

**RANGEVIEW LIBRARY DISTRICT
BOARD MEETING
JULY 15, 2009**

1. Call to Order: A meeting of the Library District was called to order at 5:10 p.m. at the Bennett Branch Library, 495 7th Street, Bennett, Colorado. A quorum was recognized.

Board Trustees Attending: Kay Riddle, Dorothy Lindsey, Ray Coffey, Linda Wisniewski.

Apologies: Debra Neiswonger.

Library Staff Attending: Pam Sandlian-Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Steve Hansen, Communications Director; Stacie Ledden, Content Developer; Mindy Kittay, Finance Director; Ronnie Storey, Public Services Director; Lynda Freas, Family Services Director; Susan Dobbs, HR Director; Frances Swallows, Bennett Library.

Guests: Jacqueline Murphy, Legal Counsel; Justin Sager, Wember, Inc.; Steven Vetter, I-70 Scout Newspaper.

2. Additions or Changes to the Agenda: None

3. Public Comment: None

4. Consent Agenda Items: Approval of the Minutes of the June 17, 2009 Regular Board Meeting.

Motion to approve the Minutes of the June 17, 2009 Regular Board Meeting was made by Ray Coffey and seconded by Dorothy Lindsey. Motion passed unanimously.

5. Construction Update – Justin Sager: Justin reports the Brighton branch is near completion. The exterior of the Huron library is framed with a few minor finishes. The interior structural floor is in and the roof deck is on with roofing to start soon. The Wright Farms foundation walls and structural piers are in place. Wright Farms has a projected completion date of May 2010. Bennett's solar project should be completed by Friday.

6. Director's Report – Pam Sandlian-Smith: Pam returned from Chicago where she attended the 2009 ALA conference. RLD is creating a buzz with everything we are doing. A blog out today talks about Rangeview and WordThink, they are glad to see libraries like RLD & Maricopa doing innovative things that are very customer friendly. RLD has been asked to organize a second program at PLA 2010 in Portland Oregon. Karen Hyman, Executive Director of the South Jersey Regional Library

Cooperative who does customer service presentations for libraries throughout the country will be using RLD as an example of a library that is transforming its service to customers. She will also be talking about RLD at her 2010 PLA program. Pam is working on an LSTA grant for funding to compile a consortium RFI for metro area libraries to gather information regarding ILS systems including open source ILS vendors. The Kenneth King Foundation has requested we write a letter of inquiry to their foundation. They are interested in our work at the Commerce City Library. After discussion of the exterior signage, the decision was tabled to a later time.

7. Finance Director's Report – Mindy Kittay: Mindy handed out highlights from the finance department and financial statements. The IRS approved the 501(c)(3) for the Friends Foundation. The annual In-Service day to be held in October has been named TechFest 2009. We're expecting revenue to be flat for 2010 and 2011 and are budgeting for this. At this time we are also budgeting for flat revenue for 2012 and 2013.

8. HR Director's Report – Susan Dobbs: Staff are moving into their new roles this month as Wranglers, Concierges and Guides. They are in the middle of training to learn new skills for these roles. We've hired at least one Wrangler at each branch.

9. Public Services Director's Report – Ronnie Storey: Ronnie is asking for the Boards approval of the Library Behavior Policy presented at the May board meeting. After review of the revised policy the Board asked for a few more edits.

Motion to approve the Library Behavior Policy with edits was made by Linda Wisniewski and seconded by Dorothy Lindsey. Motion passed unanimously.

In working with Envisionware one project included putting RFID tags on all materials; another is using PDAs, this is so when staff is working in the stacks they can help patrons check out, check in, search the catalog, or access their account. On Thursday July 30, 9:00 a.m. the Northglenn staff will tour the new Huron library, Board members are welcome.

10. Family Services Director's Report – Lynda Freas: Lynda brought in story time boxes created by Bennett Guide, Kaye Barnes. The boxes are used for early literacy and are full ideas to present a story time of the highest quality. Over the summer the bookmobile stopped at the Northglenn Recreational Center and the Northglenn Marketplace.

11. Communications Director's Report – Steve Hansen: Steve handed out his report to the Board. The communications department is currently preparing for the coordinated launch of the new brand and the grand opening of the new Brighton branch on Saturday, September 12. Tomorrow morning at 6:40 a.m. on Channel 9 Kyle Dyer will be interviewing RLD Director Pam Smith, to talk about the customer focused innovations here at RLD. The media toured the new Brighton branch this morning and everyone was in awe.

12. Bennett Branch Manager's Report – Frances Swallows: Highlights at the Bennett branch over the last year; moved into the bookmobile which was parked at the Bennett Community Center, the adult book club met there while the teen book clubs met in the schools, in October a Harvest Festival was held, in December a special tea for the community was held, in February a special program celebrating Abraham Lincoln's 200th birthday was held, in May the bookmobile closed and staff began preparing the new building for the grand opening on May 30, in June over 500 library cards were issued with over 10,000 items checked out.

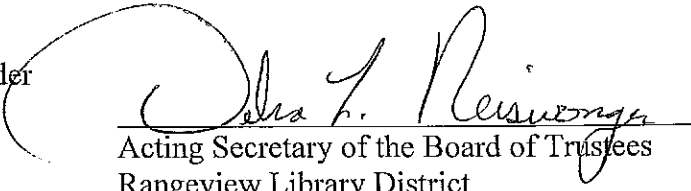
13. Legal Counsel Report – Jacqueline Murphy: Legal report was submitted in the Board Packet. We are preparing an agreement with Adams County that would require the replacement of removed properties, a waiver of past due taxes and protocol for future annexations.

14. For the Good of the Order: Trustee Coffey commented "look at where we are" this was in reference to the new Bennett library. Trustee Riddle received a call from a gentleman regarding a cornerstone at the new Brighton library.

15. Adjournment: There being no further business to come before the meeting, upon motion made by Trustee Coffey and seconded by Trustee Lindsey the meeting adjourned at 6:50 p.m.

Respectfully Submitted

Dolores Sandoval
Administrative Assistant/Recorder



Acting Secretary of the Board of Trustees
Rangeview Library District