

**RANGEVIEW LIBRARY DISTRICT  
BOARD MEETING  
JANUARY 19, 2011**

**1. Call to Order:** A meeting of the Rangeview Library District Trustees was called to order at 5:32 p.m. at the Wright Farms Library, 5877 E 120<sup>th</sup> Ave., Thornton, Colorado. A quorum was recognized.

Board secretary Debra Neiswonger's term expires 2/11/2011 and since she will not be present today, Trustee Lindsey appointed Linda Wisniewski as acting Secretary of the Board.

**Board Trustees Attending:** Dorothy Lindsey, Ray Coffey, Linda Wisniewski.  
**Apologies:** Kay Riddle & Debra Neiswonger.

**Library Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Steve Hansen, Communications Director; Lynda Freas, Family Services Director; Ronnie Storey, Public Services Director; Stacie Ledden, Content Developer.

**Guests:** Justin Sager, Wember Inc.; Kim Seter, Legal Counsel; Leslie Carrico, Northglenn Councilmember.

**2. Additions or Changes to Agenda:** Removal of the HR and Finance Report from the agenda with apologies from the HR and Finance Directors.

**3. Public Comment:** None.

**4. Consent Agenda Items:** Approval of the Minutes of the November 17, 2010 regular board meeting.

**Motion to approve the Minutes of the November 17, 2010 Regular Board meeting was made by Ray Coffey and seconded by Linda Wisniewski. Motion passed unanimously.**

**5. Construction Update – Justin Sager:** Completion of the Perl Mack project has been moved to late February early March. Photos of the project include the newly reinforced wall, the north side windows in place, staff office area, children's pavilion. Looking out from the children's pavilion is where the community garden will be. The south facing side will include a porch. Justin pointed out some interesting architectural features of the exterior west wall. Unfortunately about a month ago all the copper was stolen from the project, a claim has been submitted. The Washington Street library is complete.

**6. Director's Report – Pam Sandlian Smith:** The Washington Street library debut is Friday, January 28; 4-7 pm. with music, crafts for kids, refreshments will be provided by Michelle Martinez who runs the Anythink Café located in the Wright Farms library. The

District has been included as a defendant in an action by the Northglenn Urban Renewal Authority. The Authority claims the Adams County Assessor miscalculated tax increment financing revenues owed to the Authority in 2010. The Authority seeks a refund from the District and an order of the court correcting the payments in the future. Over the weekend the windows of the Brighton library were damaged. The Brighton and Bennett branches are having HVAC issues; Doug is working with the contractors to resolve. Designers from Nature Explore spent four days with us to design children's nature gardens for three of our properties. Pam handed out National Medal for Museum and Library Service brochures to the board. She shared stories from her trip to Washington with the Kelly family and thank you notes from the family to the board. Pam passed around a copy of Library Journal that features Logan MacDonald, from collection development on the cover.

**7. Family Services Director's Report – Lynda Freas:** A group from Nature Explore spent four days here planning outdoor spaces for children and families at the Brighton, Commerce City, and Wright Farms branches. Their landscape architect and educational consultant will be designing a plan so we can show potential sponsors. The designs should be ready by the next board meeting.

**8. Public Services Director's Report – Ronnie Storey:** The automated sorting systems are schedule for installation at the Huron and Brighton branches the second week in March. Ronnie invited the board to attend Tech Fest on February 21 at the Wright Farms branch. A lot of the recent concierge hires were drawn from current staff. Lisa Maurer's contract has been extended to help thru the opening of the Perl Mack branch and Chandra Jones has accepted the branch manager/experience expert position at WF. The Wright Farms branch is now open on Sundays 1-5 pm.

**9. Communications Director's Report – Steve Hansen:** The Anythink Café received a shout out in Westword. Last Saturday we received word that RLD was one of five national winners of the John Cotton Dana public relations award, on the development and launch program of our Anythink branding program. We're working on a continuation of last year's MySummer program adding components to it for 2011. Author next door series will start up again in early spring. We've already begun to meet to work on Sparkopolis which will be held on September 24. The benefit will support our public arts project and it will also benefit the nature explore installations. Stacie is working with Scott and Susan from HR to create an intranet. Steve invited the Board to our second Author Insider event on February 7, with children's author Liz Garton Scanlon; who is a Caldecott award winner.

**10. Legal Counsel Report – Kim Seter:** Legal counsel has prepared a resolution authorizing the opening of a new Flex Account for use in conjunction with the Aflac Reimbursement Services Agreement. Also a resolution authorizing and establishing a daily local zero balance account.

**Motion to approve Resolution No.2(A):1-11 a Resolution Approving The Reimbursement Services Agreement With American Family Life Assurance Company and also Resolution No. 2(B):1-11 a Resolution Authorizing and**

**Establishing A Daily Local Zero Balance Account was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion passed unanimously.**

Legal counsel has prepared an Annual Administrative Resolution to delegate statutory board responsibilities. After discussion two items were amended.

**Motion to amend the resolution to have the Metro North Newspaper as the official newspaper for posting of notices and to change the official posting location from Northglenn to the Wright Farms Library was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion passed unanimously.**

**Motion to approve the proposed 2011 Administrative Resolution as amended was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion passed unanimously.**

The fact that the District is also known as "Anythink" and appears in various forms, a resolution to adopt "Anythink" as a trade name is deemed appropriate by the Director and Legal counsel.

**Motion to adopt Resolution No.3:1-11 a Resolution approving and adopting "Anythink" Trade name was made by Trustee Wisniewski and seconded by Trustee Coffey. Motion passed unanimously.**

After discussion a decision to add library/ libraries to the trade name was made.

**Motion to amend the Resolution adopting the Anythink trade name by adding "library libraries" to the trade name was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion passed unanimously.**

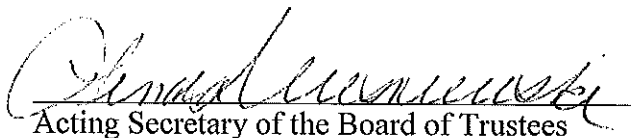
The Anythink trademark is not registered nationally and is being corrected by legal counsel.

**11. For the Good of the Order:** Trustee Coffey received his property tax bill and noticed the library portion is only one penny different from last year.

**12. Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Coffey and seconded by Trustee Wisniewski the meeting adjourned at 6:35 p.m.

Respectfully Submitted

Dolores Sandoval  
Administrative Assistant/Recorder

  
Acting Secretary of the Board of Trustees  
Rangeview Library District