

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
MAY 16, 2018**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:02 pm. at Anythink Wright Farms, 5877 E 120<sup>th</sup> Avenue, Thornton. A quorum was recognized.

**Trustees Attending:** Lynne Fox, Linda Wisniewski, Yadira Caraveo, Andrew Southard and Suzanne Brundage.

**Staff Attending:** Pam Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Stacie Ledden, Innovations Director; Logan Macdonald, Director of Products and Technology; Suzanne McGowan, Director of Customer Experience; Nan Fisher, Finance Manager; Frank Haskett, IT Manager; Joe Murray, Creative Lead; Erica Grossman, Creative Lead; Kathy Totten, York Street; Rebecca Bowman, Wright Farms; Marsha Marcilla, Wright Farms; Genne Boggs, Huron Street; Kelly Allen, Brighton.

**Guests:** Steve Hansen, Planner; Cameron Richards, Legal Counsel; Marci Whitman, Northglenn City Councilmember; Tyler Chaffee, Strategies 360.

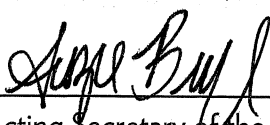
2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the March 28, 2018 Regular Board Meeting was made by Trustee Wisniewski and seconded by Trustee Caraveo. Motion carried.
5. **Presentation and Discussion – Tyler Chaffee, Senior Vice President, Strategies 360:** Tyler gave a presentation to help prepare us for a possible ballot measure. Tyler discussed strategies to include the four key areas of work to prepare for a ballot measure; proposal development – ballot title, stakeholders, civic engagement and advocate recruitment. Work already being done includes a voter survey poll conducted by Harstad Strategic Research, which Tyler says is promising with a high support level.
6. **Annual Election of Officers:** Motion was made by Trustee Southard and seconded by Trustee Wisniewski to accept the following slate of officers. Motion carried.

President – Lynne Fox  
V.P. – Linda Wisniewski  
Secretary – Suzanne Brundage  
Trustee – Yadira Caraveo  
Trustee – Andrew Southard

7. **Discussion – Key Observations from the Dokk1 Seminar:** A discussion of the Dokk1 trip was had. Observations included: With access to services, it's not just a library it's about the entire community, the auditorium, the connection to transportation, it is the center of the community, encouraging interaction, the public/private partnerships, the facility itself, the space planning, how well the different areas were soundproofed, great to experience Dokk1 firsthand, the lights, windows and the amazing views.  
Trustee Fox shared photos from her trip:  
<https://drive.google.com/open?id=1-1J-p3TWOw5EzRnTQZD7laIcjinUhCRT5>  
[https://drive.google.com/open?id=1-347d\\_Cw7SdeMYEb9Gk15yCVYD\\_C8xU2](https://drive.google.com/open?id=1-347d_Cw7SdeMYEb9Gk15yCVYD_C8xU2)  
<https://drive.google.com/open?id=1HIB5ITMc6ay4D2b-n3jgclHV7TBA0Vg>
8. **Finance Manager's Report – Nan Fisher:** Nan reviewed the April 2018 Financials. **Motion to accept the April 2018 Financials was made by Trustee Wisniewski and seconded by Trustee Caraveo. Motion carried.**
9. **Library Director's Report – Pam Smith:** Pam is planning a meeting with the Board of County Commissioners to inform them about our plans. County Manager, Ray Gonzales suggests an informal dinner, Pam will send out a meeting doodle for dates in June or July. To better position us on the ballot, Pam asks for the Board's direction/permission to make the election's office aware of our intentions to participate in the election. The consensus of the Board is to give the election's office acknowledgement that we are considering to participate in the election.  
Pam has met with the City of Thornton, Oakwood Homes in Reunion and the City of Northglenn regarding available land. She will be meeting with Commerce City's city council to give them an overview of the District's plans.
10. **Legal Status Report – Cameron Richards:** The written report was submitted in the board pkt. Trustee Fox asks legal counsel to review/explain items on the Legal Status Report for the new members at the next meeting.
11. **For the Good of the Order:** Suzanne McGowan reviewed the mySummer handouts/incentives for this year's programs.
12. **Adjournment:** There being no further business to come before the Board, the meeting adjourned at 7:25 pm.

Respectfully submitted,

Dolores Sandoval

  
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Acting Secretary of the Board of Trustees  
Rangeview Library District