

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 16, 2021**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:03 pm. The meeting was virtual, due to COVID-19.

Trustees Attending: Andrew Southard, Gretchen Lapham, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Suzanne McGowan, Customer Experience Director; Stacie Ledden, Director of Strategic Partnerships; Logan Macdonald, Director of Products and Technology; Nan Fisher, Finance Manager.

Guests: Elizabeth Dauer, Legal Counsel.

(Total signed in to Go To Meeting 21)

2. **Additions or Changes to the Agenda:** None. Motion to approve the Agenda was made by Trustee Brundage and seconded by Trustee Caraveo. Motion carried.
3. **Public Comment:** None.
4. **Motion to approve the Minutes from the January 20, 2021 Regular Board Meeting was made by Trustee Brundage and seconded by Trustee Caraveo. Motion carried.**
5. **Presentation & Update by York Street Manager, Juli Wald:** Juli reports she is proud of the York Street staff and gave an overview of how they have been supporting the community. She also reports this is her last week working for Anythink, she has taken a new position with the Middlebury Community Public Library in Indiana as Director.
6. **Library Director's Report – Pam Sandlian Smith:** Pam states for this year's staff training will be held on Tuesday February 16 and Thursday February 18. It will be a virtual discussion with Dr. Nita Mosby Tyler on Deconstructing Equity. The discussion will be taped and available on the Anythink Academy.
Pam thanked staff for their enthusiasm, and compassion for their work. She states Dennis Humphries has agreed to lead the Financial/Capital project subcommittee. Trustees Lapham and Southard have agreed to be on the committee. The first meeting is February 23.
7. **Finance Manager's Report – Nan Fisher:** Nan reviewed the January 2021 financials. Motion to accept January 2021 financials were made by Trustee Lapham and seconded by Trustee Southard. Motion carried.

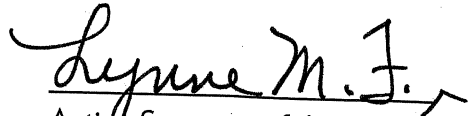
8. **Assistant Director's Report – Susan Dobbs:** Susan reports staff is in the middle of PIE, our annual staff evaluation process. The results will be delivered to staff in March. She states she is attending a virtual program with the Harvard Design School for Libraries.
9. **Director of Products & Technology Report – Logan Macdonald:** Logan demonstrated the PlantWave, stating it will be available for check out soon. Logan states he had a meeting/phone call with someone from the Cologne Library in Germany to share experiences on WISE. Logan states they are working on a video project creating videos to include a documentary of MySummer, farmers market and a cooking series.
10. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne highlighted the Anythink Box, a program where customers sign up for and receive a box of books selected by our children's guides twice a month. Suzanne states staff as well as customers are happy to have the branches open again.
11. **Director of Strategic Partnerships Report – Stacie Ledden:** Stacie talked about the One Kind Word initiative, which includes a hotline where you can call in to hear a message or leave a message of words of kindness. She says there is also a billboard on the initiative at 168th & Hwy 85. Programs included in the initiative include a three-part series on how to nurture friendships and meaningful connections by Author Kate Vellos, and conversations with poet laureate Bobby Lefebvre.
12. **Legal Counsel Report – Elizabeth Dauer:** Elizabeth states legal counsel has provided suggested modifications and are negotiating on language with DURA on the Globeville Commercial Urban Redevelopment plan amendment.
13. **For the Good of the Order:** Trustee Fox stated Governor Polis ordered flags lowered to half-staff to honor the passing of former state representative Val Vigil.
14. **Executive Session:** President Fox called for an Executive Session pursuant to 24-6-402(4)(a) and (e), C.R.S. for the purposes of discussing real property matters and matters that may be the subject of negotiation. Upon announcement and by motion duly made, seconded and by unanimous vote, the Board entered into Executive Session at 5:56 pm.

At 6:05 pm. the Board of Trustees reconvened in public session, President Fox announced the Board had been in Executive Session pursuant to 24-6-402(4)(a) and (e) C.R.S. to discuss real property matters and matters that may be the subject of negotiation. The Board acknowledged that it did not take formal action nor did it adopt any policy, position, rule or regulation while in executive session.

15. **Adjournment:** There being no further business to come before the Board, upon motion made, seconded and unanimously carried the meeting adjourned at 6:10 pm.

Respectfully submitted,

Dolores Sandoval

A handwritten signature in black ink, appearing to read "Suzanne M. J.", with a stylized flourish at the end.

Acting Secretary of the Board
Rangeview Library District