

RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
JANUARY 21, 2015

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:02 pm. at Anythink Wright Farms, 5877 E 120<sup>th</sup> Avenue, Thornton Colorado. A quorum was recognized.

**Trustees Attending:** Dorothy Lindsey, Ray Coffey, Linda Wisniewski, Kerry Glenn.

**Apologies:** Mizraim Cordero.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Lynda Freas, Special Projects Director; Ronnie Storey, Public Services Director; Logan Macdonald, Director of Products and Technology; Heidi Van Ness, Payables Pro; Doug Squires, Facilities Manager; Nan Fisher, Finance Manager; Frank Haskett, IT Manager; Sandra Sebbas, Anythink Huron Street; Suzanne McGowan, Anythink Wright Farms; Deborah Hogue, Anythink Commerce City; Jackie Kuusinen, Anythink Brighton.

**Guests:** Kim Seter and Elizabeth Dauer, Legal Counsel.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes from the November 19, 2014 Regular Meeting was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.
5. **Finance Manager's Report - Nan Fisher:** Nan reviewed the December 2014 financials. Motion to accept the December 2014 financials was made by Trustee Wisniewski and seconded by Trustee Glenn. Motion carried.
6. **Library Director's Report - Pam Sandlian Smith:** The Leadership team took a field trip to Mercantile, a restaurant located at Union Station. The team listened to Ben Hecht, marketing director and Dan Skvarca, operations manager talk about their culture and hospitality.  
We have been asked by David Vinjamuri, a contributor to Forbes to participate in a publisher-merchandising research initiative. Logan, Stacie and Suzanne will share information we have learned regarding merchandising our material.  
The Washington Street property is back on the market, after discussion the Board agreed to leave the price as is.  
Pam recommends we end the Northglenn lease with current tenants and use the space for needed storage, the Board supports this decision.  
We have added a fifth value to our values statement: "Everyone is Creative".  
To more accurately describe the work they do, we have changed the name of

the Communications department to “Innovations and Brand Strategy”.  
A key goal for 2015 will be to gather information on trends and initiatives from our communities. We will be inviting representatives from our local governments to talk with us at our board meetings this first quarter.  
This is officially the last meeting for Trustee Dot Lindsey. ☹ She has reached the term limit.

Looking at the 2014 Operating Plan Results, Pam states she is very proud of the team’s accomplishments.

Statistics handed out show circulation for 2014 up from year 2013.

7. **Director of Products and Technology - Logan Macdonald:** Logan invited the Board to participate in this year’s TechFest on February 16. Staff will select a day long project to work on with a mentor and showcase at the end of the day. Logan reports Mo Yang, Studio Coordinator has completed purchasing the first phase of equipment for Studio kits. Logan brought in a sample of the Studio kits, stating these kits will allow staff to offer Studio programming at branches that do not have a dedicated space.
8. **Legal Counsel Report - Kim Seter & Elizabeth Dauer:** Motion to adopt the Annual Administrative Resolution was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.

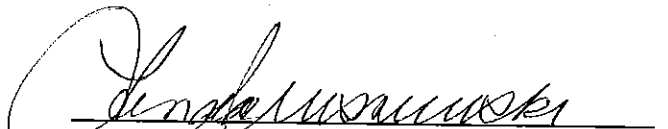
A letter was received from a resident asking the Board to “revoke permission” to gather on library property to a religious group.

Legal Counsel reviewed our “Right to Assemble” policy which states we do allow people to “petition” on our property, but we do not support one point of view over another.

9. **For the Good of the Order:** Trustee Coffey stated 2014 was a successful year.
10. **Adjournment:** There being no further business to come before the Board, Motion to adjourn at 6:06 pm. was made by Trustee Glenn, and seconded by Trustee Coffey. Motion carried.

Respectfully submitted,

Dolores Sandoval  
Administrative Assistant/Recorder

  
Acting Secretary of the Board of Trustees  
Rangeview Library District