

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 19, 2018**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:05 pm. at Anythink Wright Farms, 5877 E 120<sup>th</sup> Avenue, Thornton. A quorum was recognized.

**Trustees Attending:** Andrew Southard, Lynne Fox, Suzie Brundage and Yadira Caraveo

**Apologies:** Linda Wisniewski.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products & Technology; Suzanne McGowan, Customer Experience Director; Stacie Ledden, Innovations Director; Nan Fisher, Finance Manager; Joe Murray, Creative Lead; Rebecca Bowman, Wright Farms; Kelly Allen, Brighton; Genne Boggs, Huron Street; Marsha Marcilla, Wright Farms.


**Guests:** Elizabeth Dauer, Legal Counsel; Cherie Roberge, HPA; Peter Bolek, HBM; Steve Hansen, Campaign Volunteer; Marci Whitman, Northglenn City Councilmember; Melina Mara, Washington Post.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes from the August 15, 2018 Regular Board Meeting was made by Trustee Caraveo and seconded by Trustee Southard. Motion carried.
5. **Finance Manager's Report – Nan Fisher:** Nan reviewed the August 2018 Financials. Motion to accept the August 2018 Financials was made by Trustee Brundage and seconded by Trustee Caraveo. Motion carried.
6. **Presentation of Findings from the 2018 Pre-design Community Visioning Sessions – Peter Bolek and Cherie Roberge:** Peter and Cherie gave an overview of the process of activities at the seven Anythink community visioning sessions where there were 90+ attendees. The three major topics in the process of activities in conducting the sessions included Photo-typing, Mind-breaking and Proto-typing. A handout titled "The Big Idea" included photos from these sessions.

7. **Board Updates - Colorado Association of Library Conference 2018:** Trustees Southard and Fox attended this year's CAL conference. Trustee Southard attended four conferences each day. As a new board member he found the conference interesting, he was pleased to hear the comments about Anythink. Trustee Fox states she attended several sessions that pertained to trustees stating they were very thought provoking. She passed and reviewed a handout with notes of sessions she attended. She stated she enjoyed the conference and thanked the District for sending her.
8. **Library Director's Report - Pam Sandlian Smith:** Pam thanked the Board for their time and commitment to Anythink. She states the City of Brighton are exploring possible uses of the Brighton Depot, stating they are interested in partnering with us. Pam also states the administrative team have met with the City of Thornton's Manager and Assistant Manager to explore a potential partnership of a new Bigthink library. Campaign volunteer, Steve Hansen states we are forty eight days out, and are seeing a lot of activity on social media and have raised about \$36k. Pam presented a non-binding Memorandum of Understanding drafted by Oakwood Homes for Board's approval. *Legal counsel states this MOU is subject to passage of the election.* **Motion to approve the MOU was made by Trustee Southard and seconded by Trustee Brundage. Motion carried.**
9. **Legal Counsel Report - Elizabeth Dauer:** Elizabeth reports HB18-1128 creates a new statutory requirement which includes governmental entities, she reviewed a first reading on a proposed resolution and policy on the Disposal of Personal Identifying Information. Adoption of the resolution and policy will be at the October meeting. Elizabeth states in regard to the upcoming election, legal counsel will craft a resolution of support by the Board, to be approved at the October meeting.
10. **For the Good of the Order:** None.
11. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Caraveo and seconded by Trustee Southard the meeting adjourned at 6:43 pm.

Respectfully submitted,

Dolores Sandoval  
Administrative Assistant/Recorder

  
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Acting Secretary of the Board of Trustees  
Rangeview Library District