

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
February 16, 2022**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:01 pm. The meeting was virtual. A quorum was not initially recognized.

Trustees Attending: Andrew Southard, Lynne Fox, Gretchen Lapham.

Staff Attending: Pam Sandlian-Smith, Executive Director; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology, Stacie Ledden, Director of Strategic Partnerships; Suzanne McGowan, Director of Customer Experience; Nan Fisher, Finance Manager


Guests: Kim Seter, Legal Counsel; Justin Sager; Katherine Goff; Joel Miller; Dennis Humphries

2. **Additions or Changes to Agenda:** None
3. **Public Comment:** Katherine Goff, City of Northglenn Council Member invited the Board to participate in the city's DEI Board celebration of Asian American and Pacific Islander Month. The diversity board would like to invite the Bookmobile to be a part of the event on May 14th and would like a contact for her teen AAPI advisor to connect with the library.
4. **Motion to approve the Minutes of the January 19, 2022 Regular Meeting.** Minutes were reviewed and motion postponed until a quorum was recognized.
5. **Presentation of the January 2022 Financials - Nan Fisher:** Nan reviewed the January 2022 Financials.
6. **Update on Capital projects: Dennis Humphries/Joel Miller & Justin Sager:** Pam introduced Dennis and Justin and provided an overview on how Anythink started the Capital project beginning in 2016, including research and community feedback over the years. Dennis & Joel provided an update on the vision for the Anythink Nature Library at Aylor Open Lands: 15 acres, a 50,000 square foot building. As part of the agreed upon terms, Anythink will provide programming and experiences throughout the open lands beyond the Anythink Nature Library which consists of 15 acres, 250 parking spots. "A place to practice being human." Aylor Master Plan 2020
Justin discussed the language that will be in the IGA with the City of Thornton that determines who will be responsible for the different construction elements. A 50/50 split of costs was agreed upon regarding road widening and traffic signal at Newport and 136th Ave. The library will be providing parking

spots at the trailhead as well as an outdoor public restroom. Justin also reviewed a project schedule, with the expectation of construction beginning in 3rd quarter of 2023, ending in 2024. Joel Miller and Susan Dobbs then discussed the approach to sustainability, including the WELL building certification. Susan discussed biophilic design, the connection between people and nature and how it can improve well-being. Joel discussed how this supports the WELL 10 practices. Dennis asked the Board for their input on nature library criteria and what possibilities/opportunities exist. Trustee Southard and Trustee Lapham expressed appreciation for the biophilic design elements. Justin also provided an update on the COPs, which we are hoping to close by April. Justin discussed a high-level review of the Community Center project, including negotiation regarding attributable costs to the district for the design process. The site and building costs, as well as the lease language are still in discussion.

7. **Executive Director's Report - Pam Sandlian Smith:** Pam updated the Board on the annual performance review of employees, the mySummer planning process, and the Admin team meeting with the branch managers regarding the equity survey. Pam also updated that the partnership with CUP for the Café has officially been approved and we are hoping for a soft opening in mid-March.
8. **Motions to approve:** A quorum was recognized after Trustee Lapham joined the meeting. Motion to approve the **January 19, 2022 Minutes** was made by Trustee Lapham and seconded by Trustee Southard. Motion carried. Motion to accept the **January 2022 Financials** was made by Trustee Southard and seconded by Trustee Lapham.
9. **Legal Council Report - Kim Seter:** Kim reported a recent update that there may be a guaranteed insurer for the COPs, which would significantly reduce the interest rates. He also reviewed the contract between Rangeview Library District and JRS Development Management, LLC. Motion to accept the contract was made by Trustee Lapham and seconded by Trustee Southard. Motion carried and contract approved.
10. **For the Good of the Order:** Trustee Southard asked Pam if she had been in contact with Adams County regarding filling the current vacancy on the Board. Pam explained she had not heard anything regarding applications.
11. **Adjournment:** There being no further business to come before the Board, the motion to adjourn was made by Trustee Southard and seconded by Trustee Lapham. Meeting was adjourned 6:19 pm.

Respectfully submitted,
Heidi Guyon
HR Generalist/Recorder


Acting Secretary of the Board
Rangeview Library District