

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
March 23, 2023**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:07 pm. A quorum was recognized.

Trustees Attending: Lynne Fox, Gretchen Lapham, Suzie Brundage, Trisha Kramer, Savannah Vickery.

Staff Attending: Mark Fink, Executive Director; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology, Stacie Ledden, Director of Strategic Partnerships; Suzanne McGowan, Director of Customer Experience; Nan Fisher, Finance Manager; Heidi Guyon, HR Generalist/Recorder

Guests: Kim Seter, Legal Counsel; Justin Sager (virtual);

2. **Additions or Changes to Agenda:** None
3. **Public Comment:** None
4. **Motion to approve the Minutes of the February 15, 2023 Regular Meeting was made by Trustee Lapham and seconded by Trustee Vickery. Motion carried.**
5. **Anythink Nature Library Manger Update - Maria Mayo:** Maria updated the Board on Anythink's partnership with Adams County to select the first Adams County Poet Laureate, as well as plans to involve the Laureate in programming in each library later in the year. Maria teased initial plans for the mySummer theme: Let's Play. Maria talked about the partnership with the new architect firm for the Nature Library, Davis Partnership, and how they are showing their passion for the project through active listening to both the Anythink team and the Advisory Council. Trustee Fox asked if the Poet Laureate would be creating new work or focusing on previous work. Maria confirmed they will be writing new material and creating a bound book of material at the end of the term. Trustee Kramer asked if there was an age limit for the Poet Laureate. Maria shared there is not an age limit, but that the Poet Laureate must have a portfolio and presentation experience. Trustee Vickery asked for clarification on the deck of cards that will be the incentive for mySummer.
6. **Presentation & Acceptance of the February 2023 Financials - Nan Fisher:** Nan reviewed the February 2023 Financials. Motion to accept the February 2023 Financials was made by Trustee Brundage and seconded by Trustee Kramer. Motion carried.

7. **Update on the Thornton Community Center and Library Project - Joseph Montalbano & Jared Floyd:** Joseph reviewed how the design process included both a community center and an Anythink Library and showed updated renderings of the building. Jared discussed the interior space design of the library portion of the building. Trustee Lapham asked where the skate park is in relation to the teen space in the library. Trustee Vickery asked if there will be intentional quiet spaces for reading. Trustee Brundage asked what the collection size will be, Logan Macdonald answered somewhere between 17,500-20,000 items. Mark added that the Anythink team had a great time collaborating with the studiotrope team and thanked Joseph and Jared for their work on the project.
8. **Owner's Representative - Justin Sager:** Justin did not have an update on the Thornton Community Center Library project beyond what had been shared already. Justin noted that construction of the Nature Library is scheduled to begin in Summer 2024 and will be completed in late 2025, potentially early 2026.
9. **Executive Director's Report - Mark Fink:** Mark shared that the 2023 Operating Plan has been completed and explained how the Administrative Team created it. He reviewed Anythink's Library Use Policy, the need to update it, and the suggested updates. Trustee Fox asked if the Board needs to be involved in the appeals process, and stated the Board would rather defer to the Anythink staff for those decisions. Trustee Lapham asked about the age for an "unsupervised" child. Suzanne McGowan explained that while the State of Colorado does not specify an age, the general guideline is under 5 years old. Trustee Vickery expressed concerns that the policy may allow for targeting of customers experiencing certain conditions. Mark explained that the policy is meant to be a tool, and designed to focus on the behavior, not the individual. **Motion to approve the Anythink Library Use Policy was made by Trustee Lapham and seconded by Trustee Brundage. Motion carried.**
10. **Legal Council Report - Kim Seter:** Nothing to add.
11. **For the Good of the Order:** Trustee Kramer shared that her family participated in the Wizards and Wands event in Brighton and was surprised to find that Anythink Brighton was a part of the event. Trustee Lapham congratulated the team on creating an impeccable operating plan for 2023. Trustee Fox added that she was impressed with how balanced the plan is this year between the departments. Trustee Fox wanted to compliment Daniel Alvarez and the Collection Development team on the readers advisory emails/essays that have been shared.
12. **Executive Session:** Pursuant to C.R.S. 24-6-402 (e) and (f) to review personnel matters related to the Executive Director's performance. Executive session

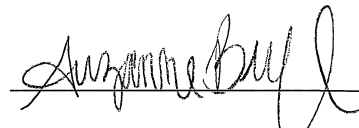
entered at 6:50pm. **Motion to recess was made by Trustee Lapham and seconded by Trustee Kramer. Motion carried.**

At 8:07pm the Board reconvened in public session. The Board acknowledged that it did not take formal action nor did it adopt any policy, position, rule or regulation while in executive session.

- 13. Adjournment:** There being no further business to come before the Board, the meeting was adjourned at approximately 8:08 pm. **Motion to adjourn was made by Trustee Brundage and seconded by Trustee Kramer. Motion carried.**

Respectfully submitted,

Heidi Guyon
HR Generalist/Recorder

A handwritten signature in cursive script, appearing to read "Suzanne Bay", is written over a horizontal line.

Acting Secretary of the Board
Rangeview Library District