

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 15, 2014**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:00 pm. at Anythink Commerce City, 7185 Monaco Street, Commerce City Colorado. A quorum was recognized.

Trustees Attending: Dorothy Lindsey, Ray Coffey, Mizraim Cordero, Linda Wisniewski.

Apologies: Kerry Glenn.

Staff Attending: Susan Dobbs, HR Director; Dolores Sandoval, Administrative Assistant/Recorder; Lynda Freas, Special Projects Director; Stacie Ledden, Communications Director; Ronnie Storey, Public Services Director; Logan Macdonald, Director of Products and Technology; Doug Squires, Facilities Manager; Erica Grossman, Writer/Editor; Nan Fisher, Finance Manager; Heidi Van Ness, Payables Pro; Deborah Hogue, Anythink Commerce City; Sheila McNair, Anythink Commerce City; Jackie Kuusinen, Anythink Brighton.

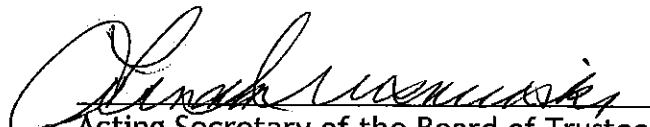
Guests: Chris Blackwood, PFM Asset Management.

2. **Additions or Changes to the Agenda:** Add a Branch Report.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the August 19, 2014 Regular Board Meeting was made by Trustee Coffey and seconded by Trustee Cordero. Motion carried.
5. **Branch Report - Deborah Hogue/Sheila McNair:** Deborah introduced Youth Services Guide, Sheila McNair. Sheila has been here 6 months; she gave an overview of the programs.
6. **Presentation of Rangeview Library District Investment Summary and Recommendation to Reallocate Investments - Chris Blackwood, PFM Asset Management:** Chris' presentation included a handout with proposed investment allocations. Motion to accept the recommendation to reallocate investments was made by Trustee Coffey and seconded by Trustee Cordero. Motion carried.
7. **Finance Manager's Report - Nan Fisher:** Nan reviewed the August and September 2014 financials which were included in the board packet. She also presented the 2014 Budget Amendment. Motion to accept the August and September 2014 financials was made by Trustee Cordero and seconded by Trustee Coffey. Motion carried.

8. **Presentation of 2015 Budget - Nan Fisher & Administrative Team:** Nan along with the administrative team presented the 2015 budget. Each of the directors discussed the changes in their departments that affected the 2015 budget. Trustee Cordero asked to include a % change column to the document.
9. **HR Director's Report - Susan Dobbs:**
-**Inquiry regarding 2015 Lease-Northglenn property:** Pam suggests we move to a two year lease with Crossroads Church on the Northglenn property. **Motion to renew the lease with Crossroads Church for two years starting July 2015 was made by Trustee Wisniewski and seconded by Trustee Coffey. Motion carried.**
-**Revised Behavior Policy:** Legal Counsel has revised the portion of the behavior policy previously limiting all weapons to the following limitation: "Possession of any weapon, excepting concealed weapons carried pursuant to a valid concealed weapons permit recognized by the State of Colorado". **Motion to accept the revision to the Behavior Policy was made by Trustee Coffey and seconded by Trustee Cordero. Motion carried with a no vote by Trustee Wisniewski.**
Resolution supporting Mapleton School District Bond issue: A representative from the Mapleton District has requested our support for its "Yes for Mapleton" campaign to place bond and mill levy override measures on the November 2014 ballot. **Motion to endorse the "Yes for Mapleton" campaign was made by Trustee Cordero and seconded by Trustee Coffey. Motion carried.**
10. **Legal Counsel Report:** None.
11. **For the Good of the Order:** Susan reports Heidi from our finance department ran and completed her first marathon. Ray Coffey has been elected to be the Colorado Association of Libraries Friends and Trustees Chair Elect. The admin team presented Doug and Logan with super hero capes. They, along with their team worked tirelessly to replace all of the public PCs.
12. **Adjournment:** There being no further business to come before the Board, Motion to adjourn at 6:14 was made by Trustee Cordero. Motion carried.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
OCTOBER 22, 2014**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:00 pm. at Anythink Wright Farms, 5877 E 120th Avenue, Thornton Colorado. A quorum was recognized

Trustees Attending: Dorothy Lindsey, Ray Coffey, Linda Wisniewski, Kerry Glenn.

Apologies: Mizraim Cordero.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Doug Squires, Facilities Manager; Nan Fisher, Finance Manager.

Guests: Elizabeth Dauer, Legal Counsel.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** None.
4. **Consideration of Resolution Declaring Surplus Property and Authorizing the Execution and Consummation of a Contract for the Sale of Real Property:** Motion declaring the Washington Street property as surplus and adopting resolution 2:10-14 designating Trustee Lindsey and Trustee Coffey authority to sign contracts for sale of real property was made by Trustee Glenn and seconded by Trustee Wisniewski. Motion carried.
5. **Executive Session To discuss potential sale of Washington Street real property as allowed under section 24-6-402(4)(a), C.R.S.:** Motion to convene into Executive Session at 5:04 pm was made by Trustee Glenn and seconded by Trustee Wisniewski. Motion carried.

Motion to reconvene to the Regular meeting was made at 5:23 pm. Motion carried.

Motion to request Community Reach Center to submit a contract as a primary and ask MLW, LLC to submit a contract as a secondary was made by Trustee Wisniewski and seconded by Trustee Coffey. Motion carried.

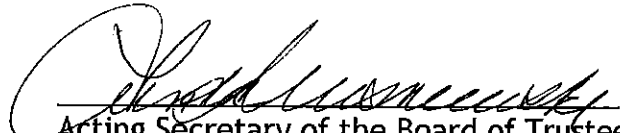
Motion to set aside \$25, 000 for costs related to the sale was made by Trustee Kerry and seconded by Trustee Coffey. Motion carried.

6. For the Good of the Order: None.

7. Adjournment: There being no further business to come before the Board, motion to adjourn at 5:34 pm. was made by Trustee Wisniewski and seconded by Trustee Glenn. Motion carried.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District