

**RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 21, 2014**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:00 pm. at Anythink Wright Farms, 5877 E 120 Ave. Thornton Colorado. A quorum was recognized.

**Trustees Attending:** Dorothy Lindsey, Ray Coffey, Linda Wisniewski and Kerry Glenn.

**Apologies:** Mizraim Cordero.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Ronnie Storey, Public Services Director; Susan Dobbs, HR Director; Stacie Ledden, Communications Director; Logan Macdonald, Collection Development Director; Matt Hamilton, IT Director; Erica Grossman, Writer/Editor; Doug Squires, Facilities Manager; Heidi Van Ness, Payables Pro; Nan Fisher, Finance Manager; Jana Kelly, Wright Farms; Sandra Sebbas, Huron Street; Dara Schmidt, Brighton.

**Guests:** Kim Seter & Elizabeth Dauer, Legal Counsel; Georgia Way, Anythink Foundation; Greg Kelly, Re/Max Broker; Sam Nizam, Thornton Councilmember; Micaela Sanchez, High Plains Library.

2. **Additions or Changes to the Agenda:** Add a mySummer update after agenda item #4.
3. **Public Comment:** None.
4. **Consent Agenda Item:** Motion to approve the Minutes of the April 16, 2014 Regular Board Meeting was made by Trustee Glenn and seconded by Trustee Coffey. Motion carried.
5. **mySummer Update - Jana Kelly:** Jana Kelly, Adult Guide and mySummer committee member handed out mySummer collateral and showed this year's messenger bag. This year programs explore the concept of STEAM and include performers from Mad Science of Colorado, World of Wonder Museum and Science Matters.
6. **Update on potential sale of the Washington Street Property - Greg Kelly, Re/Max:** Commercial real estate broker Greg Kelly gave a valuation of the Washington Street property and his strategy to sell.

The Board directed Pam to ask Greg to prepare a listing.

7. **Finance Manager's Report - Nan Fisher:** Nan reviewed the financials and states revenues are starting to come in and we are in line with the budget. Next week she will be busy working with the auditors.

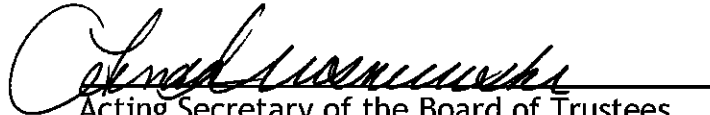
8. **Library Director's Report - Pam Sandlian Smith:** The State Grants to Libraries has been renewed, with an appropriation of \$2 million to fund the Act. Anythink's portion should be about \$68,000, which is committed to growing early literacy materials. Pam notes statistics are going up. Pam will send an invite to set a date to hold a board retreat to discuss/work on Civic Technologies. Pam received a postcard thanking her for coordinating the donation of the One Book 4 Colorado to the Adams 12 preschools. Anythink hosted the Chamber's Biz before Hours this morning; there were 30/35 in attendance. Anythink Brighton manager Dara Schmidt has accepted a position as Library Director of the Cedar Rapids Public Library in Iowa.
9. **HR Director's Report Susan Dobbs:** Susan presented the final draft of the Employee Handbook with edits/suggestions from MSEC for board's approval. She notes the handbook will be on Ignite. **Motion to approve the Employee Handbook with suggestions/edits was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.**
10. **Director of Communications Report - Stacie Ledden:** The Communications department is giving the public newsletter "Spark" a refresh. The new look will be more of an editorial-style magazine. The next publication is due out July 4. The staff newsletter "Fuel" has been rolled into our intranet, with changes making it a more interactive place where staff can post, share and contribute. An opening reception for The Wish will be on Friday, May 30, 5-7 pm at Anythink Huron Street, this project is in honor of Kay Riddle. The Back Yard Concert Series kicks off on June 13 at Anythink Wright Farms. Proceeds to benefit the Anythink Foundation to support the Nature Explore Garden at Anythink Brighton.
11. **Legal Counsel Report - Elizabeth Dauer:** Legal Counsel has been monitoring the case of High Plains Library District v. Kirkmeyer, et. al. which deals with appointment and removal processes of Trustees. Counsel is communicating with CAL and CLIC regarding the possibility of filing an amicus brief in this litigation, explaining the impact this case may have on all libraries.
12. **For the Good of the Order:** None.
13. **Executive Session:** Motion to move into Executive Session at 6:05 pm to develop negotiating positions and review the Executive Director Contract as allowed under Section 24-6-402(4)(e): C.R.S. was made by Trustee Coffey and seconded by Trustee Glenn. Motion carried.

Motion to reconvene from Executive Session to the regular meeting was made at 6:24 pm.

14. Adjournment: There being no further business to come before the Board, Motion to adjourn at 6:33 pm was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.

Respectfully submitted,

Dolores Sandoval

  
Acting Secretary of the Board of Trustees  
Rangeview Library District