

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 17, 2015**

1. **Call to Order:** A meeting of the Rangeview Library Districts Board of Trustees was called to order at 5:05 pm at Anythink York Street, 8990 York Street, Thornton Colorado. A quorum was recognized.

Trustees Attending: Ray Coffey, Linda Wisniewski and Kerry Glenn.

Apologies: Mizraim Cordero and Lynne Fox.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Logan Macdonald, Director of Products and Technology; Lynda Freas, Director of Special Projects; Stacie Ledden, Director of Innovations and Brand Strategy; Nan Fisher, Finance Manager; Erica Grossman, Creative Lead; Gretchen Crowe, Creative Lead; Frank Haskett, IT Manager; Whitney Oakley, Innovations Intern; Deborah Hogue, Anythink Commerce City; Kathy Totten, Anythink York Street; Sharon Hall, Anythink Bennett; Jackie Kuusinen, Anythink Brighton; Madison Ambrose, Anythink York Street.

Guests: Kim Seter, Legal Counsel; Timothy Suthithanin, AIRS.

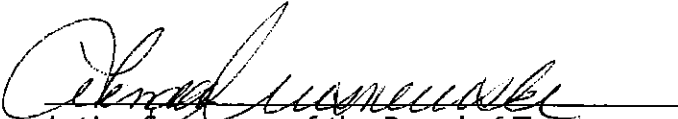
2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the May 13, 2015 Special Board Meeting was made by Trustee Glenn and seconded by Trustee Wisniewski. Motion carried.
5. **Anythink York Street Manager Report - Kathy Totten:** Kathy welcomed all in Hogwarts style, which was the theme for this year's MySummer opening day. She credited this year's kickoff success to the teen advisory board that took ownership and volunteered. Teen guide, Michelle Hawkins gave an overview of the day.
Kathy states this is the first year York Street has received funding for the AIRS program. Artist in resident, Tim Suthithanin was present and talked about his photography class.
At the request of a student, a Horror Club was created. The club talks about cinematic techniques, books, they watch movies, and make crafts. They also created a short horror film with the help from York Street concierge, Madison Ambrose.
Kathy also reports, with help from Tech Guide Catherine Odson they have been doing tech programs on the bookmobile.

6. **Finance Manager Report - Nan Fisher:** Nan reviewed the May 2015 financials. She reports we have completed the refinance of the COPs, closing on June 9, with a savings of \$247,000. Adams County's Director of Finance, Ben Dahlman reports a conservative 15 percent increase projection for next year's taxes. **Motion to accept the May 2015 Financials was made by Trustee Wisniewski and seconded by Trustee Glenn. Motion carried.**
7. **Library Director Report - Pam Sandlian Smith:** Pam thanked Kathy, Michelle and the York Street team for their creative MySummer kickoff. Due to all the rain we've had, the Washington Street property has had some flooding issues. The group who has been leasing the Northglenn property will be out end of June. The planned makerspace meeting with community groups has been postponed. Design consultant, Mary Gulash has been meeting with staff from the Wright Farms branch and Administration to help with space planning. Pam would like to schedule a board retreat for mid-October or November. The planners from the Denver Regional Council of Governments will present at the July board meeting.
8. **Director of Special Projects Report - Lynda Freas:** Lynda gave the board water bottles and programs from this year's MySummer program. She reports as of today over 9200 bottles have been given out. Opening day celebrations were held at the Brighton and Commerce City branches for the beautiful outdoor spaces.
9. **Director of Products and Technology Report - Logan Macdonald:** Logan reviewed his analysis comparing cost of processing in-house versus using outside vendors. Results show a 2% difference of \$0.08 average per-item, also stating an initial and ongoing expense to provide necessary workspace that currently Anythink does not have for receiving, storage and processing of material. They are exploring ways to save money.
10. **Public Service Director Report :** None.
11. **Director of Innovations and Brand Strategy Report - Stacie Ledden:** Stacie introduced Innovations department intern Whitney Oakley. She thanked Trustee Coffey for his help at the first BYCS, noting the weather cooperated. Stacie talked about a potential project in the works, she was contacted by someone at Project for Public Spaces to submit a grant application for a peer to peer exchange with the public libraries in Moscow. They should find out in the next few weeks.

12. **HR Director Report - Susan Dobbs:** Susan reports there are 15 teams signed up for this year's wellness program, and 40 who have applied for the tracking device reimbursement program.
13. **Legal Counsel Report - Kim Seter:** This month's legal counsel report includes Counsel's Final Opinion on the 2015 Refinance of Certificates of Participation.
14. **For the Good of the Order:** Anythink Backyard concert sponsor, Beer by Design has brewed an Anythink Pale Ale which is available at their brewery and tap room located at 2100 E. 112th ave. in Northglenn. You can get a discount by flashing your Anythink library card.
15. **Adjournment:** There being no further business to come before the Board, Motion to adjourn at 5:51 pm. was made by Trustee Wisniewski and seconded by Trustee Glenn. Motion carried.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District