

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 18, 2014**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:00 pm. at Anythink York Street, 8990 York Street, Thornton Colorado. A quorum was recognized.

Trustees Attending: Dorothy Lindsey, Ray Coffey, Linda Wisniewski and Kerry Glenn.

Apologies: Mizraim Cordero.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Matt Hamilton, IT Director; Lynda Freas, Special Projects Director; Susan Dobbs, HR Director; Ronnie Storey, Public Services Director; Nan Fisher, Finance Manager; Doug Squires, Facilities Manager; Heidi Van Ness, Payables Pro; Erica Grossman, Writer/Editor; Michelle Hawkins, York Street; Sandra Sebbas, Huron Street; Kathy Totten, York Street; Sharon Hall, Bennett; Julie Benningsdorf, Anythink in Motion.

Guests: Kim Seter & Elizabeth Dauer, Legal Counsel; Horizon Rogers, President of Teen Advisory Board/York Street.

2. **Additions or Changes to the Agenda:** Remove Item #9 from Agenda.
3. **Public Comment:** None.
4. **Consent Agenda Item:** Motion to approve the Minutes of the May 21, 2014 Regular Board Meeting was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.
5. **Branch Manager's Report - Kathy Totten:** Kathy welcomed everyone and states they have been open one year. Teen Guide, Michelle Hawkins shared mySummer opening day photos. Anythinker in motion, Julie Benningsdorf, shared an origami craft that children made on the bookmobile. They made 1000 cranes and donated them to Cranes for Cancer (1,000 origami cranes of hope for people with cancer).
6. **Annual Election of Officers:** Motion to keep the same slate of officers was made by Trustee Coffey and seconded by Trustee Glenn. Motion carried.

Chair - Dorothy Lindsey
Vice Chair - Mizraim Cordero
Treasurer - Ray Coffey
Secretary - Linda Wisniewski
Trustee - Kerry Glenn

7. **Finance Manager's Report - Nan Fisher:** Nan reports the audit went well, the final report will be presented at the July 16 board meeting for approval. Nan reviewed the financials for the month ending May 2014, and asked for board's approval. **Motion to accept the May 2014 financials was made by Trustee Coffey and seconded by Trustee Glenn. Motion carried.**

8. **Library Director's Report - Pam Sandlian Smith:** The Washington Street property has been listed for sale, and we have already received a request for a showing. The Foundation will be selling peaches this year, if anyone would like to sell or purchase coordinate with Dolores. Thanks to all who helped with the BYCS. Pam showed a proto type of the new SPARK newsletter (July 2014). The Crossroads Church would like to continue/renew the lease of the property on Huron Street (old Northglenn). **Motion to extend the lease of the Northglenn property for one year was made by Trustee Wisniewski and seconded by Trustee Coffey. Motion carried.** IT Director, Matt Hamilton has accepted a position as IT Director of the Denver Public Library. Pam and Logan will be managing the transition of the department. They will be conducting an IT audit to look at the needs of the department. Pam states additional funds are needed to replace the public PCs. Pam asked for Boards approval to allocate additional funds to complete the project. **Motion to approve the addition of no more than \$150,000 for the project was made by Trustee Glenn and seconded by Trustee Wisniewski. Motion carried.** The Nature Explore project at Brighton is 2/3 done. It would take \$15,000 to complete the project, Pam asks for Board's direction on spending the money to complete the project. Pam states she received an email from one of the ILMS grant administrators, she is interested in exploring further ILMS funding for the project. We are looking to expand the studio to all branches.

9. **Public Services Director's Report - Ronnie Storey:** A Wrangler's unite meeting was held yesterday with great feedback. With a presentation from a chiropractor who teaches ergonomics, she had the wranglers stretching and doing exercises to help prevent them from getting hurt. Over the last month Ronnie has been busy interviewing for the many open positions.

10. **Director of Special Projects Report - Lynda Freas:** Lynda thanked the Board for supporting the Nature Explore project at Anythink Brighton. She reports the number of customers registered for the mySummer program so far is: 8800 with 5000+ children and 2000+ adults.

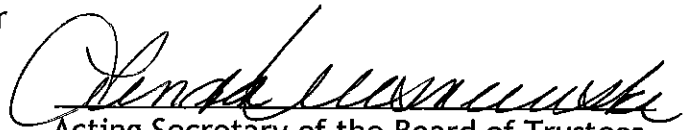
11. **Legal Counsel Report - Kim Seter/Elizabeth Dauer:** Kim states we need to do a surplus property resolution prior to the PC refresh project. A letter received from legal counsel representing the Northglenn Urban Renewal Authority regarding the case of NURA v. Adams County contains settlement of amounts owed. The total owed by RLD is \$94,696. NURA Board is willing to waive prejudgment interest and offer RLD options for repayment. **Motion to accept Option 1. Waiver of 20% of the total amount owed for payment within**

ninety (90) days of this letter, which will result in a payment amount of \$75,757 was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.

12. For the Good of the Order: Trustee Coffey enjoyed the BYCS.
13. Adjournment: There being no further business to come before the Board, Motion to adjourn was made at 6:14 by Trustee Coffey and seconded by Trustee Glenn. Motion carried.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District