

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 18, 2018**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:10 pm. at Anythink Wright Farms, 5877 E 120<sup>th</sup> Avenue, Thornton. A quorum was recognized.

**Trustees Attending:** Andrew Southard, Linda Wisniewski, Lynne Fox, Suzanne Brundage and Yadira Caraveo.

**Staff Attending:** Pam Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products & Technology; Suzanne McGowan, Customer Experience Director; Nan Fisher, Finance Manager; Heidi Van Ness, Finance; Joe Murray, Creative Lead; Frank Haskett, IT Supervisor; Rebecca Bowman, Wright Farms; Whitney Oakley, Bennett; Genne Boggs, Huron Street; Marsha Marcilla, Wright Farms; Kelly Allen, Brighton.

**Guests:** Kim Seter, Legal Counsel; Marci Whitman, Northglenn City Councilmember; Steve Hansen, Planner; Kelly Witte & Matt Beerbower, RubinBrown; Alexa Garrido & Rany Elissa, Right On Mobile Education.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** Rany Elissa and Alexa Garrido, co-founders of Right On Mobile Education, a non-profit educational service provider based in Thornton would like to park their mobile learning lab at the Huron Street branch parking lot. They will contact the Library Director to discuss further.
4. **Consent Agenda Items:** Motion to approve the Minutes from the June 20, 2018 Regular Board Meeting was made by Trustee Southard and seconded by Trustee Brundage. Motion carried.
5. **Presentation and Acceptance of the 2017 Audit, Rubin Brown – Matt Beerbower & Kelly Witte:** Matt Beerbower reviewed the Financial Statements December 31, 2017 and the ViewPoints document. Stating there were no new accounting rules this year. They issued an Unmodified Opinion.  
**Motion to accept the Audit presentation was made by Trustee Wisniewski and seconded by Trustee Caraveo. Motion carried.**
6. **Finance Manager's Report – Nan Fisher:** Nan reviewed the June 2018 Financials. **Motion to accept the June 2018 Financials was made by Trustee Southard and seconded by Trustee Wisniewski. Motion carried.**

7. **Library Director's Report – Pam Smith:** Pam attended a visioning session this morning, hosted by Dennis Humphries and Peter Bolek with folks from the Adams County Cultural Council and non-profits in attendance.  
Pam reminds us there is a farmers market at the Huron Street branch parking lot on Tuesday's 9am – noon, and runs through October 9. This is a partnership with Tri-County Health and Palazzi Farms.  
Oakwood Homes in Reunion are working on finalizing their master plan for the Reunion Center, they have asked if we would consider signing a non-binding MOU. After discussion, the Board directs the District to proceed, with Legal Counsel's review.  
Pam thanked all who participated/represented Anythink at the Red, White and Blue Festival in Reunion.  
Pam reminds the Board of the upcoming dinner meeting with the BOCC on July 23.  
Pam reports they had a great volunteer campaign leadership training with Strategies 360.
8. **Assistant Library Director's Report – Susan Dobbs:** Susan asks the board if they are interested in attending CAL 2018 to let her know.  
She is working with her medical broker, as she is getting ready for open enrollment.  
Susan states for the November's training day she is working on getting Priya Parker for our keynote, who will talk about the Art of Gathering.
9. **Director of Technology and Products Report – Logan Macdonald:** Logan brought in the new Oculus Go for the board to sample/try out. Stating Mo and Alex from our Studio have developed a partnership with a group called Reality Garage, they will talk to customers at the Studio's open house about content development.  
The Studio has had a very successful month in June, where adult participation was up 25%.  
Logan reports we are currently doing a pilot of our Wi-Fi hot spot that customers can check out at the Brighton branch.  
He states in conjunction with the upcoming Brighton Arts Fair we will be providing more art books on bookmobile.
10. **Director of Customer Experience Report – Suzanne McGowan:** Suzanne talked about mySummer stating they had more adults sign up this year, she will have stats in her August board report. An Anythink day was held at Barr Lake with great attendance.  
A Backyard Wilderness interactive exhibition will be in the conference room at the WF branch and is set to open on Monday and will be open through Friday August 24.  
She states Anythink has been busy with a lot of hiring. She also states they have been approached to write an article on the AnyAbility program.
11. **Innovation and Brand Strategy Report – Joe Murray:** Joe gave the Board swag that they have been handing out at all of their events. Joe states one of the goals in the Innovations department is to reach people in our communities, they will be out at the many upcoming events which include; Thornton Arts Block Party, Adams County Fair, Bennett Farmers Market day, and Thornton Harvest Fest.  
Joe states the BYCS have gone great, with Hazel Miller to perform on August 10.  
Joe handed out the latest issue of Spark.

12. **Legal Counsel Report – Kim Seter:** Kim states the status report is included in the board packet. He also states the County will need to certify our election question, he is working on getting us on the BOCC's August schedule.

**A motion to move the August board meeting from the Bennett branch to the Perl Mack branch was made by Trustee Wisniewski and seconded by Trustee Southard. Motion carried.**

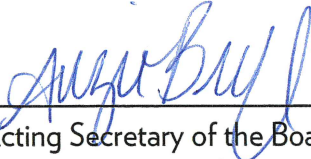
Discussion on the Colorado Sunshine Law was held, legal counsel outlined the definitions of a meeting to include communicating electronically.

13. **For the Good of the Order:** None.

14. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Wisniewski and seconded by Trustee Brundage the meeting adjourned at 6:28 pm.

Respectfully submitted,

Dolores Sandoval

  
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Acting Secretary of the Board of Trustees  
Rangeview Library District