

RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 12, 2016

1. Call to Order: A meeting of the Rangeview Library District Board of Trustees was called to order at 5:06 pm. at Anythink Wright Farms, 5877 E 120th Avenue, Thornton. A quorum was recognized.

Trustees Attending: Ray Coffey, Lynne Fox, Burke Beu.

Apologies: Linda Wisniewski, Kerry Glenn.

Staff Attending: Pam Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, Assistant Director; Ronnie Storey, Public Services Director; Stacie Ledden, Innovations Director; Logan Macdonald, Director of Products and Technology; Nan Fisher, Finance Manager; Doug Squires, Facilities Manager; Frank Haskett, IT Manager; Heidi Van Ness, Payables Pro; Suzanne McGowan & Marsha Marcilla, Wright Farms; Sandra Sebbas, Huron Street; Kathy Totten, York Street; Sharon Hall, Bennett.

Guests: John Chrastka.

2. Additions or Changes to the Agenda: None.
3. Public Comment: None.
4. Consent Agenda Items: Motion to approve the Minutes of the September 21, 2016 Regular Meeting was made by Trustee Fox and seconded by Trustee Beu. Motion carried.
5. Anythink Wright Farms Branch Update – Suzanne McGowan: Suzanne states her staff have been revisiting hospitality. She reports the Children's Guides joined the mySummer team at a retreat held at the Majestic View Nature Center in Arvada yesterday. They experienced a day in nature, full of activities.
6. Finance Report – Nan Fisher: Nan asks the for Board approval to continue with RubinBrown LLC for audit services. After discussion, **Motion to Accept the proposal from RubinBrown LLC for audit services was made by Trustee Fox and seconded by Trustee Beu. Motion carried.** Nan will be presenting at CAL, on budgeting for special districts.
7. Presentation – Executive Director, Every Library, John Chrastka: Every Library is a nonprofit organization that helps public, school, and college libraries win bonding tax and advisory referendums. John's presentation gave frame work on how voters think and how to position ourselves for a ballot initiative.
8. Assistant Director Report – Susan Dobbs: Susan reviewed the proposed revised PTO policy. The revised policy would eliminate the Personal day policy and incorporate that time

into the PTO policy. After discussion, Motion to approve the revised PTO policy as presented was made by Trustee Beu and seconded by Trustee Fox. Motion carried. Susan invites the Board to upcoming Yellow Gecko events; 9th annual Bowling Night-October 28, Training Day - November 11, and Texas Hold'em fundraiser - November 18.

9. Library Director Report – Pam Smith: Pam reports the real estate sale of the Washington Street property is progressing. She also reports the Commerce City branch is closed this week for carpet replacement and the Wright Farms' staff area remodel is finished.
10. Legal Counsel Report: None.
11. For the Good of the Order: None.
12. Adjournment: There being no further business to come before the Board, upon motion made by Trustee Fox and seconded by Trustee Beu, the meeting adjourned at 6:40 pm.

Respectfully submitted,

Dolores Sandoval



Acting Secretary of the Board of Trustees
Rangeview Library District