

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 17, 2018**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:07pm at Anythink Commerce City, 7185 Monaco Street, Commerce City. A quorum was recognized.

Trustees Attending: Andrew Southard, Linda Wisniewski, Lynne Fox, Suzie Brundage and Yadira Caraveo.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology; Suzanne McGowan, Customer Experience Director; Stacie Ledden, Innovations Director; Nan Fisher, Finance Manager; Joe Murray Creative Lead; Ricardo Cardenas, Commerce City; Heidi Van Ness, Finance; Doug Squires, Facilities Manager; Juli Wald, York Street; Sheila McNair, Commerce City; Rebecca Bowman, Wright Farms; Kelly Allen, Brighton; Genne Boggs, Huron Street; Marsha Marcilla, Wright Farms; Alice Meacham, Creative Lead; Erica Grossman, Creative Lead; Monica Lozano, Commerce City.

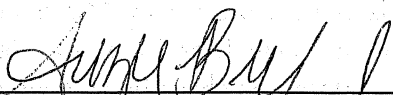
Guests: Kim Seter, Legal Counsel; Steve Hansen, Volunteer Coordinator; Marci Whitman, Northglenn City Councilmember.

2. **Additions or Changes to the Agenda:** Correction to item #6 – should read: September 2018 Financials.
Motion to accept the change to Agenda was made by Trustee Brundage and seconded by Trustee Caraveo. Motion carried.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes from the September 19, 2018 Regular Board Meeting was made by Trustee Caraveo and seconded by Trustee Southard. Motion carried.
5. **Anythink Commerce City Branch Update – Ricardo Cardenas:** Ricardo welcomed all and states he has been in his new position as Commerce City's Branch Manager since June and he has been learning and growing. Also stating there has been a lot of transition in staff and the branch has also recently had a refresh. He introduced guides, Sheila McNair and Monica Lozano and states they have been doing outreach in the community.
6. **Finance Manager's Report – Nan Fisher:** Nan reviewed the September 2018 Financials.
Motion to accept the September 2018 Financials was made by Trustee Wisniewski and seconded by Trustee Caraveo. Motion carried.

7. **Library Director Report – Pam Sandlian Smith:** Anythink issued a RFP for a library management system (ILS). After reviewing proposals/submissions, Logan states OCLC Wise is the best choice and has been selected.
The site selection committee for potential new libraries visited the Reunion location as well as property at 136th and Quebec. Trustee Fox states they are in the exploration stage and will not make a decision until next year.
Campaign Volunteer Coordinator, Steve Hansen gave an update on the campaign, stating they have raised \$54k so far.
8. **Presentation and Discussion of the 2019 Draft Budget Proposal – Anythink Administration Team:** Finance Manager, Nan Fisher reviewed Plan B, 2019 Budget which is essentially a status quo budget if there is no mill levy increase. Stating the revenue increase for property taxes is 2.5%.
The Administration team reviewed Plan A, 2019 Budget. This plan is created with the passing of the mill levy, which is an increase of 2.2 mills. This budget reflects an increase of 11.6M in revenue which would result in additional hours, programming, increase in internet access, expanding technology, more library materials, and maintenance of our current libraries.
9. **Legal Counsel Report – Kim Seter:** The Legal report was included in the board packet.
Motion to accept the Personal Identifying Information Disposal Policy was made by Trustee Southard and seconded by Trustee Wisniewski. Motion carried.
Motion to approve the Resolution in Support of Ballot Measure 6A Requesting to Increase the Mill Levy was made by Trustee Caraveo and seconded by Trustee Brundage. Motion carried.
Kim Seter stated his firm Seter & Vander Wall intends to represent CLiC in the Pornography Is Not Education v. EBSCO Industries, Inc., and Colorado Library Consortium suit.
10. **For the Good of the Order:** Suzanne McGowan introduced York Street manager, Juli Wald.
Trustee Fox thanked all for their work on the campaign.
11. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Wisniewski and seconded by Trustee Southard the meeting adjourned at 6:39 pm.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder



Acting Secretary of the Board of Trustees
Rangeview Library District