

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 15, 2021**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:09 pm. The meeting was virtual, due to COVID-19.

**Trustees Attending:** Andrew Southard, Gretchen Lapham, Lynne Fox, Suzie Brundage and Yadira Caraveo.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant; Susan Dobbs, Assistant Director; Suzanne McGowan, Customer Experience Director; Stacie Ledden, Director of Strategic Partnerships; Logan Macdonald, Director of Projects and Technology; Nan Fisher, Finance Manager; Daniel Alvarez, Anythink Huron Street.

**Guests:** Elizabeth Dauer, Legal Counsel.

*(Total signed in to zoom meeting 20)*

2. **Additions or Changes to the Agenda:** None.  
**Motion to approve the Agenda was made by Trustee Brundage and seconded by Trustee Lapham. Motion carried.**
3. **Public Comment:** None.
4. **Motion to approve the Minutes of the May 18, 2021 regular board meeting was made by Trustee Lapham, and seconded by Trustee Southard. Motion carried.**
5. **Presentation and update by Anythink Huron Street Manager, Daniel Alvarez:** Daniel states he has been working as the Anythink manager for six and a half months now. He has worked in library field for seven years. He says the Guides did a great job running the branch before his arrival. He feels that staff are doing a great job collaborating on projects/programs. He states the mySummer events held have been great. Some of the events held include making ice cream, and planting plants in unusual planters/pots. Daniel is looking forward to the powder ball battle program. He states all programs have had a wait list and have been well attended.
6. **Finance Manager's Report – Nan Fisher:** Nan reviewed the May 2021 financials. **Motion to accept the May 2021 financials was made by Trustee Lapham and seconded by Trustee Caraveo. Motion carried.**
7. **Library Director's Report – Pam Sandlian Smith:** Pam states everyone is doing an amazing job with the return of library services. Pam reports on data from the Urban Library Council which states over one third of libraries are not open yet, with Anythink being the only (urban libraries) library in the country currently doing indoor programming. Pam reports the admin team met today to review the Operating Plan and find we are ahead of schedule, or on target

with so many critical projects/objectives. The Colorado State Library announced there is three million dollars available in recovery funds through the LSTA grant project for digital resources, Logan will work on this. She states the admin team will meet to work on next steps of the equity project.

Pam thanked Trustee Caraveo for her work in the community to support all of us.

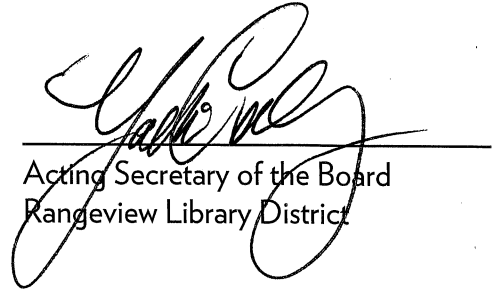
8. **Assistant Library Director's Report – Susan Dobbs:** Susan states the HR department is busy working on hiring, she thanks all managers for their work/help in the hiring process. She recognized Ricardo and his team for work on the bike program at Commerce City branch. She also recognized Marianella from the WF Café for the delicious bike shaped cookies.
9. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne talked about the environment in the branches, stating customers as well as staff are happy and excited to be back. The mySummer program brochures will be available tomorrow at the branches. We are working with Lulu's Farm, City of Thornton, American Heart Assoc. and TCHD to continue hosting the healthy farmer's markets at the Huron and WF branches.
10. **Director of Products and Technology Report – Logan Macdonald:** Logan talked about FTL state grants, stating Anythink qualified for 106k as our part of the grant. He thanked the state legislature for appropriating an additional half million dollars in funding for the state grants to libraries program. He talked about the Anythink box stating we have sent over 175 boxes to our young Anythinkers and will send out 400 in July, 500 in August and 600-800 by end of the year. Logan states they are working on updating children's and staff computers with new hardware this year. Also in working on ways to improve on accessibility at our public computers we will be rolling out high visibility, high contrast keyboards.
11. **Director of Strategic Partnerships – Stacie Ledden:** Stacie stated we had one of the best concerts on Friday, with over six hundred people and many of them dancing on the lawn. She shared highlights from the evening stating how the band interacted with the crowd. She thanked staff, studio and IT depts. for all their work/help with the concert. The Innovations department welcomed new creative lead writer/editor, Larissa Babiak. Wright Farms staff Marsha Marcilla had a conversation with a customer a few weeks ago stating the library help her keep her sanity during the pandemic. She donated to the foundation.
12. **Legal Counsel Report – Elizabeth Dauer:** Elizabeth states the only update she has at this time is the Globeville Urban Redevelopment Plan Amendment stating it is fully executed and will be complete with Trustee Fox's signature.
13. **For the Good of the Order:** None.
14. **Executive Session:** President Fox called for an Executive Session pursuant to C.R.S. 24-6-402(4)(e)(I) to discuss personnel matters, including the executive director's contract. Upon motion made by Trustee Lapham and seconded by Trustee Caraveo. Motion carried. The Board entered into Executive Session at 6:10 pm.

At 7:15 pm. the Board reconvened in public session. The Board acknowledged it did not take formal action nor did it adopt any policy, position, rule or regulation while in executive session.

15. **Adjournment:** There being no further business to come before the Board, upon motion made, seconded and unanimously carried, the meeting adjourned at 7:17 pm.

Respectfully submitted,

Dolores Sandoval  
Administrative Assistant/Recorder



Acting Secretary of the Board  
Rangeview Library District