

RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

JANUARY 16, 2019

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:05 pm at Anythink Wright Farms, 5877 E 120th Ave. Thornton. A quorum was recognized.

Trustees Attending: Andrew Southard, Linda Wisniewski, Lynne Fox.

Via Phone: Yadira Caraveo.

Apologies: Suzie Brundage.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology; Stacie Ledden, Innovations Director; Suzanne McGowan, Customer Experience Director; Nan Fisher, Finance Manager; Joe Murray, Creative Lead; Erica Grossman, Creative Lead; Rebecca Bowman, Wright Farms; Kelly Allen, Brighton; Genne Boggs, Huron Street; Ricardo Cardenas, Commerce City; Marsha Marcilla, Wright Farms; Morgan Creekmore, York Street.

Guests: Kim Seter, Legal Counsel; Marci Whitman, Northglenn City Councilmember.

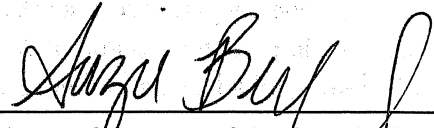
2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes from the November 21, 2018 Regular Board Meeting was made by Trustee Wisniewski and seconded by Trustee Southard. Motion carried.
5. **Finance Manager's Report – Nan Fisher:** Nan reviewed the December 2018 Financials. Motion to accept the December 2018 Financials was made by Trustee Wisniewski and seconded by Trustee Southard. Motion carried.
6. **Library Director's Report – Pam Sandlian Smith:** Pam handed out and reviewed the 2019 Operating Plan. The Board supports the Operating Plan stating the District is going in the right direction. The Director and Assistant Director have schedule conflicts with the scheduled May board meeting and asks for the meeting date to be moved to May 8. Trustee Caraveo has schedule conflicts with the February, March and April meetings, the meeting dates have been adjusted so she will be able to attend. Tonight is Trustee Wisniewski's last board meeting, her term is end of January. Linda has served on the board as a trustee since 2009. Pam thanked Linda for her service and support of Anythink.
7. **Assistant Director's Report – Susan Dobbs:** Susan talked about the upcoming all staff training day being held at Wright Farms on February 18. Keynote speaker will be author, Priya

Parker who will talk about her book *The Art of Gathering: How We Meet and why it Matters*. The afternoon will be spent talking about the new OCLC Wise product.

8. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne reports she has been spending a lot of time with hiring. She also states she has been working with guides and managers on designing programs specific to branches.
9. **Director of Products and Technology Report – Logan Macdonald:** Logan reports we will be changing from our current phone system, Shortel to Jive Communications. The new system will include many new features and we will save several thousand dollars in service fees. Logan showed several projects made in the Studio stating the Studio will be offering programs on all types of printing including a digital garment print center.
10. **Director of Innovations Report – Stacie Ledden:** Stacie reports they have their district wide programs scheduled for the year; DIG IT in March, POP IT in May and OWN IT in September. The department has launched a new commercial she states they have been getting a lot of good response so far. Stacie and Susan have been conducting post-election debriefs with staff and would like to schedule time with the Board. Stacie states the next public art project will be in Trustee Wisniewski's honor.
11. **Legal Counsel Report – Kim Seter:** The status report was included in the board packet, the Annual Administrative Resolution was included and Kim asks for board's approval. **Motion to adopt the Annual Administrative Resolution was made by Trustee Southard and seconded by Trustee Wisniewski. Motion carried.** Kim reports on the Colorado Library Consortium litigation stating they filed a motion to dismiss and the Plaintiff requested two months to respond which they were granted. Kim also reports that bill HB19-1048 regarding library district trustee elections was introduced on January 7, he will provide further updates. He also states a bill on requiring tighter filtering has been introduced, he will give the board further information at the next meeting.
12. **For The Good of the Order:** Board and Staff thanked Linda for her time served on the board as a Trustee and shared Linda stories.
13. **Adjournment:** There being no further business to come before the Board, upon Motion made by Trustee Caraveo and seconded by Trustee Wisniewski the meeting adjourned at 6:12 pm.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder



Acting Secretary of the Board of Trustees
Rangeview Library District