

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 17, 2021**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:06 pm. The meeting was virtual. A quorum was recognized.

Trustees Attending: Andrew Southard, Lynne Fox, Gretchen Lapham, Yadira Caraveo and Suzie Brundage.

Staff Attending: Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology, Stacie Ledden, Director of Strategic Partnerships; Suzanne McGowan, Director of Customer Experience; Nan Fisher, Finance Manager

Guests: Kim Seter, Legal Counsel; David Bell

2. **Additions or Changes to Agenda:** Removal of Director of Products and Technology report from the agenda. Motion to accept the Agenda with changes was made by Trustee Brundage and seconded by Trustee Lapham. Motion carried.
3. **Public Comment:** None
4. Motion to approve the Minutes of the October 20, 2021 Regular Meeting was made by Trustee Lapham and seconded by Trustee Brundage. Motion carried.
5. **Presentation & Acceptance of the October 2021 Financials - Nan Fisher:** Nan reviewed the October 2021 Financial. Motion to accept the October 2021 Financials was made by Trustee Southard and seconded by Trustee Caraveo

A public hearing was opened on the 2022 Budget. No public comments. Public hearing closed.

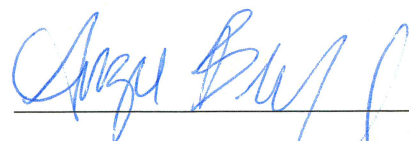
Library Director and Finance Manager reviewed highlights of 2022 budget. Motion to approve the 2022 Budget Resolution adopting the 2022 Budget, Appropriating Funds for Expenditures was made by Trustee Lapham and seconded by Trustee Caraveo. Motion carried.

6. **Presentation David Bell related to consideration of restructuring COPs:** David discussed the current market conditions regarding interest rates and shared that financial analysis are positive. Asked the Board if they have any questions or how they feel about moving forward with restructuring the Certificates of Participation (COPs). All Board members agreed in the affirmative to move forward.

7. **Library Director's Report - Pam Sandlian Smith:** Pam discussed the upcoming Anythink Leadership meeting that would include a trip to the Aylor property. The Town of Bennett has expressed interest in the library considering building in the city's new downtown/growth area. At this time, the library district does not have plans to build a new library in Bennett, however, the idea of some type of shared cultural space was discussed. City of Northglenn architects are designing their city hall and have 800 sq. feet available for a possible public library. Pam suggested using the space for pop-up makerspaces, story hours, etc. City of Northglenn continues to be concerned that there is not a public library within city boundaries. Attorney Kim Seter noted that the library district serves all of our community and the municipal boundaries are invisible as far as we are concerned. Anythink Café - the conversation continues with CUP regarding potentially taking over the café, with the library covering the loss of \$35,000 revenue. The library board of trustees agreed to provide a funding offset to CUP. Equity Project has conducted an initial debrief. Pam discussed a few initial findings. Thornton partnership: conversations continue with the City of Thornton regarding a library at the Thornton Community Center. The Board members agreed they are comfortable moving forward with the plan.
8. **Director of Customer Experience Report - Suzanne McGowan:** Suzanne shared the Anythink Brighton team put together a fun experience, looking back at the history of the library in Brighton. They created a walking timeline throughout the library with fun facts.
9. **Director of Strategic Partnerships Report - Stacie Ledden:** Stacie discussed wrapping up the BMOCA Fall Artist showcase. The installation of the shade piece art sculpture at Anythink Brighton by Alt Ethos is moving along.
10. **Legal Council Report - Kim Seter:** Legal counsel reported nothing new to add.
11. **Assistant Director's Report - Susan Dobbs:** The 2022 Payroll Calendar was included in the packet. The library is adding Juneteenth as a paid holiday. Susan discussed the library is in open enrollment, with one change to an online H.S.A. bank that allows for investing balances.
12. **For the Good of the Order:** None
13. **Adjournment:** There being no further business to come before the Board upon motion made by Trustee Lapham and seconded by Trustee Brundage the meeting adjourned at 6:34 pm.

Respectfully submitted,

Heidi Guyon
HR Generalist/Recorder



Acting Secretary of the Board
Rangeview Library District