

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
NOVEMBER 20, 2013**

1. Call to Order: A meeting of the Rangeview Library District's Board of Trustees was called to order at 5:03pm at Anythink Wright Farms, 5877 E 120th Avenue, Thornton Colorado. A quorum was recognized.

Trustees Attending: Dorothy Lindsey, Linda Wisniewski, Kerry Glenn, Ray Coffey and Mizraim Cordero.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Loan Macdonald, Collection Development Director; Matt Hamilton, IT Director; Lynda Freas, Special Projects Director; Stacie Ledden, Communications Director; Doug Squires, Facilities Manager, Rebecca Martin, Finance Director; Heidi Van Ness, Accountant; Jennifer Hendzlik, Collection Development; Erica Grossman, Writer/Editor; Suzanne McGowan, Wright Farms Branch.

Guests: Kim Seter/Elizabeth Dauer, Legal Counsel; Marci Whitman, Northglenn Councilmember.

2. Additions or Changes to the Agenda: None.

3. Public Comment: None.

4. Consent Agenda Item: Motion to approve the Minutes of the October 16, 2013 Regular Board Meeting and the Proposed 2014 Trustee Meeting Schedule was made by Trustee Coffey and seconded by Trustee Glenn. Motion Carried.

5. Director's Report - Pam Sandlian Smith: Work on finalizing the 2014 Operating Plan continues, Pam will report to the Board in January. The Leadership team will visit STEM on Tuesday and will participate in solving a real life problem. The L.A. public library will visit tomorrow and Friday. We have submitted an unrestricted grant application to the Morgridge Family Foundation for \$5000.

6. Finance Manager's Report - Rebecca Martin: Rebecca reviewed the 2013 Budget Amendment. She stated the 2014 Budget was presented at the October meeting and that there were no changes. The public hearing opened at 5:16 pm, with no public comments, the hearing closed at 5:18pm. Motion to approve the resolution adopting the 2013 Budget Amendment and appropriating funds was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried. Motion to approve the resolution adopting the 2014 Budget, certifying the mill levy and appropriating funds was made by Trustee Kerry and seconded by Trustee Cordero. Motion carried.

7. **Public Service Director's Report- Ronnie Storey:** Ronnie's report included an update on the hospitality team; they will work with one other person at their branch and come up with ideas to continue connecting at the branch level.

8. **HR Director's Report - Susan Dobbs:** Susan invited the Board to the staff appreciation breakfast, December 11. She handed out a draft of the employee handbook update/cleanup.

9. **Director of Special Project's Report - Lynda Freas:** Lynda was at the Huron Street where there were 45+ teens participating in a Minecraft program where they competed against other branches. A grant has been submitted to American Honda for \$74,000 to help support the summer reading program, a grant was also submitted to help build raised planters in the Brighton Nature Explore classroom.

10. **IT Director's Report - Matt Hamilton:** Matt reports the server replacement project is complete, TechFest planning is moving along. We will be participating in the "Hour of Code" initiative the week of December 9, which promotes computer science education. Anythink will also be working with the Denver minimaker faire to help develop hands on children's activities for the upcoming faire in April 2014. IT projects for next year include; circulation software for internal items and staff scheduling software.

11. **Collection Development Director's Report - Logan Macdonald:** We will be working with Civic Technologies next year, and are busy working on behind the scene projects to prepare for this. We will soon be offering a product called Hoopla to our customers; this will give them immediate access to movies, TV shows, music and audiobooks.

12. **Communications Director's Report - Stacie Ledden:** Our Foundation will be participating in Colorado Gives Day this year, December 10. Stacie reports that on Saturday our director Pam was a speaker at TEDx MileHigh and represented Anythink very well.

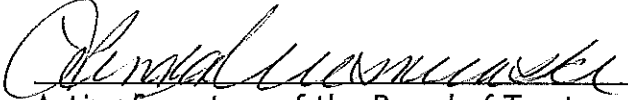
13. **Legal Counsel's Report - Kim Seter:** An update in the matter regarding the Northglenn Urban Renewal v. Adams County, Rangeview et al. A motion for an extension of time to object to the Masters report was filed, the court denied this. Legal counsel reports the library district is the only one left to fight the case and asks the Board if they would like to fight in the name of the library district if the other parties/districts are willing to pay the legal fees. He also asks if they are not willing to pay is the library district willing to pursue. **Motion to give legal counsel the authority to ask (if the other districts are willing to pay) and pursue the case was made by Trustee Cordero and seconded by Trustee Wisniewski. Motion carried.**

14. **For the Good of the Order:** None.

15. Adjournment: There being no further business to come before the Board, upon motion made by Trustee Glenn the meeting adjourned at 6:10 pm.

Respectfully submitted,

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District