

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

JUNE 17, 2020

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:06 pm. The meeting was virtual. Due to COVID-19 all libraries are closed.

Trustees Attending: Andrew Southard, Gretchen Lapham, Lynne Fox, and Suzie Brundage.

Apologies: Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Stacie Ledden, Director of Strategic Partnerships; Logan Macdonald, Director of Products and Technology; Suzanne McGowan, Director of Customer Experience; Nan Fisher, Finance Manager.

Guests: Elizabeth Dauer, Legal Counsel and Katherine Goff, City of Northglenn.

(Total signed in to GoToMeeting – 20)

2. **Additions or Changes to Agenda:** None. **Motion to approve the Agenda was made by Trustee Brundage and seconded by Trustee Lapham. Motion carried.**

3. **Public Comment:** Northglenn City Councilmember, Katherine Goff thanked the library for all they do.

4. **Motion to approve the Minutes to the May 21, 2020 Regular Board Meeting was made by Trustee Brundage and seconded by Trustee Lapham. Motion carried.**

5. **Finance Manager Report – Nan Fisher:** Nan reviewed the May 2020 financials. **Motion to accept the May 2020 financials was made by Trustee Lapham and seconded by Trustee Southard. Motion carried.**

6. **Library Director's Report – Pam Sandlian Smith:** Pam gave a shout out to the Innovations team for their design of masks for staff.

Pam reports this will be an interesting budget year because in November Coloradans will vote on the Gallagher Amendment repeal. She states we will prepare budget A if Gallagher is revoked and budget B if Gallagher stays in place. Also stating we will have our auditors at the July board meeting to review the audit and have asked them to help with a financials 101.

Pam gave a brief overview of Phase three of the re-opening plan for the library. The team has been working on putting together safety strategies that include; capacity, physical distancing, and additional custodial services. The plan is to open the physical space on July 20, and to continue with curbside pickup, mailing holds and the connect line.

Pam talked about the equity, diversity and inclusion issue stating we are researching this, looking at how we can do better to represent our community.

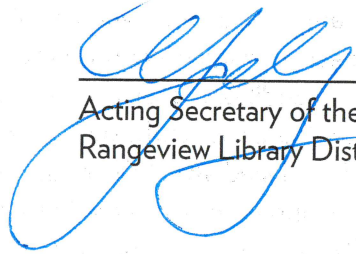
Today is last day Pam is a member of the PLA board. Denver City Librarian, Michelle Jeske is the new PLA President.

Discussion was had about the equity, diversity and inclusion issue with Northglenn councilmember, Katherine Goff. She asked if we could share any resources or training.

7. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne reports we have been busy, working on how we can move forward. She states she is very proud of staff and the amazing job they are doing. She reports print and mail has evolved to curbside pickup. She states we have mailed out MySummer journals to our customers. Suzanne states another way of responding to the needs of our community the library has 500 paperback book bundles to distribute. We are working with ECPAC and ADCO HHS to identify households with need.
8. **Assistant Director Report – Susan Dobbs:** Susan talked about the wellness program and invited the board to participate.
9. **Director of Strategic Partnerships Report – Stacie Ledden:** Stacie reports the first virtual BYC held raised over \$2200 with 150 people from all over the world watching. The next concert is July 10.
10. **Director of Products and Technology Report – Logan Macdonald:** Logan reports last month has been his busiest in the twelve years he has worked for Anythink. He also reports the Wise project is on track with the go-live date of July 13 stating the team has been working on the back of house functionality of the system. The IT department has been working on making more technology available for customers to check out adding additional Wi-Fi hotspots, cricut machines and more.
11. **Legal Counsel Report – Elizabeth Dauer:** Elizabeth reports the Director's contract is complete. Elizabeth suggests the Library pass a resolution in support of the Gallagher measure. The Board was unanimously in support of drafting a resolution showing support.
12. **For the Good of the Order:** Trustee Southard gave a shout out to Anythink who was named as special mention for 2020 Library of the Year.
13. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Brundage and seconded by Trustee Southard the meeting adjourned at 6:32pm.

Respectfully submitted,

Dolores Sandoval



Acting Secretary of the Board
Rangeview Library District