

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
AUGUST 19, 2015**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:07 pm at Anythink Bennett, 495 Seventh Street, Bennett Colorado. A quorum was recognized.

Trustees Attending: Ray Coffey, Linda Wisniewski and Lynne Fox.

Apologies: Mizraim Cordero and Kerry Glenn.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Lynda Freas, Special Projects Director; Ronnie Storey, Public Services Director; Logan Macdonald, Director of Products and Technology; Stacie Ledden, Innovations Director; Nan Fisher, Finance Manager; Doug Squires, Facilities Manager; Erica Grossman, Creative Lead; Jackie Kuusinen, Anythink Brighton; Kaye Barnes, Anythink Bennett; Suzanne McGowan, Marcia Marcilla, Anythink Wright Farms.

Guests: Elizabeth Dauer, Legal Counsel; Steven Vetter, I-70 Scout.

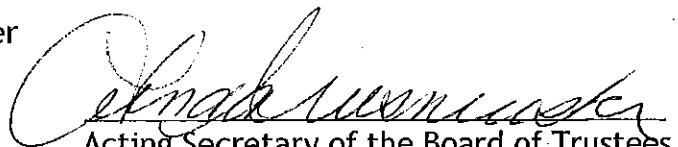
2. **Additions or Changes to the Agenda:** Add an Executive Session after item #12.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the July 15, 2015 Board Meeting was made by Trustee Fox and seconded by Trustee Wisniewski. Motion carried.
5. **Presentation by Anythink Bennett - Kaye Barnes:** Kaye's presentation included pictures reminding us of the diversity of the area, included was a picture of the new Anythink sign on the building. Kaye states the true beauty of the library is the people. She reports programs are well attended and they are proud of the partnerships they are forming with the town. Kaye shared reviews from Facebook.
6. **Finance Manager Report - Nan Fisher:** Nan reviewed the July financials, stating we are in great shape. Motion to accept the July financials was made by Trustee Wisniewski and seconded by Trustee Fox. Motion carried.
7. **Library Director Report - Pam Sandlian Smith:** Pam handed out and reviewed a final draft of the renovation work to be done at the Northglenn building. A discussion of the 2016 budget draft was held. Key areas to support include: staff, studio, customer service and technology. Trustee Fox asks how much have we borrowed from our reserves in recent years and what is our reserve policy? Pam will email the board with the information. After discussion and direction from the Board, Pam will bring a draft of the 2016 budget to the October meeting.

8. **Director of Innovation and Brand Strategy Report - Stacie Ledden:** Stacie reports the BYCS just wrapped up and states we netted \$6500 to go towards the Studio. Her team is working on Anythink's participation in "Outside the Lines", which starts September 12, kicking off at Thornton's Harvestfest. Currently there are 182 libraries signed up nationally. Pedal powered charging stations "Take Charge" will be set up throughout the district.
9. **Director of Public Services Report - Ronnie Storey:** Ronnie has been busy interviewing due to the increased turnover of our concierges. She introduced Marcia Marcilla as the new WF supervisor. Ronnie will be doing hospitality refresh workshops district wide on Columbus Day, October 12. The next two Tuesdays, a national safety council representative will teach CPR training to staff, there are 12 signed up for each class. Wright Farms staff Kristen Thorp and Jakob Seelig created an entire chess set with the 3D printer. Suzanne McGowan reports WF's Hannah Martinez has been awarded the Lucy Schweers Award, which will be presented to her at this year's CAL.
10. **Director of Special Projects Report - Lynda Freas:** Lynda reports she will be retiring on Friday, stating her last job has been her best job.
11. **Legal Counsel Report - Elizabeth Dauer:** Elizabeth said she would have the bylaws revision at the September meeting.
12. **For the Good of the Order:** Trustee Fox congratulates Hannah Martinez for being awarded the Lucy Schweers Award. Best to Lynda on her retirement, she will be missed.
13. **Executive Session:** Motion to move into Executive Session at 6:15 pm was made by Trustee Coffey and seconded by Trustee Fox to discuss personnel matters as allowed by Section 24-6-402(4)C.R.S. Motion carried.

Motion to reconvene from Executive Session to the Regular Board meeting was made at 6:49 pm.
14. **Adjournment:** There being no further business to come before the Board, the meeting adjourned at 6:55 pm.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District