

**Rangeview Library District
Board Meeting
July 21, 2010**

1. Call to Order: A meeting of the Rangeview Library District was called to order at 5:01 p.m. at the Wright Farms Library, 5877 E 120th Ave., Thornton, Colorado. A quorum was recognized.

Board Trustees Attending: Kay Riddle, Dorothy Lindsey, Ray Coffey, Debra Neiswonger, Linda Wisniewski.

Library Staff Attending: Pam Sandlian-Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Ronnie Story, Public Services Director; Lynda Freas, Family Services Director; Steve Hansen, Communications Director; Mindy Kittay, Finance Director; Todd Cordrey, Brighton library; Kathy Totten, Thornton library; Sandra Sebbas, Huron library; Rebecca Martin, Accountant; Stacie Ledden, Content Developer; Chandra Jones, Wright Farms library.

Guests: Kim Seter, Legal Counsel; Leslie Carrico, Northglenn Councilmember; Lynne Fox, Thornton Councilmember.

2. Additions or Changes to the Agenda: Remove the construction update as agenda item #5 and adding it to the Director's report. Add a report from the Finance Director.

3. Public Comment: Northglenn councilmember, Leslie Carrico attended the Grand Opening and thanked the Board for the invitation to the successful event.

4. Consent Agenda Items: Approval of the Minutes of the June 16, 2010 Regular Board Meeting.

Motion to approve the Minutes of the June 16, 2010 Regular Board Meeting was made by Ray Coffey and seconded by Linda Wisniewski. Motion passed unanimously.

5. Discussion and Approval of RLD Flag policy – Kay Riddle: The board reviewed the flag discussion from the previous board meeting. Legal Counsel passed out the Legal requirements for flag display. Title 4 of the United States Code contains the Flag Code. Because the RLD is not a state institution, it does not appear to be technically subject to the flag flying law of section 27-2-108, C.R.S. The Board made the decision to have flags at all RLD libraries. Our architects have sited where flag poles should be placed at all sites and rough costs.

Motion to have flags at all Rangeview Libraries was made by Linda Wisniewski and seconded by Debra Neiswonger. Motion passed unanimously.

6. Director's Report – Pam Sandlian-Smith: The Grand Opening of the Wright Farms library went incredibly well, thanks to all the staff. Over 6,000 items were circulated and over 700 new cards were issued on Grand Opening day. The first week over 30,000 items were checked out and a little over 2500 new cards were issued. Patrons love this library and so many people are riding their bikes here that the bicycle racks are always full, so 2 additional racks have been ordered. At the last meeting the board approved the Meeting Room Policy. In working with the webmaster to incorporate the policies with the online reservations we've discovered two items that need small changes. #5 from "limited to one reservation per month" to "limited to four reservations within a four month period", and #9 from "no refunds will be made for cancellations" to "cancellations must be made at least 48 hours in advance to be eligible for a refund".

Motion to approve the revised Meeting Room Policy was made by Ray Coffey and seconded by Dorothy Lindsey. Motion passed unanimously.

A proposal submitted for RLD trustees to do a program at the CAL conference being held in Loveland on Saturday, October 9, 2010 at 10:30 a.m. was accepted. The presentation would be talking about how you as a trustee have guided the District over the last 4-5 years and what has it been like as a trustee.

Construction Update: The Commerce City children's addition is taking shape and we are expecting a late October or early November opening. Thornton is scheduled to close for renovations on July 31 with staff being deployed to other branches. The project is expected to take two months. Thornton councilmember Lynne Fox said the Thornton Town Center has been identified as a blighted area, she offered to have city managers meet with the board regarding their plans for the area. Bollards will be installed all around the curb in the drive up area of the Huron library. Working on a location for placement of the statue at the old Northglenn library. With concern for pedestrian safety, trustee Neiswonger would like to see white lines marking the cross walk area in front of the Wright Farms library. A question of where are we regarding Sunday hours was asked. At the end of August when the budget numbers are in this will be revisited, at the moment we are status quo.

7. Finance Director Report – Mindy Kittay: The district has hired an actuary, Paul Barker he will report to the board in August regarding the retirement plan. This weekend the sale of surplus furniture and electronics will be held at the old administrative offices, 11658 Huron Street in Northglenn with bidding on Saturday between 10 a.m. and noon. Notification and pickup is scheduled from 1:00 – 3:00 p.m. on Saturday and 10:00 a.m. – noon on Sunday.

8. Legal Counsel Report- Kim Seter: Legal counsel report was submitted in the board packet. Kim commented on the discussion of the Thornton site, in particular what Ms. Fox said regarding urban renewal of the area. Libraries have become a major anchor for urban renewal projects across the country. RLD may be sitting in the perfect position to develop a beautiful library in a few years. A prime example is the Jefferson County's Arvada Library which is now surrounded by sidewalk cafes, and multi family

development. Regarding the sale of the surplus property a resolution needs to be adopted by the board.

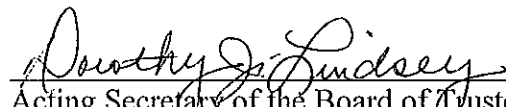
Motion based upon Mindy's representations to declare the property being sold as surplus and no longer needed by the district was made by Dorothy Lindsey and seconded by Ray Coffey. Motion passed unanimously.

9. For the Good of the Order: Discussion on why you have to get a new card when you forget yours at home. Congratulations to Pam on the nice job with the Grand Opening.

10. Adjournment: There being no further business to come before the Board, upon motion made by Trustee Wisniewski the meeting adjourned at 6:15 p.m.

Respectfully Submitted

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District