

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
OCTOBER 20, 2021**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:07 pm. The meeting was virtual. A quorum was recognized.

**Trustees Attending:** Andrew Southard, Gretchen Lapham, Lynne Fox, Suzie Brundage.

**Apologies:** Yadira Caraveo.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Logan Macdonald, Director of Products and Technology, Stacie Ledden, Director of Strategic Partnerships; Suzanne McGowan, Director of Customer Experiences; Nan Fisher, Finance Manager.

**Guests:** Kim Seter, Legal Counsel.

2. **Additions or Changes to Agenda:** Motion to accept the Agenda was made by Trustee Brundage and seconded by Trustee Lapham. Motion carried.
3. **Public Comment:** None
4. **Motion to approve the Minutes of the September 15, 2021 Regular Meeting** was made by Trustee Southard and seconded by Trustee Brundage. Motion carried.
5. **Presentation & Acceptance of the September 2021 Financials - Nan Fisher:** Nan reviewed the September 2021 Financial. Motion to accept the September 2021 Financials was made by Trustee Southard and seconded by Trustee Lapham. Motion carried.
6. **Presentation and discussion of the preliminary 2022 Annual Budget - Administrative Team:** The administrative team presented the 2022 Annual Budget. Discussion included new capital projects, purchase of new vehicle, self-check equipment update. Pam stated the concept for 2022 is status quo. The public hearing on the budget will be at the November board meeting.
7. **Library Director's Report - Pam Sandlian Smith:** Pam gave kudos to the HR & Studio staff for a magnificent all-star "Creativity & Risk Taking" training day. The keynote gave an overview of the Aylor master plan. She talked about an invitation from the City of Thornton to consider a possible partnership in the Thornton Community Center on Eppinger Blvd. facility. She will invite David Bell to the next board meeting to talk about financing.

Pam states due to both of the café's baristas moving out of state, and Dolores retiring, we are looking at transitioning the management of the Café. Stating we are talking with CUP, a nonprofit who is interested in a potential agreement to run the café.

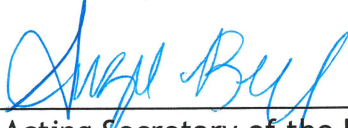
8. **Legal Counsel Report:** Legal counsel reviewed the update regarding passage of laws relating to business personal property exemptions.
9. **For the Good of the Order:** Trustees thanked and gave best wishes/success to Erica and Dolores in next chapter/steps. Trustee Brundage said her children asked to go to the library as a reward for getting their immunization shots.
10. **President Fox called for an Executive Session pursuant to C.R.S. 24-6-402(4)(e) for the purposes of determining matters that may be subject to contract negotiation and developing a strategy for negotiations regarding an architectural services contract for the potential development of a new library facility. Upon motion made by Trustee Lapham and seconded by Trustee Southard the Board entered into Executive Session at 6:16 pm.**

At 6:48 pm. the Board reconvened into public session. The Board acknowledged it did not take formal action nor did it adopt policy, position, rule or regulation while in executive session.

11. **Adjournment:** There being no further business to come before the Board upon motion made and seconded the meeting adjourned at 6:50 pm.

Respectfully submitted,

Dolores Sandoval  
Administrative Assistant/Recorder

  
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Acting Secretary of the Board  
Rangeview Library District