

RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 21, 2018

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:04 pm at Anythink Wright Farms, 5877 E. 120th Ave. Thornton. A quorum was recognized.

Trustees Attending: Andrew Southard, Linda Wisniewski, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology; Stacie Ledden, Innovations Director; Nan Fisher, Finance Manager; Frank Haskett, IT Manager; Rebecca Bowman, Wright Farms; Marsha Marcilla, Wright Farms.

Guests: Cameron Richards, Legal Counsel; Marci Whitman, Northglenn City Councilmember.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes from the October 17, 2018 Regular Board Meeting and the Proposed 2019 Meeting Schedule was made by Trustee Caraveo and seconded by Trustee Wisniewski. Motion carried.
5. **Anythink Wright Farms Branch Update – Rebecca Bowman:** Rebecca welcomed all and states she has been the manager at Wright Farms since March, also stating she has been doing a lot of hiring. Rebecca talked about the MySummer events, staff e zones, and the Colorado Day BioBlitz event at Barr Lake State Park. In early September Rebecca and her task force team hosted training on hospitality and how to tackle the Wednesday early release crowd. Rebecca states she has been focusing on team building and internal staff training.
6. **Finance Manager's Report – Nan Fisher:** Nan reviewed the October 2018 Financials. Motion to accept the October 2018 Financials was made by Trustee Wisniewski and seconded by Trustee Caraveo. Motion carried.
Update and discussion of the 2019 Budget included; funding for professional services to continue the planning for new libraries, a decrease in funding in the capital expenses area, a delay in a technology project and to follow the Social Security Administration's 2019 COLA of 3%.
Motion to open the public hearing on the 2019 Budget was made at 5:20 pm. Hearing no public comment on the 2019 Budget, Motion to close the Public Hearing at 5:22 pm. was made.

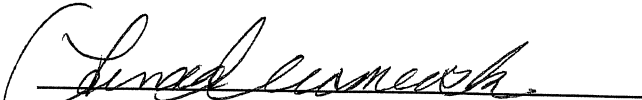
Motion to approve the Resolution adopting the 2019 Budget and Appropriating Funds, and Certifying the Mill Levy was made by Trustee Southard and seconded by Trustee Caraveo. Motion carried.

7. **Library Director's Report – Pam Sandlian Smith:** Governor Hickenlooper has asked the Supreme Court to review the conflicts of TABOR and the Gallagher Amendment, both rules impact property taxes/funding. Pam states results of the Support Anythink Libraries ballot initiative shows a loss by about 1200 votes. She also states we will pause to celebrate our families and the holidays. We will work with our consultants and community and think about what we will do to move forward.
For all her work and dedication to the District. **Motion to give Library Director, Pam Smith two days paid administration leave was made by Trustee Southard and seconded by Trustee Wisniewski. Motion carried.**
8. **Assistant Director's Report – Susan Dobbs:** Susan reports training day was held on November 12, where staff received custom Anythink shoes as a gift. HR is currently working on open enrollment for health benefits. The "Health for the Holidays" wellness program has also begun. Susan invites the Board to the annual Staff Appreciation Breakfast on December 12 at Cinzetti's in Northglenn.
9. **Director of Products and Technology Report – Logan Macdonald:** Logan reports his department will be rolling out new print management systems to all branches starting November 26. Logan states this weekend the Studio had its biggest turnout for a program where professional headshots were provided to customers to use for their professional network or job search.
10. **Director of Innovation and Brand Strategy Report – Stacie Ledden:** Stacie states she and her team were working in the library on Saturday and the place was buzzing with e-zones throughout the library. Anythink will be hosting children's author Barney Saltzberg on December 11 where he will be doing a special story time and musical performance at the Huron Street branch at 10am and then an art workshop at the Perl Mack library at 4pm. The Innovations team has put together an intergenerational project called the Kitchen Table. The project is meant to inspire storytelling. They will be recording a podcast to capture stories and will release a six part series after the first of the year.
11. **Legal Counsel Report – Cameron Richards:** The Legal report was included in the board packet. Cameron reminds all and those who may not have been around, the previous ballot initiative that passed took three tries. Cameron passed the Personal Identifying Resolution approved at October's meeting for signatures.
12. **For the Good of the Order:** Bennett manager, Whitney had her baby early and baby Shoshana will be in the NICU for four to six weeks, overall, all is well.

13. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Wisniewski and seconded by Trustee Brundage the meeting adjourned at 5:55 pm.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District