

**RANGEVIEW LIBRARY DISTRICT  
BOARD MEETING  
AUGUST 18, 2010**

**1. Call to Order:** A meeting of the Rangeview Library District Trustees was called to order at 5:04 p.m. at the Bennett Library, 495 Seventh Street, Bennett, Colorado. A quorum was recognized.

**Board Trustees Attending:** Kay Riddle, Dorothy Lindsey, Ray Coffey, Linda Wisniewski.

**Apologies:** Debra Neiswonger.

**Library Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Steve Hansen, Communications Director; Mindy Kittay, Finance Director; Sandra Sebbas, Huron library; Annette Martinez, Perl Mack library; Deborah Hogue, Commerce City library; Frances Swallows, Bennett library, Kaye Barnes, Bennett library.

**Guests:** Kim Seter, Legal Counsel; Paul Barker, Consulting Actuary; Kathy Smiley, I-70 Scout; Lynne Fox, Thornton Councilmember.

**2. Additions or Changes to the Agenda:** None.

**3. Public Comment:** None.

**4. Consent Agenda Items:** Approval of the Minutes of the July 21, 2010 Regular Board Meeting.

**Motion to approve the Minutes of the July 21, 2010 Regular Board Meeting was made by Ray Coffey and seconded by Dorothy Lindsey. Motion passed unanimously.**

**5. Anythink Bennett Branch Report – Frances Swallows:** In addition to regular programming new programs include; pajamarama, after school craft day, catch the buzz, adult board games, knitting and crocheting computer classes, cocoa bar, and teen video game tournaments. Summer reading was a success. There has been a lot of interest in the volunteer program. New tech guide, Emily Woodward has started several classes which include; computer basics, email, and Microsoft word. Circulation statistics average 8700 per month with 8000 visitors per month.

**6. Director's Report – Pam Sandlian Smith:** Pam asked for Boards approval of a Resolution in Opposition to Amendments 60 & 61 and Proposition 101.

**Motion to adopt the Resolution in Opposition to Amendments 60& 61 and Proposition 101 was made by Ray Coffey and seconded by Linda Wisniewski. Motion passed unanimously.**

The Rangeview Library District received a Distinguished Budget Presentation Award for the 2010 Budget from the Government Finance Officers Association. This is a huge credit to Mindy and her work including the work of the Administrative Team and the library Board. Our board's presentation at the Colorado Association of Libraries conference has been scheduled for October 9, at 10:45 am. A meeting to brainstorm for the presentation is set for Thursday, August 26 at 4:00 pm at the Huron branch. Congressman, Jared Polis has nominated the District for a National Medal from the Institute of Museum & Library Services. Each year five libraries and five museums that make extraordinary civic, educational, economic, environmental, and social contributions receive the award. The National Medal is the nation's highest honor for museums and libraries. Los Angeles Times reporter, David Sarno visited our libraries on Tuesday. He is doing a series on the future of reading; and the second part of the series is the future of libraries, consultant, Joan Frey Williams told him he should talk to us. He said we have lived up to his expectations and in many ways we have exceeded his expectations. At the last meeting we reviewed renderings for exterior signage and had a few revisions. New renderings were passed around.

**7. Finance Director's Report – Mindy Kittay:** Mindy handed out financial and statistic statements. Mindy asked the boards approval of three financial policies; Purchasing Policy, Purchasing Card Policy, and Debt Policy.

**Motion to approve the Debt Policy, Purchasing Card Policy and Purchasing Policy was made by Linda Wisniewski and seconded by Dorothy Lindsey. Motion passed unanimously.**

**8. Communications Director's Report – Steve Hansen:** The photo of the ribbon cutting ceremony of the Wright Farms library was included in the August 2010 issue of the American Libraries Magazine. To date we have close to twenty thousand dollars pledged in corporate sponsorships to the Sparkopolis event. We are actively promoting the event and are asking for the boards help.

**9. Legal Counsel Report:** Legal counsel's report was submitted in the board packet. Counsel has requested an executive session with the Board.

**Motion for the Board to enter into Executive Session at 5:45 p.m. as authorized by Section 24-6-402(4) C.R.S. for the purpose of a conference for determining positions relative to matters that may be subject to negotiations, developing strategy and instructing negotiators concerning the Districts participation in the Adams County Retirement Plan as a participating employer was made by Dorothy Lindsey and seconded by Ray Coffey. Motion carried.**


**Motion to reconvene from Executive Session to the regular meeting was made at 7:40 p.m. by Dorothy Lindsey and seconded by Ray Coffey. Motion carried.**

10. For the Good of the Order: None.

11. Adjournment: There being no further business to come before the Board, the meeting adjourned at 7:43 p.m.

Respectfully Submitted

Dolores Sandoval  
Administrative Assistant/Recorder

  
Acting Secretary of the Board of Trustees  
Rangeview Library District