

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
May 8, 2019**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:13 pm at Anythink Wright Farms, 5877 E. 120<sup>th</sup> Avenue, Thornton. A quorum was recognized.
2. **Trustees Attending:** Andrew Southard, Lynne Fox, Suzie Brundage and Yadira Caraveo.  
**Staff Attending:** Pam Sandlian Smith, Director; Logan Macdonald, Director of Products and Technology; Stacie Ledden, Director of Brand Strategy; Nan Fisher, Finance Manager; Whitney Oakley, Bennett; Catherine Odson, Brighton; Genne Boggs, Huron; Juli Wald, York Street; Rebecca Bowman, Wright Farms; Marsha Marcilla, Wright Farms; Frank Haskett, Support Services; Erica Grossman, Support Services; Joe Murray, Support Services; Michael Biglen, Support Services; Heidi Van Ness, Support Services.  
**Guests:** Elizabeth Dauer, Legal Counsel; Marci Whitman, City of Northglenn
3. **Additions or Changes to the Agenda:** Move Director of Customer Experience Report to right after the Wright Farms Branch Manager Report.
4. **Public Comment:** None
5. **Consent Agenda Items:** Motion to approve the Minutes from the April 16, 2019 Regular Board Meeting was made by Trustee Brundage and seconded by Trustee Caraveo. Motion carried.
6. **Update by Anythink Wright Farms Manager, Rebecca Bowman:** Rebecca discussed how our partner that has been coordinating the Farmers Market at Huron Street will also be hosting at Wright Farms this year on Thursdays. Marsha Marcilla, Maria Mayo, and Hannah Martinez created and hosted an AnyAbility webinar. Rebecca celebrated that Wright Farms is fully staffed. A local student, Avery did a job shadow at the library and represented the library industry at a school job fair. Programming wins: Maria Mayo, Adult Guide, had a beer-inspired poetry reading at Mother Tucker Brewery; teen escape room club, 8-10 teens consecutively attended programs to design and beta-test an escape room and eventually implement the escape room.
7. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne handed out the brochure that Avery, high school student created to hand out at job fair. New security company started this week. We hosted our annual program showcase for all the Guides. Suzanne also handed out mysummer bookmark and brochure that have a pocket for the

coupons for Denver Museum of Nature and Science.

Trustee Southard asked if conversations are being held in the libraries regarding safety, due to recent events. Suzanne discussed the handouts that library staff have given to kids, and local partners that help provide information, as well as how staff conversations are happening within each branch.

8. **Finance Manager's Report – Nan Fisher:** Nan reviewed the April 2019 Financials. **Motion to accept the April 2019 Financials was made by Trustee Caraveo and seconded by Trustee Southard. Motion carried.**

9. **Library Director's Report – Pam Sandlian Smith:** Pam told the board that Gretchen Lapham had or would apply for the Board position. She also discussed how the library has brought on Sean Walsh as a consultant for the campaign and the plans he has laid out for deliverables over the summer. Floyd Ciruli is the pollster that Sean Walsh works with and the library is in the preliminary meetings regarding focus groups. They may also be joining us for the June Board meeting with the preliminary information from the focus groups. Masterplan work: five meetings in 3 days 2 of which were at Huron and Brighton where staff explained how the buildings are at capacity. Dennis Humphries and his firm will work with Doug Squires to do an audit of H-VAC system to make sure required maintenance is considered for any new COPs. We have had meetings with Reunion, City of Thornton, and City of Northglenn for possible new library locations. Pam noted that community partners that are engaged and asking how they can help. The Site Selection Committee finalized their evaluation process to make an assessment and recommendation to bring to the board for a decision at the July meeting.

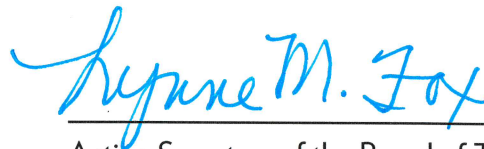
10. **Director of Brand Strategy and Innovations Report – Stacie Ledden:** Stacie shared upcoming events in the next few weeks: Anythink Foundation Membership has been very successful, almost reached their signup goal of 100 members for June. Next week Innovations is hosting their first Civic Saturday themed "Neighbors" at Anythink Wright Farms on Saturday, May 18<sup>th</sup>; Adams County elections is partnering and will attend as well; they are also launching the new voter registration kiosks during this event. Continuing our relationship with Eric Liu and the Aspen Institute, we are collaborating on a project, Better Arguments, and will be hosting the event on June 13<sup>th</sup>. The event is closed, with invited attendees that have an opinion on the Denver Tech Boom. The governor has been invited to attend. Trustee Southard asked if there was intent to expand the voter registration kiosks to all the other branches. Stacie explained that a voter info page was added to the website, and forms will be available at all the branches.

11. **Legal Counsel Report – Elizabeth Dauer:** Report was in the Board packet. The required language of TABOR was included per the Board request.

12. **Director of Products and Technology Report – Logan Macdonald:** Logan shared updates from Collection Development: leading up to Pop It Buyer Matthew Galloway identified a trend in table-top role-playing games, such as Dungeons and Dragons and ordered a selection of material. After receiving the shipment Matthew posted on his personal social media how much he enjoyed working for a library that would support this trend and a major gaming company saw it and sent a large pack of books to add to the collection. The team has completed inventory and the shrinkage was lower than the inventory last conducted in 2016. Collection Development has been visiting area libraries and book stores to see what they can learn from each other; they visited Fort Collins and learned how amazing our process is; buying process is more aligned with retail stores than libraries.
13. **For the Good of the Order:** Board wished Trustee Brundage luck on her new arrival. Stacie forgot to mention that Innovations won 3 awards for Spark from Society for Professional Journalism of the Rockies: 2<sup>nd</sup> place for Feature article on accessible gaming, 1<sup>st</sup> place for feature layout, 3<sup>rd</sup> place for design page. Trustee Southard complimented Pam on her Community Engagement article through OCLC.
14. **Adjournment:** There being no further business to come before the Board, upon motion made the meeting adjourned at 6:17 pm.

Respectfully submitted,

Heidi Van Ness  
HR Generalist/Recorder



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Acting Secretary of the Board of Trustees  
Rangeview Library District