

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 15, 2020**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:07 pm. at Anythink Wright Farms, 5877 E 120<sup>th</sup> Avenue, Thornton. A quorum was recognized.

**Trustees Attending:** Andrew Southard, Gretchen Lapham, Lynne Fox, Suzie Brundage and Yadira Caraveo.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Suzanne McGowan, Director of Customer Experience; Logan Macdonald, Director of Products and Technology; Stacie Ledden, Director of Innovation & Brand Strategy; Nan Fisher, Finance Manager; Erica Grossman, Creative Lead; Frank Haskett, IT Manager; Joe Murray, Creative Lead; Whitney Oakley, Bennett; Marsha Marcilla, Wright Farms; Julie Wald, York Street; Genne Boggs, Huron Street; Rebecca Bowman, Wright Farms; Kelly Allen, Brighton.

**Guests:** Kim Seter, Legal Counsel; Katherine Goff, Northglenn City Council Member; Sandra Escobar, Albert Kendrick, residents.

2. **Additions or Changes to the Agenda:** Move item #7 before #6.
3. **Public Comment:** None.
4. **Motion to approve the Minutes of the November 20, 2019 Regular Board Meeting was made by Trustee Southard and seconded by Trustee Lapham. Motion carried.**
5. **Finance Manager's Report – Nan Fisher:** Nan reviewed the December 2019 financials. **Motion to accept the December 2019 financials was made by Trustee Caraveo and seconded by Trustee Brundage. Motion carried.**
6. **Overview of Collection Development Policies & Philosophy – Logan Macdonald:** Logan passed out and reviewed the Collection Development Policy, Library Bill of Rights, The Freedom to Read & View, and the Request for Reconsideration documents. His discussion included the philosophy, general and content criteria and how decisions are based. Stating RLD's collections are current and popular, not archival. Logan states due to development delays, the go-live date with Wise has changed to April.
7. **Library Director's Report – Pam Sandlian Smith:** The approved 2020 BOT schedule is included in this month's board packet. After discussion, the dates and times for the February, March and April's meetings have been changed due to a conflict in Trustee Caraveo's schedule. The changes will be posted on the website.

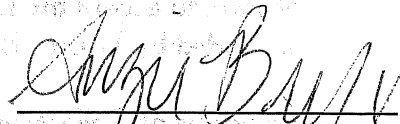
Discussion on the 2019 ballot initiative - Pam asks the board if they have any observations or advice. She states Susan and Stacie are conducting de-briefs with staff. Also stating they have met with the consultant to de-brief/review and think about next steps. Pam and Susan have met with David Bell to look at financing options and other creative ways to accomplish goals. Trustees shared their thoughts/observations.

Pam highlighted items on the 2020 Operating Plan document. Pam talked about the bicycle project at Commerce City, B-cycle in Denver donated 30 bicycles to the library that we will check out to customers.

8. **Legal Counsel Report – Kim Setzer:** Legal counsel included the Annual Administrative Resolution in the board packet for the board's review. **Motion to adopt the Annual Administrative Resolution of the RLD 2020 was made by Trustee Southard and seconded by Trustee Lapham. Motion carried.**
9. **For the Good of the Order:** Trustee Southard states even though the initiative did not pass and a lot of hard work went into it, he feels we should try a third time. Trustee Fox introduced Northglenn Council member Katherine Goff as the new liaison for the City of Northglenn.
10. **Executive Session:** **Motion to go into Executive Session by Trustee Fox was made at 6:34 pm pursuant to C.R.S. section 24-6-402(4)(e) and (f) to determine positions related to matters that may be subject to negotiation and to review personnel matters related to the Executive Director's contract. Motion carried.** **Motion to reconvene into regular meeting was made at 7:02 pm.** The board did not take formal action nor did it adopt policy, position, rule or regulation.
11. **Adjournment:** There being no further business to come before the board upon motion made the meeting adjourned at 7:03 pm.

Respectfully submitted,

Dolores Sandoval

  
Acting Secretary of the Board  
Rangeview Library District