

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 15, 2018**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:06 pm. at Anythink Perl Mack, 7611 Hilltop Circle, Denver. A quorum was recognized.

Trustees Attending: Andrew Southard, Linda Wisniewski, Lynne Fox, Suzanne Brundage and Yadira Caraveo.

Staff Attending: Pam Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products & Technology; Suzanne McGowan, Customer Experience Director; Nan Fisher, Finance Manager; Heidi Van Ness, Finance; Erica Grossman, Creative Lead; Alice Meacham, Creative Lead; Frank Haskett, IT Supervisor; Annette Martinez, Perl Mack; Ricardo Cardenas, Commerce City; Whitney Oakley, Bennett; Marsha Marcilla, Wright Farms; Kelly Allen, Brighton; Genne Boggs, Huron Street.

Guests: Steve Hansen, Planner; Cameron Richards, Legal Counsel; Marci Whitman, Northglenn City Councilmember.

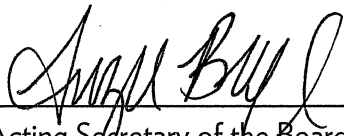
2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes from the July 18, 2018 Regular Board Meeting was made by Trustee Wisniewski and seconded by Trustee Southard. Motion carried.
5. **Anythink Perl Mack Manager Update – Annette Martinez:** Annette reports they have added an adult tech guide position at her branch. In this new position, Kaelin Alexander has added programs to include offsite/outreach programs. Annette also reports new children's guide Julie Crabb has done a wonderful job in her position, they have seen an increase this year in sign-ups for the mySummer program. Annette thanked Customer Experience Director Suzanne McGowan for her help in organizing the trip to the Barr Lake State Park. Annette reports they are working with Alt Ethos on a collaborative art project as a tribute to former board member, Ray Coffey. Annette also reports the library has recently added two more computers in the children's area and the branch has had a collection refresh and updated landscaping.
6. **Finance Manager's Report – Nan Fisher:** Nan reviewed the July 2018 Financials. Motion to accept the July 2018 Financials was made by Trustee Brundage and seconded by Trustee Wisniewski. Motion carried.

7. **Library Director's Report – Pam Smith:** Pam states the change of location for this month's board meeting is due to the meeting scheduled in April at Perl Mack was skipped, also because the Perl Mack community was so important in winning the previous ballot initiative. Pam reports they have begun work on the 2019 budget, a discussion of areas that will impact the 2019 budget was had to include the ballot initiative's impact. Also stating there will be two budgets presented at the October meeting for approval at the November meeting. Pam read a quote by Jim Collins author of *Good to Great*, she also read notes from her September 2014 director's report.
8. **Campaign Update – Steve Hansen:** Steve handed out and reviewed a one-sheet on the Library Mill Levy Campaign Update. Stating the Volunteer Kickoff is Wednesday, September 5, 6-8 pm. at Periodic Brewing Co.
9. **Assistant Library Director's Report – Susan Dobbs:** Susan invites the Board to two upcoming Yellow Gecko events. Axe throwing, August 24, 6-8:30pm at Bad Axe Throwing and a dog friendly hike September 9am. Panorama Point in Golden.
10. **Director of Technology and Products Report – Logan Macdonald:** Logan invites all to the Studio's 2nd annual open house on Saturday, August 18, 10-3pm. There will be a hands on demonstration with virtual reality equipment by Boulder based Reality Garage. Anythink has been invited to participate in the launch of OCLC's new product "Wise" a community engagement system for US libraries.
11. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne states Anythink has been busy hiring/filling positions. She introduced Bennett manager, Whitney Oakley and Commerce City manager, Ricardo Cardenas.
12. **Innovations Department Update – Erica Grossman:** Erica reports this year's BYCS was a big success, stating the last concert in the series where The Hazel Miller Band performed broke records for attendance and money raised.
13. **Legal Counsel Report – Cameron Richards:** Cameron states the written report is in the board packet.
Motion to approve a resolution requesting the Board of County Commissioners of Adams County to refer a ballot issue to the registered electors of the District pursuant to Article X, Section 20 of the Colorado Constitution and C.R.S. 24-90-112(1)(b)(III) was made by Trustee Wisniewski and seconded by Trustee Brundage. Motion carried.
14. **For the Good of the Order:** Trustee Wisniewski stated she enjoyed her time spent at the Bennett Farmers Market representing the library. Trustee Fox stated she enjoyed her time at the Adams County Fair where she represented the library as well.

15. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Southard and seconded by Trustee Caraveo the meeting adjourned at 6:10 pm.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder



Acting Secretary of the Board of Trustees
Rangeview Library District