

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 21, 2017**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:06 pm. at Anythink York Street, 8990 York Street, Thornton. A quorum was recognized.

**Trustees Attending:** Kerry Glenn, Burke Beu, Lynne Fox, Yadira Caraveo and Linda Wisniewski.

**Staff Attending:** Pam Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Ronnie Storey, Public Services Director; Susan Dobbs, Assistant Director; Stacie Ledden, Innovations Director; Nan Fisher, Finance Manager; Joe Murray, Creative Lead; Erica Grossman, Creative Lead; Kathy Totten, York Street; Kelly Allen, Brighton, Suzanne McGowan, Wright Farms; Michelle Hawkins, York Street; Marsha Marcilla, Wright Farms; Morgan Creekmore, York Street.

**Guests:** Kim Seter, Legal Counsel; Steve Hansen, Planner; Chris Blackwood, PFM; Marci Whitman, Northglenn Councilmember.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the May 17, 2017 Regular Board Meeting was made by Trustee Caraveo and seconded by Trustee Wisniewski. Motion carried.
5. **Branch Manager Report – Kathy Totten:** Kathy reports the Bookmobile has been out in the community a bit more other than their regularly scheduled stops. They visited the Justice Center on take your child to work day with 150 visitors. The Bookmobile was also in the Commerce City Memorial Day Parade. She shared an article about the Bookmobile. Morgan Creekmore talked about the mySummer kickoff party which was a great success with many activities. Michelle Hawkins talked about visting goats and the Teen Advisory board, where 3 teens were able to attend the Teen Literature Conference.
6. **Finance Manager’s Report – Nan Fisher:** Nan reviewed the May 2017 financials. Motion to accept the May 2017 financials was made by Trustee Fox and seconded by Trustee Caraveo. Motion carried.
7. **PFM Update on New Investment Pool – Chris Blackwood:** Chris Blackwood is an investment advisor to the District. He gave an overview of a new Colorado Statewide Investment Pool that his company will launch in two weeks. He is asking for Boards approval of joining other Local Governments to pool funds for investment.

**Motion to become a participant in the Colorado Statewide Investment Pool was made by Trustee Wisniewski and seconded by Trustee Beu. Motion carried.**

**Motion to not deposit money until we have received an analysis was made by Trustee Wisniewski and seconded by Trustee Beu. Motion carried.**

- 8. Anythink Strategic Planning Update – Steve Hansen:** Steve gave a visual overview of results from the community Roundtables held so far and what's ahead.  
In July branch staff will be conducting 60 second walk in customer surveys, the survey is also on our website.  
Pam is currently circling back and meeting with branch staff to gather new updated innovative ideas.  
There are two open community meetings scheduled at WF & Huron Street.  
August 1-16 the team will review and analyze the data gathered, a conversation with the Board will be held at the August 16 meeting.  
In September the team will draft the Strategic Plan.  
The re-scheduled dialogue on public libraries will be held on September 11.  
The draft of the strategic plan will be available for the Board to review at the October 18 meeting and the final draft will be presented at the November meeting for Boards approval.
- 9. Library Director Update – Pam Smith:** Pam would like to use the August board meeting to discuss the strategic plan, with a start time of 5:30pm. Holding September 9 as a tentative date for a planning retreat.  
Pam, Staff and two Interns from CC attended the PLA conference in D.C. The interns came away with amazing ideas for projects.
- 10. Assistant Director Report – Susan Dobbs:** Staff is getting ready to attend ALA conference in Chicago. Look for upcoming fun events hosted by the Yellow Geckos, she asks the Board to email her if they would like to attend.
- 11. Director of Innovation and Brand Strategy Report – Stacie Ledden:** Last week Stacie and Erica were in Denmark presenting on Outside the Lines. She states they are doing a push this year to get more international involvement and have made a lot of connections. Stacie stated everywhere they went people knew Anythink and were inspired by our story.  
They also toured a library in Paris who has been following Anythink on social media.
- 12. Director of Public Services Report – Ronnie Storey:** The Wranglers unite meeting was held yesterday, with talk about hospitality, and informal learning. They were given the challenge of creating a cell phone stand.
- 13. Legal Counsel Report – Kim Seter:** Legal Counsel's status report is included in the packet.
- 14. Executive Session:** Motion to move into Executive Session at 6:46 pm was made by Trustee Fox and seconded by Trustee Caraveo for the purposes of receiving legal advice related to the Commerce City Urban Renewal Agreement and Colorado Urban

Renewal Law and developing negotiating positions related to the Commerce City Urban Renewal Agreement pursuant to C.R.S. 24-6-402(4)(b)(e). Motion carried. Motion to reconvene to the regular meeting at 7:20 was made by Trustee Fox and seconded by Trustee Caraveo. Motion carried.


15. Commerce City Urban Renewal Agreement: Motion to approve the draft letter presented with changes discussed, to present to the Urban Renewal Authority City of Commerce City was made by Trustee Caraveo and seconded by Trustee Wisniewski. Motion carried 4 to 1.

16. For the Good of the Order: Construction on Community Center Drive will include new Justice Center and is projected to be completed in late 2018. Trustee Fox reports how great using Prospector is. Trustee Glenn reports a community garden is being installed at NG high school near STEM entrance,

17. Adjournment: There being no further business to come before the Board, the meeting adjourned at 8pm.

Respectfully submitted,

Dolores Sandoval

  
Acting Secretary of the Board of Trustees  
Rangeview Library District