

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
APRIL 16, 2014**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:00 pm at Anythink Perl Mack, 7611 Hilltop Circle, Denver Colorado. A quorum was recognized.

Trustees Attending: Dorothy Lindsey, Ray Coffey, Mizraim Cordero, Linda Wisniewski and Kerry Glenn.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Ronnie Storey, Public Services Director; Logan Macdonald, Collection Development Director; Matt Hamilton, IT Director; Doug Squires, Facilities Manager; Erica Grossman, Writer/Editor; Heidi Van Ness & Nan Fisher, Finance; Annette Martinez, Anythink Perl Mack; Deborah Hogue, Anythink Commerce City; Sandra Sebbas, Anythink Huron Street.

Guests: Kim Seter & Elizabeth Dauer, Legal Counsel; Michaela Sanchez, High Plains Library; Jan Kulmann, Thornton Councilmember.

2. **Additions or Changes to the Agenda:** Erica Grossman will give the report for item #9.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the March 19, 2014 Regular meeting was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion Carried.
5. **Perl Mack Branch Manager's Report - Annette Martinez:** Annette gave an overview of programs held over the past year which include: music & movement explore on the floor, gifts from the heart, noon balloon drop, yoga for kids, they have established a teen leadership group and continue to have the garden plots spoken for.
6. **Library Director's Report - Pam Sandlian Smith:** Pam introduced Nan Fisher; a temp accountant hired to assist in the finance department. We had a work session with PFM Investments to help us understand our investments and look at how our investment policy is affecting our return. Pam gave a presentation at the Vermont Library on space planning and on growing our Anythink organization. For the past two days about 40 staff has attended training with the company Civic Technologies. Logan Macdonald shared the Civic Technologies workshop process using Anythink Brighton as an example.
7. **Collection Development Director Report - Logan Macdonald:** The Collection Development team is working on finishing up purchases using funds from the

State Grants to Libraries program. Anythink Libraries received about \$75,000 through the program to purchase early literacy materials. More than 60% of the materials have been purchased and are already on the shelves at our branches, just in time for mySummer. The Collection Development department has been visiting all of the branches in April to evaluate our existing collection and identify areas that need to be refreshed and areas that are too full. This should give us a better idea of how to target materials spending for the rest of the year.

8. **Director of Public Services Report - Ronnie Storey:** The adult guides met with Maggie Miller, a program planning and evaluation consultant. The guides will administer a survey during mySummer and Maggie will analyze the data and present her report in September. We are also evaluating the roving model. Ronnie attended the Texas Library Association in San Antonio where she gave two presentations.
9. **Communications Report - Erica Grossman:** On Saturday, April 5 a workshop and special demonstration was held at Anythink Huron. Colorado artist Helen Hiebert gave the community a sneak peek of the collaborative public art project "The Wish". A reception will be held on May 30, 5-7 pm. Erica thanked board member Kerry Glenn for the opportunity to be a guest judge for the Northglenn High School STEM 9th grade English PBL.

10. **For the Good of the Order:** None.


11. **Legal Counsel Report:** Motion to go into Executive Session at 5:50 pm to discuss payroll contract negotiations as allowed under Section 24-6-402(4)(e): C.R.S. was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.

Motion to reconvene from Executive Session to the regular meeting was made at 6:20 pm.

12. **Adjournment:** There being no further business to come before the Board, Motion to adjourn at 6:25 pm was made by Trustee Wisniewski and seconded by Trustee Cordero. Motion carried.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District