

**RANGEVIEW LIBRARY DISTRICT
BOARD MEETING
FEBRUARY 17, 2010**

1. Call to Order: A meeting of the Rangeview Library District Trustees was called to order at 5:05 p.m. at the Huron Street Library, 9417 Huron Street, Thornton, Colorado. A quorum was recognized.

Board Trustees Attending: Kay Riddle, Ray Coffey, Dorothy Lindsey, Linda Wisniewski, Debra Neiswonger.

Library Staff Attending: Pam Sandlian-Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Steve Hansen, Communications Director; Susan Dobbs, HR Director; Mindy Kittay, Finance Director; Lynda Freas, Family Services Director; Stacie Ledden, Content Developer; Sandra Sebbas, Huron Library; Deborah Hogue, Commerce City Library; Annette Martinez, Perl Mack Library; Todd Cordrey, Brighton Library; Dara Schmidt, Huron Library; Katharine Phenix, Huron Library; Shannon Smith, Huron Library; Sandy Elliott, Huron Library; Chandra Jones, Wright Farms Library.

Guests: Jacquelyn Murphy, Legal Counsel; Justin Sager, Wember Inc.; Steve Lebsock, Thornton City Councilmember; Dennis Humphries, Humphries Poli Architects; Matt Wilhelm, Humphries Poli Architects; Ozi Friedrich, Humphries Poli Architects.

2. Additions or Changes to Agenda: None

3. Public Comment: None

4. Consent Agenda Items: Approval of the Minutes of the January 20, 2010 Regular Board Meeting.

Motion to approve the Minutes of the January 20, 2010 Regular Board Meeting was made by Ray Coffey and seconded by Dorothy Lindsey. Motion passed unanimously.

5. Huron Manager Report – Sandra Sebbas: Sandra welcomed everyone to the Anythink Huron Street Library. Five hundred people came through the door the first full day open to the public on Monday with 1300 people on Saturday. The report included shared stories from the Huron Guides.

6. Summer Reading Update – mySummer Team: Pam started the presentation saying that everything that we do here at RLD has to meet certain criteria and has to be above the bar. Over the summer the Guides went through training about what kind of experiences and programming we were going to have in our libraries. They met with John Bellina from Ricochet and he asked what current programming would we want to reshape/reform to create experiences that are interactive? Included in the list of

programming they wanted to change was the summer reading program. They developed a list of criteria for programming in general with a specific list for the summer reading program. The program is named "mySummer: read think do". The 2010 program will focus on destinations with a different adventure every two weeks at each location. A document was passed out outlining the details including the different themes for the programs.

7. Construction Update – Justin Sager: Construction on the Perl Mack library will begin in August. The asbestos abatement contractor should wrap up in about ten days, and construction will start soon after for the Commerce City library. A slide show of the Wright Farms library shows interior finishes being applied. Pam will arrange a hard hat tour of the Wright Farms library for the Board for March 17, at 4:30 p.m.

Review of Commerce City and Perl Mack Renovations - Humphries Poli Architects: Some modifications and enhancements have been made on the Commerce City plans. Money awarded to the project by the Urban Renewal Authority for landscaping and façade improvements have helped enhance the overall budget. A mind breaking session was held with the Commerce City community. The presentation showed what the branch looks like today and the transformation that will take place. The main addition will be the children's area with a green roof. A mind breaking session was held for the Perl Mack library with great input from the community. Renderings of the design development were handed out and reviewed with the Board. Dennis Humphries asked for the Boards approval of the design development so they can move forward with the project.

Motion to approve the Design Development Plans was made by Dorothy Lindsey and seconded by Ray Coffey. Motion passed unanimously.

Dennis Humphries has agreed to chair the Rangeview Library Friends Foundation fundraiser in September along with co-chair John Pittman. The event is to raise money to fund the public arts projects for all branches. The evening will be a casual indoor, outdoor event held at the Wright Farms library.

8. Director's Report – Pam Sandlian-Smith: The 2010 National Medal for Museum and Library Service application is complete and in the mail. Pam received good news yesterday from Charlene Meeker with the City of Commerce City, the contract for use of the Derby Resource Center as transitional space has been signed. Women in Design, a group of women architects, would like to hold an event at the Huron library to include a hard hat tour of the Wright Farms project. They are interested in our projects because they perceive them as unique and interesting.

Discussion of Meeting Room Issues: We are working on a new meeting room policy and are proposing charging a nominal fee. Currently there is no charge to use Rangeview's meeting rooms. Surrounding libraries charge fees for use of their rooms and are increasing their fees which could create a great demand for use of our meeting rooms. Further discussion included polices and fees. The Board asked for a recommendation of a fee structure to be presented at the next board meeting.

9. Financial Policy Overview – Mindy Kittay: Financial statements were handed out. In her report she had an incomplete sentence in the Erate Update section it should end saying she filed the 471's for a total of \$160,000. The financial management guidelines are now split as the Board requested. The first half being the policies and the second half being the procedures. Mindy's recommendation to the Board is to review the policies two to three per meeting. Mindy attended a meeting today about three amendments that will be on the ballot this year. The ramifications of these amendments would impact us tremendously if passed. The meeting was held by the Colorado Municipal League which had representatives from the Special Districts Association, Bond Lawyers Association and the Colorado Municipal Bond Dealers Association.

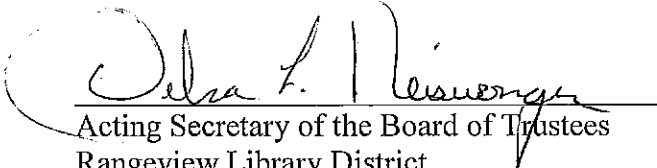
10. Legal Counsel Report – Jacquelyn Murphy: A report was included in the board packet. Updates include; preparation of the Northglenn property for sale, all of the title issues have been resolved with the exception of single family zoning and fire dept. easement. Regarding the question of applying for a trademark for the mySummer logo, legal council's advice is for the District to use the logo in promotional handouts this gives notice that the District claims its exclusive use. After the logo has been used in promotional materials the attorney can include them in the application package. Jacquelyn also attended the same meeting Mindy did today and said they will continue to be a resource and source of information as the campaign unfolds. The recommendation is to provide staff with guidelines of do's and don'ts of what they can do to be supportive and to provide educational materials on the issues "pro/con" sheet.

11. For the Good of the Order: Ray attended the all staff training day on February 15.

12. Adjournment: There being no further business to come before the Board, upon motion made by Trustee Neiswonger and seconded by Trustee Wisniewski the meeting adjourned at 7:00 p.m.

Respectfully Submitted

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District