

RANGEVIEW LIBRARY DISTRICT  
BOARD OF TRUSTEES  
SEPTEMBER 18, 2013

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:06 pm at Anythink Wright Farms, 5877 E 120<sup>th</sup> Avenue, Thornton, Colorado. A quorum was recognized.

**Trustees Attending:** Dorothy Lindsey, Ray Coffey, Linda Wisniewski, Kerry Glenn and Mizraim Cordero.

**Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Stacie Ledden; Communications Director; Susan Dobbs, HR Director; Logan Macdonald, Collection Development Director; Lynda Freas, Family Services Director; Ronnie Storey, Public Services Director; Doug Squires, Facilities Manager; Rebecca Martin, Finance Manager; Erica Grossman, Writer/Editor; Heidi Van Ness, Accountant; Suzanne McGowan, Wright Farms Library.

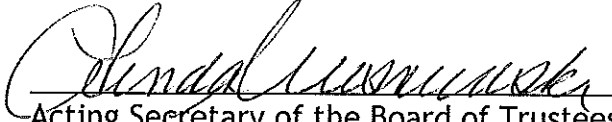
**Guests:** Marci Whitman, Northglenn Councilmember; Lynne Fox, Thornton Councilmember; Jacqueline Murphy, Colorado Dept. of Education; Paul Wember, Wember Inc.; Matt Wilhelm, Wember Inc.

2. **Additions or Changes to the Agenda:** None.
3. **Public Comment:** Paul Wember, Wember Inc. - Wember Inc. was the project management team that helped to build and renovate RLD's libraries. Paul stopped by to say hello and announce Matt Wilhelm has joined the Wember team. Paul also extended an invitation to the board to the Mapleton Gala on October 25.  
Lynne Fox, Thornton councilmember - Lynne wanted to let the board know she will not be running for re-election and that JJ Dove will be the city of Thornton's liaison to the library.
4. **Consent Agenda Items:** Motion to approve the Minutes of the August 21, 2013 Regular Board Meeting was made by Trustee Coffey and seconded by Trustee Kerry. Motion carried.
5. **Director's Report - Pam Sandlian Smith:** Facilities Manager, Doug Squires has received an inquiry from a community member who is interested in leasing the Washington Street space to set up immigration counseling services. York Street is doing well, but continues to have parking issues. Dates to remember- October 14 is all staff training day; October 16 librarians visit from Aarhus. Rangeview Library District will receive about \$68,000 from the State Grant to Libraries Act. The funds will be spent on early learning and early literacy. Pam notes the August financials handed out will need a little rebalancing between now and November.

6. Presentation on Colorado State Library Law & Policy Board Governance - Jacqueline Murphy, Senior Consultant for public libraries and community development, Colorado State Library: Jacqueline Murphy's presentation was a refresher on Board Governance and Colorado Library Law. She reviewed the Trustee Job Description, Best Practices for Trustees, Policy Governance, legal issues to include the Sunshine Law and what constitutes a public meeting. Jacqueline notes she can provide us with new board orientation materials/packet. She handed out a self-assessment to the board.
7. For Good of the Order: None.
8. Adjournment: There being no further business to come before the Board, upon motion made by Trustee Kerry and seconded by Trustee Coffey the meeting adjourned at 6:12 pm.

Respectfully Submitted,

Dolores Sandoval  
Administrative Assistant/Recorder

  
Acting Secretary of the Board of Trustees  
Rangeview Library District