

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEE MEETING  
APRIL 22, 2015**

1. **Call to Order:** A meeting of the Rangeview Library District's Board of Trustees was called to order at 5:00 pm. at Anythink Perl Mack, 7611 Hilltop Circle, Denver Colorado. A quorum was recognized.

**Trustees Attending:** Ray Coffey, Linda Wisniewski, Kerry Glenn, Lynne Fox and Mizraim Cordero.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Ronnie Storey, Public Services Director; Stacie Ledden, Director of Innovations and Brand Strategy; Nan Fisher, Finance Manager; Doug Squires, Facilities Manager; Gretchen Crowe, Creative Lead; Erica Grossman, Creative Lead; Annette Martinez, Anythink Perl Mack; Deborah Hogue, Anythink Commerce City; Sandra Sebbas, Anythink Huron Street; Suzanne McGowan, Anythink Wright Farms; Jackie Kuusinen, Anythink Brighton; Kathy Totten, Anythink York Street.

**Guests:** Kim Seter & Elizabeth Dauer, Legal Counsel.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the March 18, 2015 Board Meeting was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.
5. **Anythink Perl Mack Manager's Report - Annette Martinez:** Annette states it has been a great year. The community gardens are full, with 10 people on a wait list. New staff include; Katherine Kerber, a shared Tech Guide; Sara Ewing, Wrangler. She is proud to say the "Camp Happiness" experience zone has made its first stop at Anythink Perl Mack. Annette shared a story where a staff member made a connection with a young customer.
6. **Annual Election of Officers:** Trustees were nominated and accepted the following positions:

President - Ray Coffey  
Vice President - Kerry Glenn  
Treasurer - Lynne Fox  
Secretary - Linda Wisniewski

7. **Finance Manager's Report - Nan Fisher:** Nan reviewed the March 2015 Financials. **Motion to accept the March 2015 Financials was made by Trustee Fox and seconded by Trustee Wisniewski. Motion carried.** Nan notes that we will see an increase in our insurance premiums; we are currently insured at construction cost and a requirement with refinancing our COPs, we will need to be insured at replacement costs.
8. **HR Director's Report - Susan Dobbs:** Susan announced the Geckos are working on this year's wellness program; 10k a day "Walk your tail off". The program is a six week program and requires a tracking device; the District is offering staff up to \$40 reimbursement if they purchase any type of wrist technology device. Susan invites the Board to participate.
9. **Director of Innovations and Brand Strategy - Stacie Ledden:** Stacie introduced new staff member to her department, Gretchen Crowe. Stacie is excited to say that she and Susan's program proposal on branding has been accepted, they will travel to Aarhus, Denmark to present at the NEXT Library Festival in September. Stacie highlights the content of the latest issue of SPARK; she also notes the BYCS lineup of bands and dates. Beer by Design is working on an Anythink pale ale beer for this year's BYCS. Anythink will be well represented at this year's Denver ComicCon, with staff and teens serving on 6 different panels. In relation to ComicCon branches will hold unique comic inspired programs district wide.
10. **Public Services Director's Report - Ronnie Storey:** At this year's Concierge and Wrangler Unite meetings staff will be working on a project using technology, which is in relation to one of their PIE goals.
11. **Director's Report - Pam Sandlian Smith:** Pam shared an invitation from Humphries Poli Architects, they are celebrating 21 years. Last Saturday the Douglas County Board and Administrative team held their board retreat at Anythink Huron Street. Pam thanked Kathy Totten for her leadership in coordinating the annual Sidekick luncheon on Saturday, noting there were 100 Sidekicks in 2014. She also thanked Sandra and her team for the way they have handled difficult situations at the Huron Street branch, stating they will be interviewing security firms next week to help secure the branch. There are conflicts with many board members for the scheduled date for the May board meeting, the date change will be sent out via email and posted in all the appropriate places. Next week Pam will be participating in a discussion panel on merchandizing, hosted by Publishers Weekly in NY.
12. **Legal Counsel Report - Kim Seter & Elizabeth Dauer:** The Wright Farms Metropolitan District is undertaking a fence replacement project which includes the north side of the Library. The District has requested a temporary easement to complete the project. **Motion to accept the**

request for Temporary Easement along the north edge of the Wright Farms library for the fence replacement project was made by Trustee Coffey and seconded by Trustee Cordero. Motion carried.

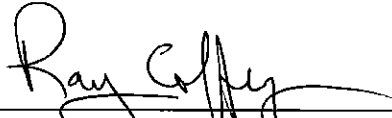
13. For the Good of the Order: None.

14. Executive Session: Pursuant to 24-6-402(4)(a), C.R.S. a motion to move into Executive Session to discuss LOI of the Washington Street real estate property at 6:00 pm. was made by Trustee Fox and seconded by Trustee Kerry. Motion carried. Motion to reconvene into the regular session was made at 6:22 pm. Motion carried.

15. Adjournment: There being no further business to come before the Board, Motion to adjourn was made at 6:25 pm. Motion carried.

Respectfully submitted,

Dolores Sandoval  
Administrative Assistant/Recorder



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Acting Secretary of the Board of Trustees  
Rangeview Library District