

RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
August 17, 2022

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:01 pm. A quorum was recognized.

Trustees Attending: Andrew Southard, Lynne Fox, Gretchen Lapham, and Suzie Brundage.

Staff Attending: Susan Dobbs, Assistant Director; Alissa Kindall, Administrative Assistant/Recorder; Logan Macdonald, Director of Products and Technology, Stacie Ledden, Director of Strategic Partnerships; Suzanne McGowan, Director of Customer Experience; Nan Fisher, Finance Manager.

Guests: Kim Seter, Legal Counsel (by Zoom); Justin Sager—Owner's Representative; Joseph Montalbano and Jared Floyd—sDC.

2. **Additions or Changes to Agenda:** A motion was made to move the legal report to number five on the agenda. **Motion made by Trustee Brundage and seconded by Trustee Southard. Motion carried.**
3. **Public Comment:** None
4. **Motion to approve the Minutes of the July 20, 2022 Regular Meeting was made by Trustee Lapham and seconded by Trustee Brundage. Motion carried.**
5. **Legal Council Report - Kim Seter:** The finalist for Executive Director was made public this week. An offer was extended contingent upon execution of a contract. A motion was made to propose a contract to Mark Fink on the terms previously determined, to begin on or before October 31, 2022, and to authorize the President and Secretary to sign that contract on behalf of the district. **Motion made by Trustee Southard, seconded by Trustee Lapham. Motion carried.**

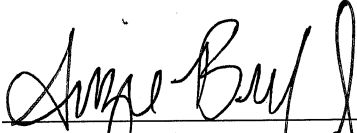
There will be a Construction General Manager proposal meeting on August 29th. A motion was made to allow the committee previously appointed to approve the construction contract. **Motion made by Trustee Brundage and seconded by Trustee Southard. Motion carried.**

Kim discussed the Colorado Family and Medical Leave program and told the board the deadline to opt out is approaching, otherwise January 1st payroll deductions begin. Trustee Fox asked Susan to present information at the next meeting. If Anythink opts out, a hearing will need to be announced at the October or November meeting.

6. **Anythink Bennett Manager update, Whitney Oakley:** Whitney shared highlights from the year. Changes have been made to floor staff to cover increased demand. Whitney demonstrated a pocket translator they are using to help with hospitality on the floor. MySummer children's programs were at capacity this summer, and teen programming is being added during the week because weekend programs are full. Last year all 5th graders at Bennett school district were given library cards. Bennett Arts Council & other partnerships are strong.
7. **Presentation & Acceptance of the July 2022 Financials - Nan Fisher:** Nan talked about the new van we purchased for our courier and the new charging stations at Wright Farms. Nan reviewed the July 2022 Financials. **Motion to accept the July 2022 Financials was made by Trustee Lapham and seconded by Trustee Brundage. Motion carried.**
8. **Update on Community Center South Thornton project—Joseph Montalbano and Jared Floyd from studiotrope Design Collective (sDC).** Joseph and Jared shared conceptual drawings of the new South Thornton Community Center/Library space. They talked through the timeline for design and construction.
9. **Update from owner's representative—Justin Sager:** The IGA for the Thornton Center is almost complete. Budget is still on track for project. He is working with our team to choose a contractor by August 29th. The Ratio contract is in place. Ratio continues schematic design and we will know more about the utility work the city will do soon.
10. **Update on Nature Library—Dennis Humphries and Ratio Team:** The team discussed the layout of the Nature Library and its position on the Aylor Property. A public meeting will be held on Sept 14th for neighbors and the community at the Trail Winds Rec Center. Dennis and Joel shared the biophilic patterns and how they potentially could be used in the space.
11. **For the Good of the Order:** None
12. **Adjournment:** There being no further business to come before the Board, the meeting was adjourned at approximately 6:42 pm. **Motion to adjourn was made by Trustee Lapham and seconded by Trustee Brundage. Motion carried.**

Respectfully submitted,

Alissa Kindall
Administrative Assistant/Recorder



Acting Secretary of the Board
Rangeview Library District