

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 21, 2019**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:07 pm. at Anythink Wright Farms, 5877 E 120th Avenue, Thornton. A quorum was recognized.

Trustees Attending: Andrew Southard, Gretchen Lapham, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology; Stacie Ledden, Director of Brand Strategy; Suzanne McGowan, Director of Customer Experience; Joe Murray, Erica Grossman & Alice Meacham, Creative Leads; Nan Fisher, Finance Manager; Heidi Van Ness, HR; Rebecca Bowman, Marsha Marcilla, Hannah Martinez, Justina Wooten, and Amanda Moldenhauer, Wright Farms; Kelly Allen, Jazmin Huerta Parra and Joel Atkins, Brighton; Whitney Oakley and Eric Zacharias, Bennett; Annette Martinez, Perl Mack; Genne Boggs, Lisa White, Huron; Ricardo Cardenas Shelly Whiteloni. Commerce City; Juli Wald and Bruce Petrie, York Street.

Guests: Elizabeth Dauer, Legal Counsel; Marci Whitman, City of Northglenn; Steve Hansen, Consultant; David Bell and Kim Crawford, Anythink Foundation; Sean Walsh, Consultant.

2. **Additions or Changes to the Agenda:** None. **Motion to accept the Agenda was made by Trustee Caraveo and seconded by Trustee Brundage. Motion carried.**
3. **Public Comment:** None. Trustee Fox asked the Board to introduce themselves to new Trustee Gretchen Lapham.
4. **Motion to approve the Minutes of the July 17, 2019 Regular Board Meeting was made by Trustee Southard and seconded by Trustee Caraveo. Motion carried.**
5. **Finance Manager's Report – Nan Fisher:** Nan reviewed the July 2019 Financials. **Motion to accept the July 2019 Financials was made by Trustee Caraveo and seconded by Trustee Southard. Motion carried.**
6. **Library Director's Report – Pam Sandlian Smith:** Pam reports the administrative team is working on the 2020 budget. Stating their strategy is similar to last year's strategy, preparing two budgets, B -Budget (*status quo*) and A-Budget – (*ballot success*). Pam gave a brief overview on each budget. She states we should receive information from the ADCO Assessor's office next week on the revalue of property. The team will present the Budget at the October meeting, with a public hearing on the budget at the November meeting.

Pam gave a presentation at the City of Northglenn's study session to inform them of where the District is and where it is going. She will present updates for all our local municipal councils within the next couple of months. Pam handed out information on the collection development budget, branch budgets and how we allocate staff for our branches.

Pam she is working on scheduling board training sometime later in the fall and will work with everyone's schedules.

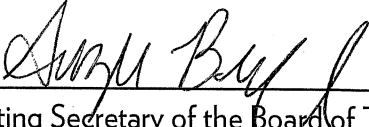
Pam has been nominated for ALA President, she will know sometime in October and will keep the board informed.

7. **Review of polling results from Ciruli Associates – Sean Walsh:** Sean gave an overview of the polling results. Stating overall the polling results are positive and feels confident about the campaign. Stating this year's ballot language is more understandable. Also stating Anythink is more highly regarded than Adams County government.
8. **HR Director's Report – Susan Dobbs:** Susan asks the board to let her know if they are interested in attending CAL in September. This year it will be held in Loveland, let her know. The ADCO retirement board is looking at potentially increasing employer contributions, Susan may come back to the Board for ideas.
9. **Director of Products and Technology Report – Logan Macdonald:** Logan reviewed his OCLC Wise notes included in the board pkt. Anythink will go live with the new system in February 2020. Logan states it is a different type of library management system that is driven by the customer's transactions in the system rather than the item. An open house was held in the WF Studio on Saturday with 95 people in attendance.
10. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne reports they were able to purchase some items to refresh the Brighton children's room because of the Growing Reader's Together or GRT grant from the State Library. This was a focus on providing support to Friends, Families and Neighbors who are the primary daycare to children as opposed to a licensed daycare. She states the items were well received to help foster collaboration and play between children and their caregivers. She reports that 17% of the DMS tickets handed out for the mySummer program were Redeemed by August 5. The staff and customer surveys came back with positive feedback. Gene shared an impact story from the Huron Street branch.
11. **Director of Innovations Report – Stacie Ledden:** Stacie gave a thank you to staff on the Community Engagement Task Force. The District is celebrating 10 years of Anythink, Stacie gave board members a pin of Anythink's mascot Dood. Recently staff and volunteers participated in the Anythink Anniversary Tour, where they walked neighborhoods and thanked the community for being part of the Anythink family and talked about the library. Stacie invited the board to Sparkopolis the upcoming fundraising event on September 7 the event is highlighting partners past and present. September 12 is Anythink Day, with celebrations and surprises throughout the day.

12. **Legal Counsel Report – Elizabeth Dauer:** Trustee Fox read the ballot language for the record. **Motion to approve a resolution requesting the Board of County Commissioners of Adams County to refer a ballot issue to the registered electors of the District pursuant to Article X, Section 20 of the Colorado Constitution and C.R.S. 24-90-112(1)(b)(III) was made by Trustee Brundage and seconded by Trustee Caraveo. Motion carried.**
13. **For the Good of the Order:** Trustee Southard welcomed new Trustee Gretchen Lapham. Trustee Fox introduced Steve Hansen as the contact person for the campaign. Legal counsel suggests the board consider a resolution of In Support of the Ballot Issue at the September meeting.
14. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Caraveo and seconded by Trustee Lapham the meeting adjourned at 6:48 pm.

Respectfully Submitted

Dolores Sandoval



Acting Secretary of the Board of Trustees
Rangeview Library District