

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 20, 2017**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:12 pm. at Anythink Wright Farms, 5877 E 120<sup>th</sup> Avenue, Thornton. A quorum was recognized.

**Trustees Attending:** Lynne Fox, Linda Wisniewski, and Burke Beu.

**Apologies:** Kerry Glenn and Yadira Caraveo.

**Staff Attending:** Pam Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Stacie Ledden, Innovations Director; Logan Macdonald, Products & Technology Director; Nan Fisher, Finance Manager; Joe Murray, Creative Lead; Suzanne McGowan, Wright Farms, Marsha Marcilla, Wright Farms; Kathy Totten, York Street; Kelly Allen, Brighton; Michelle Hawkins, York Street; Genne Boggs, Huron Street; Jakob Seelig, Maria Mayo, Amy Easley, Ricardo Cardenas, Ivy Moe and Alice Meacham, Wright Farms.

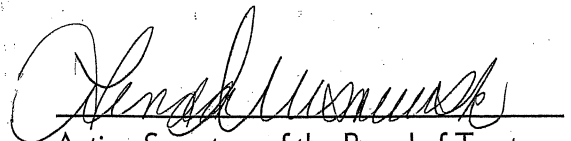
**Guests:** Cameron Richards and Elizabeth Dauer, Legal Counsel; Sam Nizam, Thornton Councilmember.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the August 16, 2017 Regular Board Meeting and September 9, 2017 Special Board Meeting was made by Trustee Beu and seconded by Trustee Wisniewski. Motion carried.
5. **Anythink Wright Farms Branch Manager update – Suzanne McGowan:** Suzanne had the Wright Farms Guides introduced themselves; Jakob-teen guide, Maria-adult guide, Ricardo-teen guide, Ivy-tech guide, Alice-children's guide, Amy-children's guide. Suzanne reports the branch will be transforming the conference into an escape room through the holidays. Suzanne reviewed the mySummer 2017 statistical analysis document. Genne Boggs and Michelle Hawkins showed a teen guide training video which Anythink uses to help teen guides throughout the district, they will be presenting the video at this year's CAL conference.
6. **Finance Manager's Report – Nan Fisher:** Nan reviewed the August 2017 financials. Motion to accept the August 2017 financials was made by Trustee Wisniewski and seconded by Trustee Beu. Motion carried.

7. **Library Director's Report – Pam Smith:** Pam reports we gathered a robust list of ideas from the Anythink Dialogue on Public Libraries event. Pam has a list of attendees from this event who are interested in continuing in a leadership role.  
Pam states in planning for 2018 we should try to be realistic, also stating 2018 is the year to begin to build a foundation and infrastructure to support the great ideas as we move forward. Pam states they are communicating/working with the book club in Brighton concerning issues they shared at the August board meeting.
8. **Assistant Director's Report – Susan Dobbs:** Susan reports open enrollment will begin in November, she is looking at additional/optional benefits for staff. Susan invites the Board to the next Yellow Gecko event which is Trivia night being to be held at C.B. & Potts on Friday September 22. She also invites the Board to Training day on October 9.
9. **Director of Products and Technology Report – Logan Macdonald:** Logan reports he has a new staff person in the collection development department, Keely Smith. Logan also reports his department is repurposing the old book club kits and are taking suggestions for new kits.
10. **Director of Innovation and Brand Strategy Report – Stacie Ledden:** Stacie reports they have received great feedback on Startup Month. Anythink will be hosting a networking mixer at Bruz Beers in in Midtown on September 21, 6-8 pm.
11. **Legal Counsel Report – Cameron Richards:** Legal Counsel's report was submitted in the board packet.
12. **For the Good of the Order:** None.
13. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Wisniewski and seconded by Trustee Beu, the meeting adjourned at 6:16 pm.

Respectfully submitted,

Dolores Sandoval

  
Acting Secretary of the Board of Trustees  
Rangeview Library District