

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 16, 2019**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:06 pm at Anythink Perl Mack, 7611 Hilltop Circle, Denver. A quorum was recognized.

**Trustees Attending:** Andrew Southard, Lynne Fox, Suzie Brundage and Yadira Caraveo.

**Staff Attending:** Pam Sandlian Smith, Director; Susan Dobbs, Assistant Director; Logan Macdonald, Director of Products and Technology; Nan Fisher, Finance Manager; Whitney Oakley, Bennett; Catherine Odson, Brighton; Ricardo Cardenas, Commerce City; Genne Boggs, Huron; Annette Martinez, Perl Mack; Juli Wald, York Street; Leilani Derr, Support Services; Frank Haskett, Support Services; Heidi Van Ness, Support Services.

**Guests:** Cameron Richards, Legal Counsel; Marci Whitman, Northglenn City

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes from the March 19, 2019 Regular Board Meeting was made by Trustee Caraveo and seconded by Trustee Brundage. Motion carried.
5. **Update by Anythink Perl Mack Manager, Annette Martinez:** Annette introduced the new Children's Guide at Anythink Perl Mack, Brittany Jacobs and discussed how her prior experience as an author, travel blog writer, and avid bicyclist is bringing new energy and program ideas to the branch. Adult Guide Kaelin has been working very hard to bring unique, diverse programs for the adults. The branch also saw great success with the DIG IT programs and had many new customers returning throughout the month. Upcoming programs to look forward to are a mariachi band and a partnership with a local DJ that will offer DJ classes to children.
6. **Presentation on Singing Tree by Leilani Derr:** Leilani explained how the Singing Tree is the newest installment for the library's This is Who We Are collaborative art project. Previous projects were the quilt in Bennett, and the Make a Wish at Huron. The project was created to connect artists with local people to create collaborative art pieces. The Singing Tree is in honor of previous Library Board President Ray Coffey, and was a collaboration with an art studio called Alt Ethos. This piece is different than the two previous projects because the community will constantly be contributing to the ever-changing sounds played on the tree.

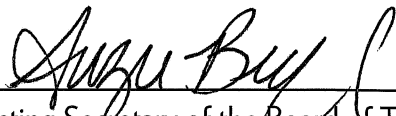
April 27<sup>th</sup> will be the unveiling of the Singing Tree with a local artist coming in to play a piece on the tree.

7. **Presentation from PFM account representative, Chris Blackwood:** Chris updated the Board on the library's investment strategies based on the market trends.
8. **Finance Manager's Report – Nan Fisher:** Nan reviewed the March 2019 Financials. **Motion to accept the March 2019 Financials was made by Trustee Brundage and seconded by Trustee Southard. Motion carried.**
9. **Annual Election of Officers:** **Motion was made by Trustee Southard and seconded by Trustee Brundage to accept the following slate of officers. Motion carried.**  
President – Lynne Fox  
V.P. Andrew Southard  
Secretary – Suzanne Brundage  
Assistant Secretary – Yadira Caraveo
10. **Library Director's Report – Pam Sandlian Smith:** Pam discussed Stacie Ledden returning from Denmark after presenting at Burning Man Conference at DOKK1 Library. April 27<sup>th</sup> is the Singing Tree celebration. RTD also invited the library to participate in the Grand Opening for the G Line. Pam gave accolades to Genne for receiving a Tri-County Health award for the farmers market at Huron Street. The market will be expanding this summer, with additional hours at Huron Street on Tuesdays, and another market at Wright Farms on Thursday. Pam also gave accolades to Nan and Suzanne who have worked diligently to secure a new security company, Code 4. Pam discussed her recent visit to the Calgary library in Alberta, Canada for the PLA spring board meeting.
11. **Assistant Director's Report – Susan Dobbs:** Susan handed out a flier with the upcoming Yellow Gecko events and invited the Board members. She also briefly described the Values Celebration program HR is currently working on and promised more details in a later report.
12. **Director of Products and Technology Report – Logan Macdonald:** Logan updated the Board on the OCLC WISE project. He met with the OCLC project manager to begin the process. Tentative go live date is early to mid-December. Logan also handed around new hotspot items that will begin circulating. The previous hotspot kits were bulky and not all the items were needed by each customer, so the kits are being broken down into individual pieces. IT is also working on setting up Google Chromebooks that have hotspots built in that will also be available for checkout. Logan also reminded the Board of the Binge Pass that is available for the Qello, AcornTV, and Kanopy online streaming services now.
13. **Legal Counsel Report – Cameron Richards:** Legal counsel's report was included in the board packet. Cameron alerted the Board to the fact that they will begin to see updates on considerations of the mill levy and ballot information.

14. **For the Good of the Order:** Trustee Southard asked Pam about progress on recruiting new Board Members.
15. **Adjournment:** There being no further business to come before the Board, upon motion made the meeting adjourned at 6:09 pm.

Respectfully submitted,

Heidi Van Ness  
HR Generalist/Recorder

  
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Acting Secretary of the Board of Trustees  
Rangeview Library District