

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
SEPTEMBER 18, 2019**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:02 pm. at Anythink Bennett, 495 Seventh Street Bennett. A quorum was recognized.

Trustees Attending: Andrew Southard, Gretchen Lapham, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Stacie Ledden, Director of Brand Strategy; Suzanne McGowan, Director of Customer Experience; Logan Macdonald, Director of Products and Technology; Joe Murray, Creative Lead; Marsha Marcilla, Wright Farms; Erica Grossman, Creative Lead; Alice Meacham, Creative Lead; Molly Dewolff, Bennett; Eric Zacharias, Bennett; Whitney Oakley, Bennett.

Guests: Elizabeth Dauer, Legal Counsel; Marci Whitman, City of Northglenn, Kristi Funk, Bennett resident.

2. **Additions or Changes to the Agenda:** Pam will be presenting the Finance Manager's report. **Motion to approve the Agenda was made by Trustee Brundage and seconded by Trustee Caraveo. Motion carried.**
3. **Public Comment:** None.
4. **Motion to approve the Minutes from the August 21, 2019 Regular Board Meeting was made by Trustee Southard and seconded by Trustee Lapham. Motion carried.**
5. **Presentation by Anythink Bennett Manager – Whitney Oakley:** Whitney welcomed the Board. She reported on the town's growth, stating the Bennett branch serves the communities of Bennett, Watkins, and Strasburg. Also stating the Bennett branch has had a few changes in staff she introduced guides Eric and Molly. In celebration of Bennett's tenth birthday Eric created a before/after VR tour of the library for the community. She shared the VR tour with the board. Whitney reports they participated in Bennett Days including the parade. She reports over 900 people participated in mySummer.
6. **Finance Manager Report – by Pam Sandlian Smith:** Pam reviewed the August 2019 Financials. **Motion to accept the August 2019 Financials was made by Trustee Caraveo and seconded by Trustee Lapham. Motion carried.**
7. **Library Director's Report – Pam Sandlian Smith:** Pam gave an update on the partnership with the city of Thornton regarding the Aylor property at 136th and Quebec. Stating this is the

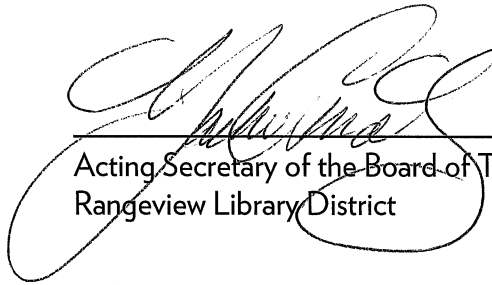
property where we plan to build our largest library. The City of Thornton will hold their first public meeting on October 14 at the Margaret Carpenter Recreation Center.

Pam gave a brief update on the campaign, she thanked everyone for their support/help/volunteer time with the campaign. Also stating she feels we are way ahead in comparison to last year. Trustee Lapham/Anythink partnered with the Reunion Coffee House in Reunion to host a community forum to meet Commerce City candidates and learn about the future of Anythink, the event was held at the Reunion Coffee House. She states the coffee house is celebrating National Coffee Day on September 28, the library will have a table at the event and it is the same day the library will be doing neighborhood canvassing at Reunion.

8. **HR Director Report – Susan Dobbs:** Susan invited the Board to upcoming Trivia Night an event hosted by the Yellow Geckos at C.B. & Potts on September 27. She also invited the Board to attend this year's PLA conference being held in Nashville, February 26-29, 2020.
9. **Director of Products and Technology Report – Logan Macdonald:** Logan states in July and August all the public computers were replaced, thank you IT. Logan reports we have loaded our first test batch of data into the WISE system, he gave the board a sneak peak of what it looks like.
10. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne states Whitney and the Bennett staff have been doing a stellar job. Suzanne talked about the collaboration with ADCO on the Sharing Sheds project. Adams County's Rebecca Zamora will be working with us to place the Sharing Sheds at the library. These sheds will store items necessary for a block party or neighborhood event.
11. **Director of Innovations Report – Stacie Ledden:** Stacie thanked everyone for their support with Sparkopolis, she reports over six thousand dollars were raised. Also stating photos from Sparkopolis are up on our Facebook page. On Thursday we celebrated Anythink Day with cupcakes for our customers. Staff received a gift of goat soap and a staff id kit. Stacie's team is in the middle of production on a commemorative issue of the Spark magazine.
12. **Legal Counsel Report – Elizabeth Dauer:** Elizabeth notes the statements in support or opposition of the ballot measure are due to the Designated Election Office by Monday for publication in the TABOR notice. She also states the resolution in support of November 2019 election question is in the board packet for Boards approval. **Motion to approve the Resolution in Support of November 2019 Election Question was made by Trustee Brundage and seconded by Trustee Southard. Motion carried.**
13. **For the Good of the Order:** Trustee Southard commented on Sparkopolis. Trustee Fox thanked Northglenn City Council liaison, Marci Whitman for her dedication to the library.
14. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Caraveo and seconded by Trustee Lapham the meeting adjourned at 6:14 pm.

Respectfully submitted,

Dolores Sandoval



Acting Secretary of the Board of Trustees
Rangeview Library District