

RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 20, 2020

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:37 pm, at Anythink Brighton, 327 Bridge Street, Brighton. A quorum was recognized.

Trustees Attending: Andrew Southard, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Apologies: Gretchen Lapham.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Stacie Ledden, Director of Strategic Planning; Nan Fisher, Finance Manager; Kelly Allen, Brighton; Marsha Marcilla, Wright Farms; Joe Murray, Creative Lead; Erica Grossman, Creative Lead, Ricardo Cardenas, Commerce City.

Guests: Kim Seter, Legal Counsel; Katherine Goff, Northglenn City Council; Albert Kendrick, resident.

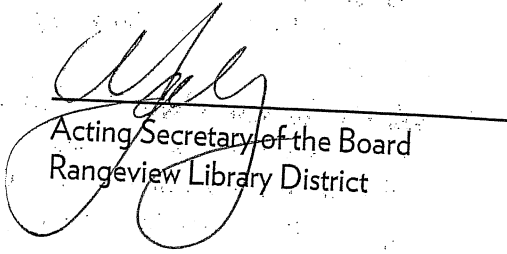
2. **Additions or Changes to the Agenda:** Remove item #9.
3. **Public Comment:** None.
4. **Motion to approve the Minutes of the January 15, 2020 Regular Board Meeting was made by Trustee Caraveo and seconded by Trustee Southard. Motion carried.**
5. **Brighton Manager Update Kelly Allen:** Kelly states at this month's training day staff were asked to reflect on 2019 and look ahead for 2020. Staff noted several things that made their 2019 memorable; Kelly's absence during maternity leave *April thru July*, their successful Magic Wand Grants which led to the Pop-Up Shops at Brighton, Experience Bags, Formation of their Shared Values Squad and the beginning of the branch's furniture refresh. In 2020 staff is looking forward to focusing on supporting their community with intergenerational programming, collaborative staff experiences, continuing to offer take home tech and finding new ways to spark wonder.
6. **Finance Manager's Report – Nan Fisher:** Nan reviewed the January 2020 financials. **Motion to accept the January 2020 financials was made by Trustee Caraveo and seconded by Trustee Southard. Motion carried.**
7. **Library Director's Report – Pam Sandlian Smith:** Pam reported on the all staff training day titled Wisdom & Wonder. Keynote speaker Patricia Martin engaged staff in an exercise to reflect on important moments that made up 2019 professionally and personally and explore opportunities to wonder about for 2020, her message was "creating your magical life".

Pam states they have met with architects from HPA/Ratio to review the final documents outlining the work done over the last two years including the master plan audit of the existing libraries and conceptual work for two new libraries. Also stating we are looking at long term financial planning for the district, and evaluating alternate financing for capital projects. Pam passed around a preview of the upcoming Spark magazine featuring Trustee Caraveo. She also passed around the final product from HP/Ratio architects of their work on the facilities audit report and vision of the two new libraries. Bennett's branch manager Whitney Oakley has been asked to serve on the Bennett Town Council, she will begin in April.

8. **Assistant Director's Report – Susan Dobbs:** At this year's training day we celebrated our value "Optimistic Attitude, we believe anything is possible" All staff received a water bottle, with the challenge to earn value stickers that they can put on their water bottle, the bottle will be a visual representation of their year. Susan gave Trustees a water bottle.
9. **Director of Strategic Planning Report – Stacie Ledden:** Stacie states the theme for her department this year is Anythink as Town Square. She reports there were about 60 attendees at the Civic Saturday event held January 25. Inspired by Civic Saturday, Town Square 2020 is the district's first district-wide program, March 16-April 11. She talked about upcoming events/programs related to our theme. Anythink has been invited to do an exhibit at DIA.
10. **Legal Counsel Report – Kim Seter:** Legal Counsel's report was included in the board packet.
11. **For the Good of the Order:** None.
12. **Executive Session:** Motion to enter into Executive Session was made by Trustee Fox at 6:27 pm pursuant to C.R.S. section 24-6-402(4)(e) and (f) to determine positions related that may be subject to negotiation and to review personnel matters related to the Executive Director's contract.
Motion to reconvene into the regular meeting was made at 6:55 pm.
The Board did not take formal action nor did it adopt policy, position, rule or regulation.
13. **Adjournment:** There being no further business to come before the Board upon motion made the meeting adjourned at 7:03 pm.

Respectfully submitted,

Dolores Sandoval


Acting Secretary of the Board
Rangeview Library District