2019 Financials was made by Trustee Southard and seconded by Trustee Brundage. Motion carried.
6. **Library Director's Report – Pam Sandlian Smith:** FYI to the Board: Brighton library was approached by Flat Irons Church to rent meeting rooms on Sundays. The BURA Board decided that the Armory did not have the capacity for the church, so the reservation request is now mute. Masterplan work: continuing the work with Dennis Humphries and Peter Bolek to investigate new libraries and to conduct an audit of existing spaces. This year we have budgeted for consulting fees of \$110,000. This this work will total \$230,000. We will make budget adjustments later in year to accommodate this essential next step. The Site Committee met with the City of Thornton regarding a potential partnership for master planning on the Aylor property at 136th and Quebec. The Administrative team has been

reviewing data and results from the 2018 ballot. The admin team continues to explore the 2019 ballot possibility and will keep the Board updated.

7. **Assistant Director's Report – Susan Dobbs:** Susan reports this year's ALA Conference will be in Washington D.C., June 21-26. Stating if anyone is interested in going, please let her know.
8. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne celebrated the rare experience of having fully staffed branches for two days. The team has worked diligently over the past year to recover from a significant number of vacancies in 2018. The wooded area behind Huron Street was cleared by the City of Thornton, which has brought more light into the library. Anythink Huron Street has seen a decline in door count since this started, it has also changed the demographic of customers.
9. **Director of Products and Technology Report – Logan Macdonald:** Logan credited Doug Squires and the Facilities team for handling the original pine tree at Northglenn that was blown over during the recent snowstorm. He announced the change to checkout limits on Hoopla due to the popularity of the resource and the cost.
10. **Director of Innovations Report – Stacie Ledden:** Stacie discussed the community workshop for the Singing Tree Collaborative Art Project that will be installed at Anythink Perl Mack.
11. **For the Good of the Order:** None.
12. **Legal Counsel Report – Cameron Richards:** Legal counsel's report was included in the board packet.
13. **Executive Session:** Motion to enter into executive session at 5:56 pm. pursuant to C.R.S. 24-6-402(4)(b), (e) and (f) for purposes of performing an annual review of the executive director, determining positions that may be subject to negotiation, and receiving the advice on counsel on these matters was made by Trustee Brundage and seconded by Trustee Caraveo. Motion carried.
Motion to reconvene into regular meeting was made at 7:06 pm.
The Board did not take formal action nor did it adopt policy, position, rule or regulation.
Upon motion duly made, seconded and by unanimous vote, the Board approved an Amendment to the Executive Director's employment contract to include a merit based bonus for 2019.
14. **Adjournment:** There being no further business to come before the Board, upon motion made the meeting adjourned at 7:17 pm.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder



Acting Secretary of the Board of Trustees
Rangeview Library District