

**RANGEVIEW LIBRARY DISTRICT  
BOARD MEETING  
DECEMBER 16, 2009**

**1. Call to Order:** A meeting of the Rangeview Library District Trustees was called to order at 5:05 p.m. at the Support Services Building, 11658 Huron Street, Northglenn, Colorado. A quorum was recognized.

**Board Trustees Attending:** Kay Riddle, Dorothy Lindsey, Ray Coffey, Linda Wisniewski, Debra Neiswonger.

**Library Staff Attending:** Pam Sandlian-Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Steve Hansen, Communications Director; Susan Dobbs, HR Director; Ronnie Storey, Public Services Director; Mindy Kittay, Finance Director; Lynda Freas, Family Services Director; Stacie Ledden, Content Developer; Rachel Fewell, Collection Development Manager; Frances Swallows, Bennett Library; Sandra Sebbas, Northglenn Library; Chandra Jones, Brighton Library; Deborah Hogue, Commerce City Library; Kathy Totten, Thornton Library.

**Guests:** Justin Sager, Wember, Inc.; Jacqueline Murphy, Legal Counsel.

**2. Additions or Changes to the Agenda:** None.

**3. Public Comment:** None.

**4. Consent Agenda:** Approval of the Minutes of the November 18, 2009 Regular Board Meeting.

**Motion to approve the corrected Minutes of the November 18, 2009 Regular Board Meeting was made by Ray Coffey and seconded by Dorothy Lindsey. Motion passed unanimously.**

**5. Construction Update – Justin Sager:** The Certificate of Occupancy for the Huron project has been received. The Wright Farms library is on target for a mid-May completion. The Commerce City drawings and permit documents should be complete within the next few weeks and construction should start the first of March. We passed the Derby review with no alterations. Charlene Meeker from the Derby Review Board alerted us that we were eligible for a façade improvement grant, and last night we were approved for \$45,000 which was the maximum. We have been looking for transitional space for the Commerce City library, Charlene has suggested we partner with the Derby Resource Center on Monaco and 72<sup>nd</sup> Avenue, a proposal has been submitted to the City. HPA will give a presentation for the Perl Mack branch project on Friday.

**6. Colorado Association of Libraries Conference Report – Ray Coffey:** Ray presented an overview of the CAL conference he attended in November. He attended the “Best Practices in Library Fundraising for Friends” presented by keynote speaker Peter Pearson, President of the Friends of the St Paul, Minnesota Library. Peter talked about how libraries can thrive in spite of the economy. The “2009 changes to the Library Law” had many “clean up” changes and a few new provisions were added to the Library Law this year; such as aiming for consistency and clarifying legal service areas. He attended a session on recruiting board members presented by a director from a small district and a director of a larger district. They shared the different approaches in their recruiting processes. They recommend doing a self assessment to see what we can do to be a better board. At the CAL Trustee reception on Friday Ray learned that there are three ballot initiatives that are circulating that could have a detrimental effect on local governments and library districts. He attended “Elected Officials and how Trustees Can Have an Impact” presented by a Douglas County trustee who talked about different ways of building relationships with elected officials; by attending meetings and events, and providing opportunities for them to speak at library functions, and to be involved politically. Keynote speaker Dr. Camila Alire, ALA president presented “Every Voice Makes a Difference, Front Line Library Advocacy”. She’s pursuing an initiative on empowering library employees to advocate the value of libraries and library staff. He also attended a presentation on “Financial and Statistical Benchmarks to Assist in Library Planning and Evaluations” by CFO of the Pikes Peak Library District and the CFO of the Pueblo Library District. They talked about a number of resources that can be used to assess your library’s performance comparably to other libraries and about return on investment. The last program Ray attended was presented by RLD staff “Bringing up Baby BISAC”. The session was well attended with a lot of interest in what is happening at RLD. They talked about how and why they came up with the plan, how the implementation process worked. He said this was the most fun program he attended.

**7. Director’s Report – Pam Sandlian-Smith:** Director of the Douglas County Library District, Jamie LaRue is spearheading an external advocacy campaign to position libraries favorably as we move into the 2010 election cycle. Reminders: the Huron Preview for the Board and City Officials is January 15, 4:30-6:30 p.m.; staff and family preview is January 29; Commerce City library closes on Saturday, January 16, staff has been reassigned; Huron Library Grand Opening is set for February 6, with a soft opening February 3. At the May meeting proposed/suggested dedication signage was reviewed, Pam asked for the Board’s approval. The Board gave their approval.

**8. Carbon Neutral Press Conference Report – Steve Hansen:** A press event held at the Brighton Library gave us the opportunity to share the huge accomplishment of being a Carbon Positive Library and RLD’s goal to strive to be carbon neutral at all other RLD libraries. The Denver Post and The Banner were at the event along with speakers talking about various aspects of their participation on the project. The story was released on Business Wire the beginning of last week and as of today when you look up “Anythink carbon positive” on Google you get 2400 links to the story. It has been picked up by publications such as; The Earth Times, TreeHugger.com, Free Money, AOL Money, GO-Tech., Corporate Register and The Huffington Post. The same story is the lead story on

American Libraries online. We have entered the Bennett Library for a Renewable Energy Innovations Award for 2009 from the Governor's Energy Office at their encouragement.

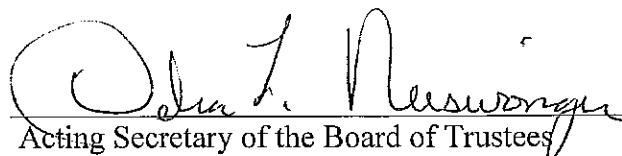
**9. Legal Counsel Report – Jacqueline Murphy:** The legal counsel report was included in the Board Packet. We have added a library tab with resources to our website.

**10. For the Good of the Order:** Trustee Neiswonger may not be able to make the January meeting.

**11. Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Coffey and seconded by Trustee Neiswonger the meeting adjourned at 5:57 p.m.

Respectfully Submitted

Dolores Sandoval  
Administrative Assistant/Recorder

  
Acting Secretary of the Board of Trustees  
Rangeview Library District